

Utility Committee Meeting Minutes
Wednesday, January 19, 2011 –10:00 A.M.
Egg Harbor Waste Water Treatment Plant
Ball Park Road, Egg Harbor, WI 54209

Present: Chair-Bob Dickson, T.C. Johnson, Adolph Walser, Paul Peterson, Josh Van Lieshout

Absent: Rocky Fairchild, Steve Carlson

Also Present: Tom Kispert- McMahon

1. Call to Order and Approval of the Agenda

Dickson called the meeting to order at 10:17 a.m. and moved to approve the agenda as presented, Johnson seconded. Motion carried.

2. Approve November 17, 2010 Utility Committee Meeting Minutes

Dickson Moved to approve the November 17, 2010 Utility Committee Meeting minutes, Johnson seconded. Motion carried.

3. Open Session (Limited to Ten Minutes)

Van Lieshout apologized for the omitted Utility Committee packet; Kelly was out for the last two days.

The Utility Committee toured the Waste Water Treatment Plant with Peterson, including the lab and the new addition. The cleanliness was mentioned. The tour went very well. Peterson was thanked by everyone.

4. George Zerfass, 7635 Point Beach Road (Parcel #118 35-2421A R)

Van Lieshout will check for some guidelines on retro-pay for utilities. Utility Committee suggested he pay only two years of retro-payments. Van Lieshout will research this to find out what is customary. Dickson stated once the research has been done, this should be reviewed and then sent to the Village Board.

Dickson asked if a comparison can be made to check if all sewer users are on the sewer billing. Johnson volunteered to assist in the comparison and review of records.

5. Smith & Loveless Inc-pumps

The pump issues at the lift stations were reported by Peterson.

Peterson reviewed the issues that they have had at one of the lift stations at White Cliff.

Kispert stated that they should begin to think about the future replacement of some of these lift stations. His suggestions were to either retro-fit the can or replace the entire thing and put in concrete. Dickson asked the possible cost for retro-fit. Kispert stated retro-fit would cost approximately between \$30,000 and \$50,000; brand new lift stations would be approximately \$100,000 each. Kispert suggested looking at replacing the internals and the check valve of the White Cliff lift station.

Dickson suggested the valves be replaced now and then see what happens and plan for future replacement, including a generator.

Walser moved to investigate and make a plan for the white cliff lift station, Johnson seconded. Motion carried.

6. Review of Pam Long & Jack Birr's request for lower utility fees/REU's – use from May to October (week-ends). Main cottage plus a guest cottage (which has been unoccupied for 2 years).

Van Lieshout stated he made a similar inspection at the property about 2 years ago. He stated the customers are currently paying for 1.5 REU's. The .5 REU is for the guest cottage. The Utility Committee discussed the REU's and usage on the property.

Johnson moved that the request be denied and it continue on with the past practice of billing the REU's as the owners have been billed. Dickson seconded. Motion carried.

7. Update on New Gate Purchase

Peterson stated that the new gate is working well and the haulers like it. He explained the remote system on the gate. It was asked that the WWTP monitor the gate if called in or riding by on the week-end to be sure that the gate is closed and not left open.

Van Lieshout suggested researching the costs of video cameras for 3 different sites.

8. Plant Manager's Report

Peterson gave report.

Total flow 42 mil gallons for the year; Haulers 13.25 million for the year.

New flow total flow is up 7 million gallons. Haulers are up 800.

Peterson reported that a lab audit was done with the new regulations. There were approximately 9 things that were found to be necessary changes. In 30 days the auditors will be back to check and see if the changes have been made. Peterson reported the biggest thing among the 9 necessary changes was that the lab manual needs to be updated and put together.

Peterson noted they audit every 3 years or so. Van Lieshout stated that he and Peterson discussed changing the Phosphorus samples. The new tests are more time-efficient.

9. Adjournment

The meeting was adjourned at 12:05 p.m. after a nice tour of the Waste Water Treatment Plant by Peterson.

Reported by,
Kelly A. Popp
Deputy Clerk-Treasurer