

Utility Committee Meeting Minutes
Wednesday, February 16, 2011 –10:00 A.M.
Egg Harbor Waste Water Treatment Plant
Ball Park Road, Egg Harbor, WI 54209

Present: Rocky Fairchild, Adolph Walser, T.C. Johnson, Steve Carlson, Josh Van Lieshout, Paul Peterson, Kelly Popp

Absent: Chair-Bob Dickson

1. Call to Order and Approval of the Agenda

Bob Dickson was not present.

Van Lieshout called the meeting to order at 10:14 a.m.

Johnson moved to approve the agenda as presented, Walser seconded. Motion carried.

2. Approve January 19, 2011 Utility Committee Meeting Minutes

Johnson asked that a sentence be added indicating the cleanliness of the plant and new addition when the WWTP was toured. Van Lieshout stated the minutes would be corrected to be included under agenda item 3, open session.

Johnson moved to approve the January 19, 2011 Utility Committee meeting minutes with the above addition to the minutes, Walser seconded. Motion carried.

3. Open Session (Limited to Ten Minutes)

4. Discussion and Recommendation for Current REU charges for Parcel 118-01-25302641W1 located at 7703 Hwy 42

Utility Committee discussed the current REU charges for Parcel 118-01-25302641W1, located at 7703 Hwy 42.

Van Lieshout stated that it was noted there may be a tenant now living at the property. It was decided that if this is the case, the REU's will again be increased to 2 REU's instead of 1.5 REU's, as the owner is currently paying.

Walser asked for something to be put in writing from the owner regarding rental of the upper unit.

5. Discussion and Recommendation of Continuation of Village Pumpouts

The Utility Committee discussed the continuation of Village Pumpouts.

Peterson stated back in the year 2000, two hundred pumpouts were done. In 2010, 93 pumpouts were done. Now it is estimated 2011 will be reduced to about 85 pumpouts.

Peterson stated that it is required that employees be licenses to do the pumpouts. So two and a half days a year are spent in classes for continued education hours pumpout licensing. Peterson is questioning whether this practice should be continued due to the cost of education, truck maintenance, and the reduced number of pumpouts. If pumpouts are discontinued, then the customers would have to go to commercial companies.

Van Lieshout stated the options would be to either discontinue the Pumpouts or increase the rates to cover the costs incurred. He stated Peterson should produce some figures of charges from private pumpers versus the village. As a business, the village should review the numbers and determine if this is still feasible to continue. It was the Committee's decision that customer contracts and records will be reviewed before determining anything further.

6. Plant Manager's Report

Peterson gave the Plant Manager's report.

There was 1.71 million gallons of total flow for the village; this included .5 million from the haulers.

- Peterson reported that the heat went out. The cage where the motor sits let loose. The warranty is no longer good. For temporary heat, a propane tank was dropped off until the problem is fixed.
- Peterson reported the dome lights are falling apart and the repair cost is being determined.
- The lab audit will be closed out after 3 more papers are sent in.
- The pump station-pump one valve was replaced. Pump 2 is now having problems and was not priming the other day. It worked again the next day. Today it is acting up again. It may need a check valve.

Walser inquired if there been a plan introduced regarding the replacement of the White Cliff lift station. He inquired whether it was determined if it would be wholly replaced.

- Peterson stated it depends on how good the condition of the top currently is in. They will need to do a physical inspection as the weather warms to determine the replacement. A generator will also be a possible consideration for the lift station at the time of replacement of parts.

Van Lieshout reported that the auditors just finished up in the Administration Office and he asked them to pay close attention to the depreciation and income. According to the auditors, we are currently at the perfect efficiency. There are only so many years in a row that we can continue this way without falling behind with increases in other places. There has not been a rate increase in 4 or 5 years. And no major capital expenses have been used.

Johnson inquired on the status of the Zerfass account from the prior meeting in January. Van Lieshout stated he will be taking care of this right away.

7. Adjournment

The next meeting will be on March 16, 2011 at 10:00 a.m. at the Paul J Bertschinger Community Center. Johnson stated he would not be present for March or April meetings. Walser stated he will not be present for the April meeting.

Johnson moved to adjourn the meeting at 10:45 a.m., Walser seconded. Motion carried.

Reported by,
Kelly A. Popp
Deputy Clerk/Administrative Assistant