

Administration Committee Meeting Notice and Agenda
Monday January 31, 2011 –4:00 P.M.
Paul J. Bertschinger Community Center
7860 State Hwy 42, Egg Harbor, WI

1. Call Meeting to Order
2. Adopt Agenda
3. Minutes from October 18, 2010 meeting for Approval.
4. Open Session
5. Financial Matters
 - a. Review Village banking & investment strategy
 - b. 2010 year-end close and funds carried over or applied to debt service
 - c. M Fitzgerald letter re: capital expenditures
6. Public meeting in Summer 2011
7. Room Tax self-audit
8. Personnel
 - a. Announcement of Asst Harbor Master
 - b. Office Operations & Summer Hiring
 - c. Election inspectors compensation for 2012
9. Technology
 - a. Govoffice demo and plans to re-design Village website
 - b. Schedule for IT upgrades
10. Administration
 - a. Door Peninsula Consulting proposal for EHFD review
 - b. Re-name Public Works Committee
 - c. Committee Make-up
 - d. Litigation results
11. Recommend motion to MOVE INTO CLOSED SESSION per State Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation.
12. Recommend motion to MOVE INTO CLOSED SESSION per State Statute 19.85(1)(e) for deliberating or negotiating the purchase of public properties.
13. Recommend motion to MOVE INTO CLOSED SESSION per State Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting.
 - a. Minutes from October 18, 2010 closed session
14. Open session
15. Set date for next meeting
16. Adjourn

Nancy Fisher, Village President

It is possible that a quorum of the Village Board members may be present at this meeting; however, no action will be taken by that Board.

_____	Date Posted _____
Patricia Gureski, Clerk Treasurer	___ Post Office
	___ Paul J. Bertschinger Com. Center
	___ Mueller's Mini Mart
Kelly Popp, Administrative Assistant	___ Main Street Market