

Village of Egg Harbor Regular Board Meeting Minutes

Monday, November 8 2010 6:00 p.m.

Paul J. Bertschinger Community Center

APPROVAL PENDING

Public Hearing on Chapter 155 Sign Code

Present: President Nancy Fisher, Chris Anderson, Mike Fitzgerald by phone, Barbara Cammack, Joshua Van Lieshout, and Pat Gureski.

Also Present: Peter Devlin of Door County Advocate, Clarence and Mary Ann Scherer.

President Fisher brought the hearing to order at 6:00 p.m. There were no written or public comments from the audience or Village Trustees. President Fisher declared the hearing closed.

The regular meeting was called to order at 6:02 p.m. by President Nancy Fisher.

Present: President Nancy Fisher, Bob Dickson, Chris Anderson, Mike Fitzgerald by phone, Barbara Cammack, Joshua Van Lieshout, and Pat Gureski.

Also Present: Peter Devlin of Door County Advocate, Clarence and Mary Ann Scherer, Marian Irmen and Judy Ortiz.

Call to order and Pledge of Allegiance

1. Approval of the Agenda Cammack moved to approve the agenda as posted, seconded Anderson. Motion passed unanimously.

2. Approval of Minutes October 11 2010 Village Board meeting

Fisher requested correction on Page 3 under Public Works Committee (e) a., to remove the word "estimated" from the last sentence of Paragraph 2. Fisher requested addition to Pg 2 f, second paragraph last sentence after the word Tire, "beer sponsorship" and delete the word "boys".

Cammack moved to approve the minutes as amended, seconded Anderson. Motion passed unanimously.

Minutes of October 27 Special Village Board meeting:

Cammack requested on Page 1, under special revenue fund the last paragraph to add the word "non" before the word "residents" and to replace the word "for" with "paying". Anderson moved to approve the minutes of the October 27, 2010 Special Village Board meeting as amended, seconded Cammack . Motion passed unanimously.

3. Open Session (10 Minutes)

Nothing from the audience. Fisher recognized newly elected Egg Harbor Business Association president, Jeff Larson, and referenced a recent meeting with him to discuss contractual arrangements and the Association's portion of the Room Tax revenues.

4. Village Officers and Commissions

a) Village President

a Proposal Boettcher Communications for marina website and marketing

Fisher introduced the proposal to develop a new web site for the Marina development. Fisher moved to approve the proposal for website design with Payment Option #2 in the amount of \$3780.00, seconded Fitzgerald. Motion passed unanimously.

b. Review Intergovernmental Agreement for Emergency Services

Fisher introduced the letter of November 3 from Attorney Vande Castle and the intergovernmental agreement. Fisher led the board to the letter referencing Attorney Vande Castle's concerns of the first draft.

Fisher moved the proposed draft of the intergovernmental agreement for joint fire protection services be returned to attorney Vande Castle for discussion with the Town's attorney, Randy Nesbitt, seconded Cammack. Motion passed unanimously.

c. Set Date for 2011 Board of Review (Open Book May 21, 2011 BOR June 6, 2011 1:00 p.m.)

Fisher moved the 2011 open book be scheduled at May 21 and the 2011 Board of Review on June 6 at 1:00 p.m., seconded, Fitzgerald. Motion passed unanimously.

d. 2011 Budget

Fisher announced the public hearing is Monday November 15th at 4:00 p.m.

b) Public Art Committee

a. Comments and remarks from Committee Chair

Fisher stated two new proposals have been received by the committee for the near future. The Committee has requested \$3000 for the 2011 budget and is planning an artist's reception in January to inform them what the outlook is for the coming year and explain what the process is for displaying art within the Village.

c) Plan Commission

a. Comments and remarks from Committee Chair - Anderson stated the changes to the 155 sign Code has been the primary function of the Commission in recent months and has made a unanimous recommendation to the board for its approval.

b. Recommend to the Village Board approval of amendments to Chapter 155 of the Village Code.

Bob Dickson arrived.

Anderson moved to approve the Code Section 155 Sign Regulations, seconded Fisher. Motion passed with Dickson abstaining due to having missed the discussion.

d) Administration Committee

a. Comments and remarks from Committee Chair Fisher stated the Committee met in October covering financial planning and technology.

b. Approval of an agreement with Charter Internet for higher speed internet services

Fisher moved to increase the services at the Administration Office to 25M down and 3M up for a fee of \$199.99 per month, seconded Dickson. Motion passed unanimously.

e) Public Works Committee

a. Comments and remarks from Committee Chair Cammack stated the committee is working on providing more receptacles for garbage collection in the future at Pumpkin Patch. Committee is considering renting a waste disposal unit to provide garbage disposal at the recycling site for non-residents during the tourist season. Dickson stated the Village needs to find a balance between the cost of providing the service and out and out taking in all waste.

Cammack stated Public Works is planning to purchase a pickup truck in 2011.

Public Works personnel will be managing the decommissioning of the floating docks at the marina and removal of those that need to be taken out.

Cammack stated the Committee discussed redoing the timbers in Harbor View Park and at the same time increasing electrical service in 2011.

f) Harbor Committee

a. Comments and remarks from Committee Fitzgerald inquired as to how the punch list is coming along. Van Lieshout responded on some activity that is addressing the punch list. Mike Fitzgerald commented the Committee has some exciting new things that are happening in 2011 at the marina. The Village received the \$319,000 grant from the Water Ways Commission, the Committee is supporting the marina overseeing a new sailing instruction program in 2011 etc.

b. Harbor and Marina Improvement Project Status and Update

c. Recommend approval of the development of a trial summer sailing program for 2011

Van Lieshout is working with the Tim Pflieger towards developing a program that will be confirmed in the future for 2011.

g) Ad Hoc Committee(s) –

a. Fire Station No. 1 Committee Report.

Dickson stated committee is working with Henry Isaksen to make preliminary drawings, handle submitting the plans to the State for approval and preparation of the bidding, and monitoring contractor agreements and construction. The library addition was discussed with Henry and consensus of the committee suggests a separate building on the site with access from Village View park. A new site plan will be provided for consideration by the joint boards. The next meeting will be before the Christmas holidays at which the committee will see the preliminary plans.

h) Clerk-Treasurer

a. Budget Year to date and other Financial Reports Reports were accepted as presented.

Fisher referenced the Room Tax revenues report showing a positive report through August tax collections.

b. Report on 2010 General Election Gureski reported 170 voters voted at this election showing a 65% turn out. There were ten new registrations since the middle of October bringing the registered voter count to 260.

i) Administrator

a. Report of code enforcement activities Van Lieshout reported it is now permissible to display sandwich board signs. There are some minor sign issues that he is looking at. There was a report of fire arms having been discharged about a week ago in the Point Beach area but the exact location was not determined, so there will be reminders placed in the next newsletter.

b. North Point Lane surfacing contract Paving should begin Wednesday. The contract to the County Highway Department had to be turned over to Northeast Asphalt as the County's estimate was below the estimated bid. Fisher stated the contract to Door County Highway Department that was approved for \$13,228 at the October meeting needs to be rescinded and the contract needs to go to Northeast Asphalt at \$14,480, the County didn't meet the LRIP requirements.

Fisher moved to rescind the approval of the contract to Door County Hwy Dept and approve the Northeast Asphalt contract at a cost of \$14,480, seconded Fitzgerald. Motion passed unanimously.

c. Grant Status Report

i. Wisconsin Coastal Management Program reimbursement for the program award was submitted for the \$25,000 for storm water quality improvements at the marina.

ii. Van Lieshout, Mike Fitzgerald and Steve Smith attended the Waterways Commission meeting on October 26th at which the Village was awarded grant extension in the amount of \$319,400.00. The state will be encumbering the funds, and we hope to get reimbursed yet in December or early January.

iii. Great Lakes Restoration Initiative is being processed for the Beach boat trailer parking lot improvement project, and have placed a request for qualifications advertisement in the Door county Advocate and on the village web site.

d. Fee Schedule Van Lieshout reminded the board members if their committees are suggesting fee changes to have them to the Administration office for preparing a revised fee schedule for the December board meeting for adoption.

j) Compliments and Complaints

Fisher mentioned the October 30 letter from Curt and Irene Hibbard requesting the gates on Dock Road be removed.

Fisher directed the issue to the Harbor Committee for discussion and recommendation.

Fisher also referenced a letter from a Julie Plier where the boat was being dragged in the high winds toward to the boulders, but the harbormaster pulled the boat to safety within the marina harbor.

Fisher stated she received a thank you from Egg Harbor Business Association for the Public Works personnel for removing the corn stalks that the EHBA had displayed throughout the Village. It was most helpful as the EHBA doesn't have the personnel to always handle the many jobs that large events demand.

5. Open Session Marian Irmen asked for further elaboration on the proposed location of a new library. Dickson responded with that which the Ad Hoc Committee is working on.

Scherer's asked how much the requests have been to provide waste disposal for the general public at the recycling site. The response was for the businesses that are getting garbage dumped at their dumpsters from outsiders. Scherer asked if the sandwich boards that are now out, will be grandfathered for the rest of the season due to the adoption of the new Chapter 155.

Public Works personnel are preparing the tree for Holly Days and the EHBA has taken out an event permit.

6. Adjournment Fisher moved to adjourn at 7:27 p.m., seconded Dickson. Motion passed unanimously.

Recorded by Patricia C. Gureski, Clerk-Treasurer