

## **Village of Egg Harbor Regular Board Meeting Minutes**

Monday, October 11, 2010 6:00 p.m.

Paul J. Bertschinger Community Center

**APPROVAL PENDING**

Present: President Nancy Fisher, Bob Dickson, Chris Anderson, Mike Fitzgerald, Barbara Cammack, Joshua Van Lieshout, and Pat Gureski.

Also Present: Peter Devlin of Door County Advocate, Terry Lundahl, Joe Melendes, Bruce Hill, Jeff Larson, Clarence and Mary Ann Scherer, Terry Lundahl, Joe Melendes, Tom Kispert, and Lynn Mickelson.

The meeting was called to order at 6:00 p.m. by President Nancy Fisher.

### Call to order and Pledge of Allegiance

1. Approval of the Agenda Dickson moved to approve the agenda as posted, seconded Fitzgerald. Motion passed unanimously.

2. Approval of Minutes September 13, 2010 Village Board meeting Fisher moved to approve the minutes of the September 13, 2010 Village Board meeting as amended, seconded Dickson. Motion passed unanimously.

### 3. Open Session (10 Minutes)

Jeff Larson presented an additional report of room tax revenues and marketing Quick Facts; and requested the Village budget an additional \$15,000 for a new event in 2011 called Cherry Jam contingent on the Town donating an equivalent amount.

Mary Ann Scherer commented how pleased she was to see how clean the Village was on Monday morning after such a large festival and commended the businesses for policing and cleaning their properties as well as the Village personnel.

Fisher thanked the businesses and Village personnel for a truly FUN weekend of Pumpkin Patch.

Fisher mentioned regret and compassion for the passing of Merrill Runquist, Gibraltar town chair and county board member.

Thanked the Fire Department for a quick response to a small fire at the Recycling site on the weekend.

### 4. Village Officers and Commissions

#### a) Village President

##### a. Police services public meeting on September 30,2010

Fisher referenced the public meeting moderated by Rob Burke and Joe Melendes. Fisher stated some creative alternatives were presented at the meeting that will give the Village some direction for the future.

b. 2011 Budget Fisher asked the board members to consider Wednesday October 27<sup>th</sup> at 4:00 p.m. for a budget workshop.

c. South Trail pathway and correspondence Fisher referenced the six letters from Fox Point residents regarding the proposed trail.

d. Technology planning and issues Fisher referenced the server technology connectivity issues that will need to be dealt with and stated the Village is looking into increasing the communications bandwidth and connection speed.

e. Community Marketing Fund Presentation Fisher introduced Bruce Hill who made a presentation on the Room tax revenues as prepared by the Door County Tourism Commission. Fisher stated that Community Marketing Fund funds sunset at the end of 2011. Fisher also stated the Village designated EHBA as the official marketing agency in January 2009 to use the monies to support the start of the Fund and asked how the Door County Visitor Bureau (DCVB) can use the funds more effectively than the local marketing arm. Hill replied

that the DCVB is discussing how this make take effect and hasn't heard any answers as of yet. The Municipal bodies may need to speak about the issue to the DCVB board about that issue.

f. Peg Egan Performing Art Center Sunset Concert Series: Josh Van Lieshout referenced the Request For Proposals for the board to consider next year's vendors for vendor services at the Peg Egan Performing Arts Center. Fisher asked the board to discuss what their thoughts are as far as what types of foods and beverages are desired for the concert nights.

Terry Lundahl stated she has seen a mix and the tendency for hot food to go with cold drinks. Dickson stated it would be nice to include desserts at the concerts. Van Lieshout stated the board might consider the sale of alcohol issues by a vendor versus bring in your own. Terry Lundahl stated the amounts supported by the sponsor varied from \$5,000 the first year to go down to \$3500 and less. Dickson suggested the Fat Tire boys beer sponsorship for additional support and vending.

Terry Lundahl inquired about the issue that she has increased her insurance liability and wondered if the alcohol sales falls on her responsibility.

Fisher suggested that after the small details that were mentioned in the request for proposals is satisfactory with the suggested changes and can look to publish by November 1.

b) Public Art Committee

a. Comments and remarks from Committee Chair

Fisher reported the Committee met last week and is looking at a budget request of \$3,000. This is 10% of the Villages' perceived room tax revenues. The committee desires to move forward with brochures and mapping to art work. Cammack stated the Committee suggested working with the Town and sponsoring a meet and greet for artists. Cammack added the committee discussed the use of the two acres the Village owns that was added to Village View Park that could be developed at which more art can be displayed.

Clarence Scherer suggested a mural on the side of the building south of Harbor View Park by a well known artist that has done the same for other communities.

b. 2011 Budget Request

c) Plan Commission

a. Comments and remarks from Committee Chair - Anderson stated the Commission had progressive discussion on the recommended amendments to the sign ordinance. The final draft has been sent to Dr. Vonk for final formatting and the final document will come to the board of trustees for adoption in the near future. Anderson described the specific additions and changes to the draft document. Anderson stated the Commission also discussed the length of the ordinance, but supported the Village Attorney's comment that a good ordinance needs to be lengthy.

Commission will meet on October 19<sup>th</sup> for final formatting and then again on the 26<sup>th</sup> for final consideration of the document before sending it to the Board of Trustees.

b. Recommend to the Village Board the content of the revised sign ordinance conditioned upon the Plan Commission's approval of the final formatting.

c. Budget requests for 2011 The commission is requesting \$5,000 for kiosks for directional signs.

d) Administration Committee

a. Comments and remarks from Committee Chair Fisher stated the Committee meets on Monday October 18<sup>th</sup> to consider budget and personnel issues.

e) Public Works Committee

a. Comments and remarks from Committee Chair Cammack stated she made an effort to walk along South Trail and experienced five vehicles that did not obey the new speed limit and ignored her efforts to slow them down.

Village engineer, Tom Kispert was consulted. Van Lieshout stated he reviewed the roadway and right of way, which would allow a two to three foot wide shoulder on the north side with cutting of some trees.

General discussion among the board and audience ensued on the possibility of a walkway adjacent to the paved road. Fitzgerald suggested a gravel trail from 42 along the north side of South Trail and drop down with the trail through Nature Park to meet the trail along County G. Fitzgerald suggested seasonal speed bumps along the road for the people who are violating the speed limit signs. Scherer suggested moving or adding speed signs further into the road because vehicles coming onto the road are concentrating on traffic and miss the sign that is close to the intersection. Consensus of the board was the two to three foot wide shoulder on the north side of South Trail between Hwy 42 and County G. Fisher asked to have Public Works personnel work on the trail with an completion date of April 30 with a design and cost figures for the board to consider at the November board meeting.

Van Lieshout provided a cost estimate of restructuring Sleepy Hollow and South Trail at the cost of \$68,000. Fisher stated that the 2011 Capital budget will not allow it for the next year.

Committee suggested more grills and picnic tables at the extended Beach area. Cammack reported that the Committee also discussed that some of the Spanish families have taken over certain areas of the beach property near and on the Alpine property but this may not be an immediate issue.

b. Highway 42 and County G intersection redesign project: Van Lieshout provide the engineer's study by McMahon Engineers on the possible intersection changes. Dickson stated that he preferred study of County G through to the start of the gravel trail along County G including Dock Road such as a loading zone for the trucks servicing the restaurants near the north intersection. The Local Road Improvement Program only covers asphalt and driving lanes. The Hazard Elimination and Safety program by the State is dependent on incident history. It was noted that the County Highway Department will service asphalt driving lanes. Van Lieshout stated the Stewardship Program may authorize some funding. Looking at the drawing provided to the board, Tom Kispert explain the features of the drawing, including eliminating parking on both sides and making an 8 foot sidewalk on the north side with loading zone restrictions.

Kispert stated at present there isn't any existing drainage so the project would include storm sewer at the corner of County G and Dock Road.

It was consensus of the board, that at an estimated cost of \$326,000 to do the project is not cost feasible for the immediate near future but the drawing and information was enlightening.

c. Recommendation to approve the Lion's Club brick project to place the bricks in the eyebrow at the top of Harbor View Park Cammack stated the Lion's Club proposes to lay memorial bricks in the eyebrow of Harbor View Park and recommends the board approves the brick project with the stipulation the Village reviews the project in ten years, seconded by Dickson. Motion passed unanimously.

d. Budget for 2011 Public Works is planning the purchase of a pickup to replace the 1987 pickup truck. Two estimates were received from Witt Ford and Jim Olson motors.

Streetlights were shipped on October 4<sup>th</sup> and should arrive shortly.

f) Harbor Committee

a. Comments and remarks from Committee

Mike Fitzgerald commented on the successful Pumpkin Patch weekend at the Marina.

Committee had unanimous consensus in support for the construction of a new harbormaster building.

b. Harbor and Marina Improvement Project Status and Update

Mike Fitzgerald and Josh Van Lieshout will attend an October 26 Waterways Commission meeting to request more funding for the Harbor Improvements Project.

c. Marina Fund Budget

d. Harbor Master facility request Fisher asked for explanation of the benefits of replacing the existing building. Fitzgerald stated the existing building does not accommodate a large number of clients and would not pass State compliance for public capacity. The 2009-2010 construction realized a cost savings of several hundred thousand and a facility of the type the committee is thinking of would be under \$100,000. Fisher stated that the fact that the breakwall and marina project came in under budget doesn't give a free ticket to start another project.

g) Utility Committee

a. Comments and Remarks from Committee Chair There were some issues as to when the County Highway Department intended to asphalt the roadway to the Wastewater Treatment Plant.

b. Utility Fund Budget

Dickson stated he doesn't feel there isn't anything new for the Utility budget other than the manhole repairs.

h) Ad Hoc Committee(s) –

a. Fire Station No. 1 Committee Report.

Dickson described the initial meeting in September. Village Attorney has looked into the aspect that the project has to be a design-bid-build project. Dickson stated that the Town's attorney needs to review this opinion so all are on the same page on that issue.

i) Clerk-Treasurer

a. Budget Year to date and other Financial Reports Report was accepted as presented.

j) Administrator

a. Kayak concession report

Met with Tim Pflieger and Bob Dickson. Pflieger wants to return in 2011 and construct a small kayak holding station in Beach Park.

b. Report of code enforcement activities There were two unpermitted sign issues.

c. Pumpkin Patch Van Lieshout stated the Village had good turnout and cooperation with the transient merchants. The only real issue he observed during the festival was one unlicensed merchant and some parking concerns. Approximately \$4200 was taken in for transient revenues. The Village provides the electricity and the sheriff's reserve deputies and splits the cost for Public Works personnel in the park with EHBA,.

d. Award North Point Lane surfacing contract Fisher moved to award the bid of \$13,228 to the Door County Highway Department for surfacing North Point Lane yet this fall, seconded Anderson. Motion passed unanimously.

e. Grant Status Report

i. Wisconsin Coastal Management Program the \$25,000 was received from Door County Soil and Water for the Beach Improvement project.

ii. Waterways Commission Meeting is October 26<sup>th</sup>.

iii. Great Lakes Restoration Initiative – in the amount of \$274,000 for construction of Beach Quality surface overflow parking lot and storm water runoff improvement project. Fisher moved to enter into the agreement with the U. S. Environmental Protection Agency, seconded Anderson. Motion passed unanimously.

k) Compliments and Complaints

Nothing in addition to that which we heard this evening.

5. Open Session

6. Adjournment Fisher moved to adjourn at 8:45 p.m., seconded Cammack. Motion passed unanimously.

Recorded by Patricia C. Gureski, Clerk-Treasurer