

**“APPROVAL PENDING”**

**VILLAGE OF EGG HARBOR – HARBOR COMMITTEE MEETING MINTUES**  
**WEDNESDAY, MARCH 28, 2007 – 9:00 A.M.**

**PAUL J. BERTSCHINGER COMMUNITY CENTER**

Members Present: Chair Mike Fitzgerald, Skip Ballje, John Hurckman, Ken Mathys,  
Rick Langdon(9:20), and Michael Schiedermayer

Members Excused: Steve Smith

Also Present: Charity Buhr, Chris Halbur (DNR), Bruce Lunde (JJR), and Michael  
McCarthy (10:55)

**1. Call meeting to order.**

Chair Fitzgerald called the meeting to order at 9:12 A.M.

**2. Approval of the October 25, 2006 Harbor Committee Meeting Minutes.**

Hurckman moved, seconded by Mathys to approve the October 25, 2006 Harbor Committee meeting minutes as presented. Motion passed, Ballje abstained.

**3. Open Session (Limited To Ten Minutes).**

See attached Harbor Master report.

**4. JJR, LLC**

**A. DNR Permit Process – Christine Halbur**

See grant guidelines.

Halbur explained some of the components of the grant application package. Halbur stated that the grant application package needs to get to the DNR about a month before the meeting.

The Village needs to send representatives to the meeting to present the package to the Waterways Commission.

The DNR may grant monies over a two year period for budgetary purposes.

The Village of Egg Harbor can request up to 80% of the Harbor of Refuge Expenses.

The Village project would be considered a development project.

The Village needs to pass a resolution requesting financial assistance, a narrative about the impact and the feasibility of the project, cost estimate worksheet completed, preliminary site plans, construction plans, and the permit.

Schiedermayer stated that the grant money comes in after the project is completed, so the Village would need to come up with the money and then be reimbursed.

Halbur explained that there are a few different payment options. The Village can possibly check for an advance payment of 50% of the grant up front and a final payment when the project is finished.

The Village can budget for the money or borrow.

The project can be divided into 2 projects.

Costs incurred prior to grant application can not be reimbursed with the exception of engineering and design costs.

Engineering and design costs required to build the recreational boating facilities are eligible costs and can be reimbursed even if they occur prior to the application for the grant.

To get into the summer meeting the Village needs to have everything in to Chris by July 1, 2007.

The permit has to be in hand before the funding request can go before the Waterways Commission.

Lunde stated that the permitting process can take anywhere from 3 to 6 months.

Lunde will check with the DNR and see what the minimum requirements are to start the permit process.

Hurckman moved, seconded by Ballje to recommend to the Village Board that the Village move ahead with the grant application process and address items A thru F of the grant application requirements. Motion passed unanimously.

**B. Repair vs. Rebuild**

If the marina is repaired the Village will not be eligible for any grant monies.

Schieder Mayer explained that he has worked with the Administration Committee and they are working on getting together figures for the impact of the repair versus rebuild for the public.

**C. Status of Waterways Grant Application and Timeline**

Halbur suggests getting the grant application to the August meeting.

Halbur suggests including Carrie Webb of the DNR in any meetings we have questions regarding permit information since she is the person who handles the permit application.

Halbur mentioned that the day it is presented the DNR will want to know how the previous insurance money was spent on the dock.

**D. Recommendation on Proposal for Engineering Services**

Hurckman moved, to recommend to the Village Board that the Village move ahead with the marina proposal for engineering services all items outlined in task 1 of the proposal completed and contingent on permit application filed by June 1, 2007. Motion was withdrawn.

Ballje moved, seconded by Langdon to recommend to the Village Board to have the engineer continue with the necessary design work to file a Chapter 30 permit application with the DNR for the marina reconstruction. Motion passed, Fitzgerald abstained.

**5. STS Consultants, Ltd.**

**A. Removal of Previous Fee from Village bill.**

Schieder Mayer informed the Committee that STS forgave the remaining balance of the outstanding bill due to the questionable work.

**B. Offer to assist in future projects.**

Schiedermyer informed the Committee that STS would like to be considered for future projects.

**6. Outstanding Dockage Invoices from 2006**

I will follow up with Doug Laes and let him know if not paid by next Harbor Committee meeting it will be brought up and he is risking his seasonal slip for the 2007 boating season.

**7. Schaefer Request**

The Committee consensus was to transfer Schaefer from a 36' to a 40' slip for the 2007 boating season.

Mathys left the Committee table and sat in the audience to bring up a personal matter. Mathys would like to have a 40' slip when one becomes available it was discussed in September 2006 but not voted on due to no quorum but it was committee consensus. Mathys stated that this has been discussed since 2005.

He would be satisfied if his pier was extended or when the next 40' slip becomes available. There was discussion regarding this issue and the consensus was to see what happens, since there are no more 40' slips available for the 2007 boating season.

**8. Seasonal Slip Renewal Status**

Charity will send a certified letter to Goblet regarding him losing his slip for failure to pay and failure to provide paperwork.

**9. Recommend Updated 5-yr Capital Improvement Plan**

Fitzgerald moved, seconded by Hurckman to remove this from the agenda indefinitely. Motion passed unanimously.

**10. Adjournment.**

Fitzgerald moved, seconded by Langdon to adjourn at 11: 13 A.M. Motion passed unanimously.

**Next meeting time and date**

April 25, 2007 at 9:00 A.M.

Respectfully Submitted,  
Charity Buhr  
Administrative Assistant