

“Approval Pending”
Egg Harbor Joint Town and Village Fire Commission Minutes
Thursday February 21, 2008-600 P.M.
Egg Harbor Town Hall, County I, Carlsville

Present: Chair Steve Schopf, Skip Ballje, Bill Edwards, Ulla Walser, Herb Mueller, and Mark Bogenschutz.

Absent: Clayton Haen

Also Present: Charity Buhr and Gary Bogenschutz

1. Call to order.

Chair Schopf called meeting to order at 6: 05 P.M.

2. Adopt agenda.

Mueller moved, seconded by Walser to adopt the agenda as presented. Motion passed unanimously.

3. Open session- Fifteen minutes.

Nothing at this time.

4. Review and approve minutes of December 6, 2007 meeting.

Mueller moved, seconded by Edwards to approve the December 6, 2007 Joint Fire Commission Meeting minutes as presented. Motion passed unanimously.

5. LOSA Program Peer Review Board Report.

The year end figures are: 27 members and \$9,303.44 this includes the buy backs, but does not include administrative fees.

The annual fee is included in the amount.

6. SOP/SOG committee Report and Action.

Edwards reviewed the SOPs and SOGs for 2007, there were 9 different topics that were addressed within these 9.

There are currently 48 that are done and adopted by the Joint Board.

Edwards stated that he hopes this exercise is useful. Although the state mandates them to be in place, he hopes that they are in fact being utilized.

Schopf stated that the department will be trying to present a different topic at each monthly department meeting.

7. Fire Chief's report.

See attached report dated December 2007 and January 2008.

Schopf and Bogenschutz are working on getting prices for the pagers that are to be purchased in 2008.

Representatives from NWTC went to the meeting on January 3, 2008 and they are trying to correct problems and streamline processes. Bogenschutz will speak with Chris Hecht and see if there are any changes that will be done as a result of this meeting.

The fire department had a holiday party at the Log Den as a thank you to everyone who works so hard.

For 2007 there were 57 fire calls, only one major, the rest were general and false alarms.

Fires	14
Search	1
Hazardous Condition, no fire	13
Service Call	14
Good Intent Call	2
False Alarms	13

The average number of firemen responding is 11 to each incident.

For 2007 there were 102 first responder calls, Carlsville area was 28 and 74 for the Egg Harbor area.

8. First Responder report.

Included with attached Fire Chief's report.

9. *Prepare for February Joint Board Meeting.*

Mark Bogenschutz will give the report to the Joint Board.

Gary Bogenschutz will discuss the replacement schedule of trucks and equipment for the station. Schopf explained that the fire department would like to write an in-house grant to purchase new turnout gear. That would positively affect the replacement schedule.

Schopf explained attached document regarding replacement cost for items provided to the insurance company.

Schopf will explain that for 2007 the department was able to purchase several rescue items through a donation and fundraising program.

There were 4 new members for 2007.

10. *Approval of bills for the month.*

See attached bills for December 2007, January 2008, and February 2008.

11. *Review 2007 and discuss items for 2008.*

The item previously discussed was doing performance reviews this year.

G. Bogenschutz stated that he thought there should be a self evaluation form for the Fire Chief and Assistant Fire Chief to complete and provided to the Fire Commission.

Edwards stated that this was discussed at the last meeting and it was taken care of verbally in December, 2007.

Edwards stated that if there is the need for a form for a review there needs to be more definition to the form that would be involved, if there were one.

Buhr will gather sample forms and provide them to the Commission for the next meeting.

The Chief and Assistant Chief will review areas of improvement for the department and report at the next Commission meeting.

12. *Set date for next meeting.*

March 20, 2008 at the Paul J. Bertschinger Community Center at 6:00 P.M.

13. *Adjourn.*

Ballje moved, seconded by Mueller to adjourn at 8:14 P.M. Motion passed unanimously.

Respectfully Submitted,
Charity Buhr
Deputy Clerk-Treasurer/
Administrative Assistant

**Egg Harbor Fire Department Chiefs Report
For December 2007 and January 2008**

1. **Fire Calls/Incidents**
12/04/07 Vehicle Accident
12/09/07 “ “
12/17/07 Chimney Fire

01/01/08 Accident, potential.
01/19/08 False Alarm
2. **Burning Permits Issued** 5
3. **Purchases/Expenditures Expected (see bills)**
SCBA Cylinders at approximately \$700.00ea.
4. **Department Activities**
Held Monthly FR and FD Meetings
Fire Prevention at Gibraltar School completed.
5. **Administration and Committees**
11/28/07 Officers Meeting
12/13/07 “ “
01/03/08 Communication Grant Mtgs./DC Chiefs
6. **FR Calls 02 CV 06 EH**

**Respectfully, Mark F. Bogenschutz
EHFD Fire Chief**

Egg Harbor Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/01/2007} And {12/31/2007}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	1.75%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	3	5.26%	\$0	0.00%
138 Off-road vehicle or heavy equipment fire	1	1.75%	\$0	0.00%
141 Forest, woods or wildland fire	1	1.75%	\$0	0.00%
143 Grass fire	4	7.01%	\$0	0.00%
154 Dumpster or other outside trash receptacle	2	3.50%	\$0	0.00%
161 Outside storage fire	1	1.75%	\$0	0.00%
170 Cultivated vegetation, crop fire, Other	1	1.75%	\$0	0.00%
	14	24.56%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
341 Search for person on land	1	1.75%	\$0	0.00%
	1	1.75%	\$0	0.00%
4 Hazardous Condition (No Fire)				
410 Combustible/flammable gas/liquid condition,	1	1.75%	\$0	0.00%
412 Gas leak (natural gas or LPG)	2	3.50%	\$0	0.00%
444 Power line down	1	1.75%	\$0	0.00%
463 Vehicle accident, general cleanup	9	15.78%	\$0	0.00%
	13	22.80%	\$0	0.00%
5 Service Call				
531 Smoke or odor removal	1	1.75%	\$0	0.00%
571 Cover assignment, standby, moveup	13	22.80%	\$0	0.00%
	14	24.56%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & cancelled en route	2	3.50%	\$0	0.00%
	2	3.50%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	11	19.29%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	1.75%	\$0	0.00%
743 Smoke detector activation, no fire -	1	1.75%	\$0	0.00%
	13	22.80%	\$0	0.00%

Egg Harbor Fire Department

Average Turnout per Incident

Alarm Date Between {01/01/2007} And {12/31/2007}

Total Number of Incidents	57	Total Number of Responding Personnel	604
Average Turnout per Incident		11	

EHFD Truck Replacement Schedule

Replacement Year	2010	2013	2015	2020	2025	2030
Fire Trucks	1991 International Tanker	1974 Ford Pierce Engine	1991 Chevy Tanker	1990 Pierce Engine	2003 Chevy Brush Truck	2002 Pierce Engine
Acquired	Purchased Used In 2000 Tank Purchased In 1991	Purchased New In 1974	Purchased Used In 1994 Tank Purchased In 1994			
Approx. Replacement Cost	\$200,000-\$210,000	\$300,000-\$350,000	\$210,000-\$230,000			

Egg Harbor Fire Department Equipment Replacement Schedule

Item(s)	# Owned	Year Acquired	Replacement Cost Per Item	Budget	Replacement Year															
					09	10	11	12	13	14	15	16	17	18	19	20				
Gas Detector	2	2004 2008	2500.00	2500.00	1				1											
Thermo Imaging Camera	2	1995 1996	1500.00	1500.00	1	1														
Truck Radios	9	1/97 5/07 3/02	2000.00											2	2	2	2	1		
Portable Radios	27	85-06	700.00	1400.00	2	2	2	2	2	2	2	2	2	2	2	2	2			
Pagers	50	97-07	550.00	8250.00	15	15	5	5	5	5	5	5	5	5	5	5	5	5		
RIT Pack	2	2002 2004	3000.00										1				1			
SCBA Bottles	36	90-06	700.00			5		2	1		1		8				7			
SCBA w/mask	18	2000 2002	3800.00						9	9										
Full Turnout Gear: Coat, Pants, Boots, & Helmet	50	1985 2006	2500.00					15	15			10	10							
Defibrillators	15	1998 2004	2000.00	6000.00	3	3	3	3	3											
Cascade Bottles	3	1999	600.00														3			

EGG HARBOR FIRE DEPARTMENT

Inventory items with value of more than \$2000.00.

2- Rit Packs @ \$2480.00 each	4960.00
18- Self Contained Breathing Apparatus @ \$4500.00 each	81000.00
Portable pump @ \$5400.00	5400.00
Slide in pump unit for No. 20 @ \$16792.54	16792.00
Slide in pump unit for No. 22 @ \$7542.73	7542.73
Polaris 6 wheeler @ \$11655.00	11655.00
Trailer @ \$11500.00	11500.00
2- Monitors @ \$2605.95 each	5211.90
2- Thermo imaging cameras @ \$11485.95 each	22971.90
Portable generator @ \$3509.95	3509.95
3- Positive pressure fans @ \$2300.00 each	6900.00
2- Commercial wash machines @ \$3695.00 each	7390.00
Hurst Jaws of Life @ \$25,000.00	25000.00
Amkus Jaws of Life @ \$15,000.00	15000.00
Power washer @ \$2500.00	2500.00
Total Inventory over \$2000.00	\$227,333.48

Inventory of equipment less the trucks and equipment over \$2000.00 **\$540,025.82**

Truck values.

1990 Pierce Pumper \$320,000.00	
1974 Pierce Pumper \$225,000.00	
1991 Chevy Tanker \$190,000.00	
1991 International Tanker \$185,000.00	
2002 Pierce Pumper \$450,000.00	
2003 Chevy Brush Truck \$52,000.00	
2006 Pierce Quint \$700,000.00	
Total Trucks	\$2,122,000.00
Total Equipment and Truck Inventory	\$2,889,359.00

**EGG HARBOR FIRE DEPARTMENT
MONTHLY BILLS**

VENDER	INVOICE #	DESCRIPTION	ACCT #	AMOUNT
Aladdin Fire Protection LLC	117648	Hydro 8 SCBA Bottles	Equip. main.	\$ 222.00
Bendlin Fire Equip.	47040	RIT Slings	Equip Replace	\$ 149.09
Bendlin Fire Equip.	47674	Nozzle handles, equip mounts, 6" jet siphon	fire donation	\$ 478.00
Bendlin Fire Equip.	47672	additional charge for coats	fire donation	\$ 60.00
Bendlin Fire Equip.	47673	Stream Light lens	Equip main.	\$ 19.00
Carquest	D572074	oil and fuel stabilizer	Equip. main.	\$ 9.80
Carquest	C42554	Couplers	Truck Main.	\$ (9.82)
Carquest	C42631	Tools	Equip Replace	\$ (43.69)
Carquest	D575566	pump	Equip Replace	\$ 30.95
Carquest	D575566	oil	Gas & Oil	\$ 49.35
Carquest	D574330	oil	Gas & Oil	\$ 98.70
Carquest	D575750	Lude & Hose Clamps	Truck Main.	\$ 20.54
Carquest	D576380	Filters for #21	Truck Main.	\$ 94.02
Carquest	D577199	Oil	Gas & Oil	\$ 134.54
Carquest	D577199	Filters and Wiper inserts	Truck Main.	\$ 325.78
Commercial Laundry Sales	33568	Wash Machine For station #2	Equip Replace	\$ 3,695.00
Lifeline Medical Srevices Inc.	100000869	Batteries for LifePack 500	Maint. Equip	\$ 1,965.40
Northern Door Communications, Inc	3716	8 Remote Speaker Mics	Equip Replace	\$ 613.27
Northern Door Communications, Inc	3804	David Clark for #5	Equip Replace	\$ 4,127.25
Online DC	16501	Antispam and Antivirus	Office Exp.	\$ 20.00
Penflex, Inc	7832	Annual fee for LOSA	Losa	\$ 1,000.00
Pipkorn's of Oshkosh, Inc.	17263	Backup Camera for #5	Equip Replace	\$ 603.95
Red Power Diesel	01-584	Filter for #21	Truck Main.	\$ 89.79
Total				\$ 13,752.92

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**EGG HARBOR FIRE DEPARTMENT
MONTHLY BILLS**

VENDER	INVOICE #	DESCRIPTION	ACCT #	AMOUNT
Carquest	D578867	washer pump #5 and wire terminals	truck main.	\$ 47.35
Carquest		balance on statement	truck main.	\$ 8.95
Door County Coop	1054923	parts cabinet	equip. replace	\$ 21.99
Krueger Implement Inc.	20458	Repair Quickie Saw	Equip. main.	\$ 58.48
Van's Fire And Safety	150802	Service Fire extinguishers	Equip. main.	\$ 30.00
Van's Fire And Safety	150802	Replacement Fire Extinguishers	equip. replace	\$ 494.00
Total				\$ 660.77

**EGG HARBOR FIRE DEPARTMENT
MONTHLY BILLS**

VENDER	INVOICE #	DESCRIPTION	ACCT #	AMOUNT
5 Alarm	77648-00	oil for jaws	Equip. main.	\$ 73.45
American Test Center	2080067	Test ladder Truck	Truck Main.	\$ 500.00
American Test Center	2080067	Test ground ladders	Equip. main.	\$ 270.25
Battery Zone	SI+044743	Batteries for Lights and radio	Equip. main.	\$ 143.41
Bendlin Fire Equipment	48262	Stokes basket	First resp. Donation	\$ 565.00
Bendlin Fire Equipment		parts for lantern	Equip. main.	\$ 3.50
Door & Kewaunee County fire Ass0ciation	20	2007 dues	office Exp.	\$ 25.00
Door County Computer LLC	27377	Computer program & text convert	office Exp.	\$ 47.50
Emergency Appartus Maintenance Inc.	33975	Tool mounts	Equip. main.	\$ 743.16
Galls	5.92618E+12	Trauma Kit	First resp. Donation	\$ 365.06
Galls	5.92618E+12	Ems Bag	Equip. Replace	\$ 146.01
Galls	5.92618E+12	O2 bags	Equip. Replace	\$ 166.87
NWTC	22215	Books	Training Exp.	\$ 157.70
Postmaster		post office box	office Exp.	\$ 52.00
Red Power Diesel	01-593	Filters for #6	Truck Main.	\$ 66.45
Red Power Diesel	01-593	Primer oil	Consumable	\$ 133.08
Rennerts Fire Equipment	17741	Reflective tape	Equip. main.	\$ 482.30
Total				\$ 3,940.74

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