



“APPROVAL PENDING”
VILLAGE OF EGG HARBOR – HARBOR COMMITTEE MEETING MINUTES
WEDNESDAY, JUNE 27, 2007 – 9:00 A.M.
PAUL J. BERTSCHINGER COMMUNITY CENTER

Members Present: Chair Mike Fitzgerald, John Hurckman, Rick Langdon, Ken Mathys, Skip Ballje, and Steve Smith

Members Absent: John Hurckman and Rick Langdon

Also Present: Charity Buhr, Karl Klug, and Ed Douglass

1. Call meeting to order.

Chair Fitzgerald called meeting to order at 9:03 A.M.

2. Approval of the May 30, 2007 Harbor Committee Meeting Minutes.

Tabled, no quorum from the meeting present.

3. Committee Chair to discuss Robert’s Rules of Order

Fitzgerald explained that the Committee will be following Robert’s Rules of Order in all the meetings.

4. Open Session (Limited To Ten Minutes).

Douglass complimented the Harbor on their performance so far this year.

Mathys questioned if when opening the harbor, could the launch be put in earlier in the spring for fishermen to utilize.

Smith stated that this should be possible but he would have to speak with Mr. Rice who installs the finger piers and launch ramp in the spring.

5. Harbormaster Report

See attached information.

- Smith rewrote the job descriptions for the marina. Some employees at the marina have received raises, although they have all received new job descriptions so their positions are more clearly defined.
- Activity is down for 2007 so far this year. Smith has lowered the level of staff to accommodate the activity levels.
- There is a defibulator at the marina provided by the fire department and Steve and Rick are trained in its use.
- Extension of pier 40 has been completed. This is now a 40’ pier.
- Extension of the launch pier has been completed through moving and reattaching anchoring on the launch.
- Pier 24 was rebuilt for safety reasons.
- Pier 19 has been adjusted for safety reasons.
- 4 umbrellas have been purchased for the marina area and 3 get put up every day. The staff has repainted the picnic tables so they are a little nicer for guests.
- Two dock carts have been purchased, one is sponsored by a business and the other cart was budgeted.
- The staff has almost completed renumbering all of the piers on both the shore end and from the water end.
- The marina staff has now taken over cleaning the beach bathrooms to help out the public works department. The staff also repainted the floors in the bathroom restrooms, they may need another coat of paint in the near future.

President

Nancy Fisher

Trustees

Robert Dickson
Michael Fitzgerald
Herb Mueller
Chris Anderson

Village Office

Barbara Grant
Patricia Gureski
Charity Buhr

- The Village boat is in the water and running pretty well. The staff will be repainting the trailer.
- The golf cart is running after about \$400 worth of maintenance.
- Fitzgerald would like the parking of trailers addressed in the future.
- iMagic Marina software is being utilized and the majority of the staff is trained in it's use.
- The decks of the docks were all stained this spring.
- The marina footprint has been expanded slightly by moving the no wake buoys outward.
- The marina crew has been assisting with buoy placement at the Saturday morning race course for the Egg Harbor Yacht Club.
- Replaced the storm door on the front of the Harbor Master Building.
- There is a need for several signage items for the marina area. Smith is in contact with the gentlemen from the County Highway Department to get these ordered.
- Smith would like to rent out slip 24A as a permanent slip. The Committee thought this would be acceptable.
- There will be extra staff at the marina July 3rd for fireworks.
- The air conditioner is not working properly, it will need to be replaced.
- There was a surprise fuel dock inspection last week and the marina passed the inspection.
- The DNR has made their presence known at the marina so far this season.
- Marina would like a Village open flag.

Ballje moved, seconded by Fitzgerald to authorize Smith to purchase an air conditioner due to safety concerns in the Harbor Master building. Motion passed unanimously.

6. Watercraft at the beach

The Committee would like to discourage use of the beach area by boaters.

The Public Works Committee has recommended the purchase of buoys and rope to section off the swimming area.

The Committee thought this was a good idea.

7. Report from Village Office – Charity

Fitzgerald moved, seconded by Ballje to authorize the Village office to send out a letter to the slip holders that have not sent in the required information stating that they can drop it off in the Village office Monday – Friday. Motion passed unanimously.

8. Wait List System: 20', 25', 30', 35', 40', and 50' slips along with the seniority of owning taxable improved property and where that places you on the wait list so that the seniority issue is not lost.

The Committee identified problems with the wait list system.

Problems:

- Several lists are hard to manage
- How to transfer between slip sizes
- Property owners that buy a separate piece of property from originally on the list.

This will be discussed more at for the July Harbor Committee meeting.

9. Update regarding Harbor improvement Implementation Plan

Fitzgerald spoke with JJR regarding the slip sizes and permitting process.

Jim Rooney, a member of the Waterways Commission, is going to be scheduling a visit to the area to look at the future expansion of the marina.

10. Marina Configuration

A. Boat Launch Exit

This needs to be checked into a little further.

Smith would like a study done to find out if it is feasible to maneuver a trailer up the hill and have enough area to turn to toward the Harbor Master building.

B. Playground area safety

No action at this time.

11. Adjournment

Ballje moved, seconded by Mathys to adjourn at 11:13 A.M. Motion passed unanimously.

Next meeting time and date

July 25 at 9:00 A.M.

Respectfully Submitted,
Charity Buhr
Administrative Assistant

June 27, 2007

Topics for Harbor Master Report to Harbor Committee:

Job Descriptions,

Operations

Level of activity (revenue)

Gas sales

Launches

Transients

Misc. sales

Projects

AED and First Aid

Uniforms

Extension of Pier 40

Extension of Launch Pier

Rebuild of Pier 24

Adjustment to Pier 19

Umbrellas

Dock Carts

Re-numbering

Beach Bathrooms

Village Boat

Golf Cart

Reservation Program

Painting, Docks, Tables, Floors

Marina Footprint

EHYC support

Office front door

Next up: water fountain, dinghy rack rebuild, trailer, signage, more

Situations

Beach boats, swimmers and signage

Fishermen vs. Boaters

4th of July

Air Conditioner

Fuel Dock Inspection

DNR and fish count activity

Swimming in the Marina

Outer Wall no tie up

Questions?