

**Plan Commission Meeting Minutes**  
**Tuesday, October 28, 2008 at 6:00 p.m.**  
Paul J. Bertschinger Community Center  
7860 Hwy 42, Egg Harbor, Wisconsin

Members Present: Chair Nancy Fisher, Sharon Fitzgerald, Emily Pitchford, Kathy Mand Beck (arrived at 6:03 P.M.), Christopher Anderson, Dave Tuch, Jeff Tunney(arrived at 6:12).

Members Absent: Josh Van Lieshout

Also Present: Charity Forsch and Pete Devlin (DC Advocate)

**1. Call Meeting to Order**

Chair Fisher called meeting to order at 6:00 P.M.

**2. Pledge of Allegiance**

**3. Approval of the Agenda**

Anderson moved, seconded by Fitzgerald to approve the agenda as presented. Motion passed unanimously.

**4. Approval of September 23, 2008 Plan Commission Meeting Minutes.**

Amended to correct spelling under item 8 to state understanding vs understand.

Fisher moved, seconded by Pitchford to approve the September 23, 2008 Plan Commission meeting minutes as amended. Motion passed unanimously.

**5. Open Session (limited to 10 minutes)**

Fisher explained that the Hearing on the marina took place in Sturgeon Bay at the library today and should have concluded by 5:45.

Beck arrived at 6:03 P.M.

Fisher explained that Peninsula Shores agreed to a revised version of Option C. Therefore, the only opposition was from the owner to the north, Ms. Cady.

There were witnesses called from both sides throughout the day to give testimony.

The DNR was also going to be calling witnesses before the end of the day.

The administrative law judge has until December 4, 2008 to make a ruling on whether the permit has been granted or not.

The breakwater has been closed based on the advice of the JJR, LLC engineers. Due to failure of the structure the area is closed until a dive can be done in the spring to assess the structure from this point. This dive will determine if the marina can open for the 2009 season.

Fisher clarified that Option C Revised was approved by the Village Board in a closed session.

Tunney arrived at 6:13 P.M.

**6. Discussion and action regarding minimum dwelling size in the MU zoning district**

The Commission discussed the feasibility of 500 sq feet and also the feasibility of enforcing setting occupancy limits.

The Commission discussed that the square footage would need to include kitchen facilities; to include a sink, stove, and a refrigerator; and a bathroom facility.

The Commission discussed that the unit would need to contain all facilities and not share facilities with another business or housing unit.

The Commission discussed the need for a maximum number of occupancy for each dwelling unit. For the next meeting we will work on crafting wording for an ordinance regarding this issue.

**7. Discussion and action regarding disposition of platted rights of way parallel to STH 42**

Fisher explained that at the last board meeting the Board asked Van Lieshout and the Village attorney to do a title search on the property and establish the Village ownership of the areas. The survey has been done and the stakes are in the ground. This issue is still being researched and there will be more information to follow at a subsequent meeting.

**8. Discussion and action regarding reader board (sandwich board) signs**

The Commission discussed whether sandwich boards are a good idea or not for Egg Harbor. Some members thought they were a good idea and others thought the Village would look too cluttered.

Fisher moved, seconded by Fitzgerald that reader boards be permitted for establishments open in the off season defined at Nov 1 through April 30. There is only one sign allowed per parcel and the maximum size can be a double faced 10 square foot sign. The reader board must not block any sidewalk area and must be brought indoors at the close of the business day. Sign may read day s open and hours of operation; must conform to all other sections of the sign code. Fisher amended motion to include "The continued seasonal use of sandwich boards will be reassessed after May 1, 2009." Fitzgerald seconded the amendment. Motion passed, Tunney, Pitchford, and Beck opposed.

Discussion focused on having a trial for this winter. Discussion also focused on getting input from local business owners.

**9. Discussion and action regarding on-street parking regulations in the Village of Egg Harbor**

Fisher stated that after talking with residents there she feels there is a need to regulate rv parking and boat trailer parking in various areas throughout the Village.

Fisher would like better signage throughout the Village on where to park and what can be parked in those locations.

Fisher questioned the Commission on the need for time limits.

The Commission discussed removal of the time limits out of the regulations.

The Commission would like to indicate where trailer parking is allowed not where it isn't allowed in the regulations.

Fisher will work on a draft for the next meeting.

**10. Next Meeting**

December 2, 2008 at 6:00 P.M.

**11. Adjourn**

Fisher moved, seconded by Tunney to adjourn at 7:30 P.M.. Motion passed unanimously.

Recorded By:  
Charity Forsch  
Deputy Clerk-Treasurer/  
Administrative Assistant