

### Approval Pending

Present: Nancy Fisher, Bob Dickson, Barbara Cammack, Chris Anderson, Mike Fitzgerald by phone, Josh Van Lieshout, Pat Gureski

Also present: Peter Devlin of Door County Advocate, Attorney Rich Carlson, Attorney Bill Vande Castle, and David and Barbara Tuch.

1 Call to Order and Adopt Agenda The meeting was called to order by President Fisher at 6:00 p.m.

Anderson moved to approve the agenda, seconded Cammack. Motion passed unanimously.

Dickson and Fitzgerald joined the meeting at this time.

2 Approval of Meeting Minutes: November 8, 2010 and Special Board Budget Meeting November 15, 2010. For the minutes of November 8 Fisher requested a change to page 3, item i) a. first sentence to replace the word “now” with the word “not”. Fisher moved to approve the minutes of the November 8, 2010 meeting as amended, seconded Anderson. Motion passed unanimously.

Fisher moved to approve the meeting minutes of November 15, 2010, seconded Dickson. Motion passed unanimously.

3. Open Session David and Barbara Tuchs – David Tuch spoke to his and Barbara’s complaint starting in the fall of 2009 based on the unenforcement of the Village Code for property setbacks. Barbara passed out a document dated December 13, 2010 for board remembers to review. Fisher stated this item will be discussed in closed session

Fisher thanked the Public Works personnel who prepared decorations for Holly Days and thanked Peter Devlin for serving as Santa at the tree lighting event.

Fisher complimented the County Highway Department for cleaning the streets following the recent storm.

Fisher stated the New Years day parade is coming up in relation to the Egg Harbor Business Association’s new event, Frosty Fest. Dickson stated the Business Association is looking for volunteers for the event.

4. Recommend motion to MOVE INTO CLOSED SESSION per State Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting.

At 6:08 p.m. Fisher moved to go into closed session as stated above, seconded Anderson. Roll call vote: Fisher-yes, Cammack-yes; Dickson-yes; Fitzgerald-yes; Anderson-yes.

Open session resumed at 7:16 p.m.

5. Village President

a. Resolution to Continue Community Marketing Fund Program

Fisher stated the Village is entering the third year of the original Community Marketing Fund and this resolution requests a continuance beyond 2011. Fisher moved to adopt the resolution, seconded Anderson  
Fisher: Cammack, Dickson Anderson Fitzgerald all voted yes.

b. Review of Intergovernmental Agreement for Emergency Services

Fisher stated this agreement is still being worked on by the attorneys. There has been a lack of progress on the changes directed by this board in November. A conference will be called between the attorneys and the Town Chairman and Village president to get this moving forward.

c. Approval to sell 1972 Egg Harbor Volunteer Fire Department pumper Truck

Dickson moved to approve the sale of the 1972 Egg Harbor volunteer fire department pumper truck to Andrew Staats, Jason Staats and Jeremy Schopf, seconded Fisher. Motion passed unanimously.

Public Art Committee:

Fisher stated the committee met earlier this month and is in the process of planning a reception for area artists to be held Friday February 11 from 4-6 at the Paul J. Bertschinger Community Center. The Committee also reviewed some art by Miles Amorella for art to possibly be placed at the Beach.

Utility Committee: Dickson reported the air quality has significantly improved in the office and lab area since the chemicals have been moved to the new chemical storage building.

Gate security improvements. The Committee has approved the purchase of a new gate with remotes that will be made available for the haulers to access the gate. The remotes can be turned on and off by the Village to allow or disallow access.

Harbor Committee:

Fitzgerald stated the committee is progressing. The punch list has been completed with the exception of the waterline on the break wall that was also pressure tested. The contractor for the concrete came back to replace the concrete. Spring will tell. The lettering on the entrance sign has been repaired.

Phase II and Phase III are completely done and will be finalized on paper this month.

Safety and Services Building Project Van Lieshout said two sets of renderings of the concept plan have been reviewed and will go to the next Harbor Committee for them to make a recommendation to the Village Board for the January meeting. Fisher asked if there was some provision for a middle of the road concept the Board can review and that the plumbing would not be done at first. Fitzgerald stated that would be taken into consideration by the Committee and Tom Kispert will be kept on board to provide us some figures. Fisher distributed copies of an article from Catalina magazine that featured the Village's new marina.

Marina Web site and Marketing

Fisher stated that Nicole Meyer is working much of the marina activities as she is in the Village Office full time and is working closely with Steve Smith to get this on the road.

Ad Hoc Committees:

Fire Station No. 1 Committee Report

Dickson stated the architect is working on the drawings. He got the plans for the recent addition that was put on. The Committee will view these at its next meeting.

Door County Coastal Byways Commission Community Profile

Dickson stated that each community is asked to prepare a profile of about 100 words, limited to five events. Dickson suggested the public relations person in Sturgeon Bay could draft something and have the Egg Harbor Business Association look at it. Josh asked to consult with Lynn Michelson first and then if we need help go to Boettcher Communications. Board granted this request.

Clerk Treasurer Budget Year to date and other Financial Reports:

The report was accepted as presented.

Administrator:

Report on Code Enforcement Activities

Van Lieshout reported he wrote a couple of letters regarding sandwich board signs that have shown up. Snow removal will be reviewed tomorrow. The Village has received a request for the Village to take over plowing for one property owner on Hwy 42. Public Works will be clearing visibility at the intersections. The Village had one complaint of an unplowed road that of North Point lane and as it turns out the telephone line was down so Frontier was notified.

On Street Parking

Van Lieshout reported with the issues we have had in the area of Dock Road, we had a consultation in the office and thought of more restrictive time use in certain areas and will be bringing forth some definite suggestions to the January meeting.

Renewal of Assessor contract – Action Appraisers and Consultants

Fisher moved to approve the contract renewal of Action Appraiser and Consultants in the amount of \$9450, seconded Cammack. Motion passed unanimously.

Resolution Adopting 2011 Fee Schedule

Josh Van Lieshout read the suggested changes from the previous fee schedule. Fisher moved to approve the resolution as 2010-07 with the recommended changes and additions, seconded Dickson. Fisher, Cammack, Dickson, Anderson Fitzgerald all voted yes.

Grant Status Report

Wisconsin Coastal Management Program The grant for the biofilter at the marina was received. The Coastal management Office has received our grant request of \$10,000 for the marina run off.

Waterways Commission Van Lieshout is communicating with Chris Halbur on the status of the funds encumbrance for the grant amendment to the Harbor Improvements project so we can finalize our paperwork.

Great Lakes Restoration Initiative Grant – Award of Services Agreement for the Beach and Boat Trailer Parking lot Improvement Project Part of our requests were we had to go through a qualifications of engineers and have done so. We have received qualifications from Miller, Mach IV and McMahon Engineers and Architects of Neenah. The Village has had various levels of experience with all three but recommend going with McMahon engineers. Dickson moved to approve design and engineering by McMahon Engineers and Architect in the amount of \$29,963, seconded Fisher. Motion passed unanimously.

Review of Tax Statements Josh reminded the board that the greatest increase is on the debt service the Village has to pay on the bond issue for the various capital projects. The marina is performing better than we expected and we expect an even better performance in 2011. We need to deal with some unspent bond proceeds because the marina improvements bonds are not reallocable. They have to be used for marina improvements. The Refunding bonds are largely all spent. When the projects are complete we will be using our grant money, to pay those debt service costs. We didn't know our final costs when we budgeted for 2011, but when we do the budgeting next year, we will apply the excess to the debt service. The BAB bonds of which there is approx \$200,000 remaining have to be used for a capital improvement. The Waterways Commission grant of \$319,000 has no strings on it. The Safety and Service building will come out of the \$200,000 and the Waterways commission monies will be applied to the debt service in the amount of \$200,000, leaving the \$119,000 for building. Fitzgerald agreed that had the Village not received the Waterways Commission grant there would not be a building.

New Year's Day events and planning

Fisher stated the Village has a bigger role in New Year's Day this year with the addition of Frosty Fest. Fisher stated she spoke with Terry Lundahl today and are wondering if there are any results to the ad for concession stand vendors. Van Lieshout stated there were none to date.

6. Compliments and Complaints

a. David and Barbara Tuch. Fisher stated to the Tuchs that Village Attorney Vande Castle is gathering documentation and plans to make a report to the Tuchs within the next three weeks.

7. Open Session Cammack asked if Point Beach always goes without power whenever there is outage. Dickson suggested a study might be made as to number of outages at any given location. Anderson stated Wisconsin Public Service Corporation has maps that reveal exact locations of outages and is updated every 15 minutes.

8. Adjournment Fisher moved to adjourn, seconded Anderson. Meeting adjourned at 8:15 p.m.

Recorded by  
Patricia C. Gureski, Clerk-Treasurer