

Joint Town and Village of Egg Harbor Board Meeting Minutes  
Monday, February 25, 2008 - 6:00 PM  
Paul J. Bertschinger Community Center

**Approval Pending**

Roll Call: Paul Peterson, Steve Schopf, Kurt Krauel, Robert Mueller, Darrel Lautenbach  
Village: Nancy Fisher, Bob Dickson, Chris Anderson, Herb Mueller.  
By Phone: Mike Fitzgerald

Also present: Clarence Scherer, Fire Chief Mark Bogenschutz, James Enigl, Gary Bogenschutz, and Peter Devlin of Door County Advocate, Del Herrbold of Rural Insurance, Trissa Crowley, Pauline Peterson, and Dale Wiegand.

1. **Call Meeting to Order with Roll Call**

Called to order by Village President, Nancy Fisher at 6:00 P.M.

2. **Adopt the Agenda.** Lautenbach moved to approve, seconded Herb Mueller. Motion passed unanimously.

3. **Open Session.** Kurt Krauel inquired whether there was a revised road agreement developed for Heritage Lake Road maintenance between County E and County EE. Trissa Crowley asked about who takes care of the road now. The response was the Town of Egg Harbor.

Fisher referenced the October 16 2007 meeting minutes regarding repairs to Ballfield playground equipment. It was unknown if this was accomplished.

4. **Approval of October 16, 2007 Minutes:** Include Mark Bogenschutz as present at the meeting. Fisher moved to approve as amended, seconded Schopf. Motion passed with Herb Mueller abstaining.

5. **Insurance Renewal.**

Schopf provided a listing of vehicles and equipment valued at over \$2000 and stated he provided this listing to Rural Insurance for insurance coverage purposes.

Del Herrbold was given the floor and distributed materials for board members consideration. Herrbold stated he is quoting from VFIS walked board members through the 2008 catalog and coverage guide.

Herrbold presented three options for renewal of insurance coverage, the higher of which includes the written values as provided by Schopf. and included an estimated value of the buildings and estimated population of the community.

Herrbold then quoted from accident and sickness policy (pgs 3 and 4 of 5)

Option 3 is based on agreed replacement values of vehicles as quoted per manufacturers.

Liability limits are a decision of the boards depending what they feel is adequate.

Herrbold stated if the boards would desire an increase of coverage you would increase the umbrella which he feels has a cap of around \$5 million or 10 million.

Assistant Chief recommended insuring the vehicles at full replacement value.

Herrbold stated this coverage includes volunteer's vehicles enroute to an incident as well as board members to a meeting. The coverage term is May 1 through April 30. Schopf moved to accept option 3 of the proposal of \$10,968 representing full replacement value of trucks and equipment, seconded Herb Mueller. Motion passed unanimously. The buildings insurance premiums are quoted at \$1507 for 5242 Cty I and \$1463 at Harbor School Road.

**6. Report from Fire Commission**

Schopf made a report on 2007 activity, donations, fundraising, new personnel, SOG's and SOP's that were created, grant writing, and new communications.

The SOG's and SOP's will hopefully be completed near the end of this year. This committee will become the Safety Committee for the department.

Officers are looking into grant writing for turn-out gear through the Homeland Security Act., and a regional grant for SCBA's was turned down. If there is another written for next year we want to be included. They are seeking an extension on the time for the grant for new communications systems.

Lautenbach brought up the fact that he was of the understanding that fire department personnel are not supposed to serve on the Fire Commission. Lautenbach left the meeting.

Mark Bogenschutz reported on Department calls and activity.

An additional grant application will be made to the County Board tomorrow.

Joint trainings were conducted one of which included training with a canine unit.

**7. Capital Equipment Purchase Schedule and Vehicle purchase Schedule Overlay.**

Gary Bogenschutz spoke to this issue. Bogenschutz reported he surveyed the department personnel on which vehicle should be replaced next and the result was for the 1991 IH tanker. It will be replaced with a pumper. Because of banding changes, all radios need to be replaced by 2011.

Defibrulators all have to be replaced by 2014.

Bogenschutz spoke to the fact that if there is some year-end surplus that could be applied against these expenditures it would be helpful.

President Fisher stated this subject could be included in the Village's financial planning sessions in the next few months.

New emissions standards are driving a faster replacement schedule than what would have otherwise been in place.

Mueller moved to allow the dept to replace the 1991 IH tanker by the year 2010 with a complete new unit, tank and truck, seconded Schopf. Motion passed with one objection.

**8. Joint Town and Village Committee on Fire Station No. 1 Building and Land.**

Schopf reported on the committee discussion on what features are needed to make the department whole. The Committee agreed that Fire Station No. 1 needs to be replaced.

Dickson stated there are two different philosophies that we can operation under; that of the Sister Bay/Liberty Grove model where each municipality owns a station and the equipment jointly. Another philosophy that stems from securing the departments future would be to through turning all the resources over to the Fire Commission to operate the department and the municipalities fund it.

Dickson asked for input as to how the Committee should continue discussions to move forward.

Schopf added there are control issues in that the Town would require a referendum to give the Fire Commission optional powers if the municipalities wanted to give the control to the Commission.

Schopf stated that all decisions on the part of the Town must go to the people. The committee also felt the Intergovernmental agreement should be a long term agreement. Adequate and cost effective emergency services can only be provided through cooperative effort of the village and town. No action taken.

**9. Share Cost of Library Maintenance.**

Fisher stated that the report received from the Egg Harbor librarian indicates the Egg Harbor is the second most used facility in the County.

Fisher stated that the Village will ask the Town to consider cost-sharing maintenance of the facility to help cover utility and cleaning costs.

**10. Border Agreements.**

Schopf moved to table discussion to the next joint meeting, seconded Fisher. Motion passed unanimously.

**11. Alternate dates for future meetings-three per year.**

The next meeting is scheduled for May 21 at 6:00 p.m. at Carlsville.

**12. Adjournment.** Fisher moved to adjourn, seconded Schopf. Meeting adjourned at 7:27 P.M.

Recorded by  
Patricia C. Gureski  
Village Clerk-Treasurer