

Joint Village Board and Harbor Committee Meeting Minutes
4:00 P.M., August 4, 2008
Paul J. Bertschinger Community Center

Village Board Members Present: President Nancy Fisher, Bob Dickson, Mike Fitzgerald, Chris Anderson, and Administrator Josh Van Lieshout.

Harbor Committee members present: Ken Mathys, Jr., Bill Cammack, Harbormaster Steve Smith,
Also present: Steve Schaefer, Jack McCoy, Attorney James Pinkert, Bonnie Cady, Rick Konetski, Joe Melendes, Ken Mathys, Sr., Peter Devlin of Door County Advocate, and Ed Burda.

President Fisher called the meeting to order at 4:00 P.M. with roll call and Pledge of Allegiance to the Flag.

1. **Approval of Agenda.** Dickson moved to adopt the agenda, seconded Fitzgerald. Motion passed unanimously. President Fisher stated the Harbor Committee members will be excused following agenda item No. 5.
2. **Open Session.** Steve Schaefer inquired about the new referendum scheduled for the November 4 election what the topic is and the timing of it. Fisher stated that the referendum and the marina are two separate items.
Jack Gray stated they moved here solely based on the marina project - the facilities, the quality and venue and will continue to support the project.
Rick Konetski asked the Village to proceed ahead and construct the new marina.
Ken Mathys, Sr. commended the Board for the many hours and dedication to the project.
Joe Melendes retracted his desire to speak.

3. Approve Final Design for the Harbor of Refuge and Marina Reconstruction Project

President Fisher turned the floor over to Bill Brose from JJR LLC who recapped the design procedures and permitting processes. Focused on the Waterways Commission award of 1.185M to the Village for this project and the opportunity the Village has to return for more funding in future years. Plan to complete final drawings and bid documents in September and notice of bid award in October and build new breakwater over winter of 2008. Funding could be over a two or three year period as the grant writing process continues for the phases of construction. Three will be green spaces created to catch storm water run off and the rubble break water will create better habitat for fish.
Fitzgerald, for the Harbor Committee, moved to recommend to the Board accept the design Option C, seconded by Ken Mathys. Motion passed.
Fisher moved to approve the permitted design identified at Option C, seconded Fitzgerald. Motion passed unanimously.

4. Consideration and action to approve an agreement for engineering services with JJR, LLC for the final design, bidding and construction phase services for harbor and marina improvements

Josh Van Lieshout explained the history and various phases that JJR LLC would be responsible for during the ongoing phases of the marina project. Per the JJR LLC proposal dated July 31, compensation is for contract for professional services for bidding, and construction oversight in

the amount of \$574,871. Ken Mathys asked who on the Village staff is the liaison to the project, timeline and change orders, etc. Josh Van Lieshout stated that falls within his position.

Mathys also asked for a policy set up for change orders processing. Bill Brose addressed those concerns and assured the Harbor Committee they will be involved.

Mathys also asked if the progress meetings might be earlier than at 65% and 95% completion. Brose stated that the Village with the permit documents that already set, you are almost at the 30% level.

We have a target bid opening of October 8 for award of bid at the Village Board October 13 meeting and completion date of March 15, 2009.

Fitzgerald moved to recommend to the Village Board to accept the JJR LLC July 31 proposal, seconded Cammack. Motion passed unanimously.

Fisher moved to accept and approve the July 31 agreement for final design, bidding and construction services at a cost of \$580,000, seconded Fitzgerald. Motion passed unanimously.

5. **Storm water runoff and retention areas for harbor and marina improvements.**

Chris Bolt was asked to expand on the land side of the harbor project and storm water management. Bolt described the storm water retention area planned for the marina.

Harbor Committee is excused.

6. **Consideration and action to award a contract for the construction and installation of street lights on Church Street**

A letter of recommendation dated August 1, was received from engineer, Tom Kispert of McMahon Associates to award the bid to Bodart Electric Service, Inc of De Pere, WI. The lights will span from County E to Market Street on the west side of Church Street with 75 to 100 watt bulbs. The power source will come from the Peg Egan Performing Arts Center meter and controlled by a timer. Dickson moved to award the contract to Bodart Electric in the amount of \$73,020.00 seconded Fitzgerald. Motion passed unanimously. Van Lieshout stated that at the next meeting the Board will have a revised capital funding plan to consider.

7. **Open Session** None.

8. **Adjournment.** Fisher moved to adjourn at 5:00 p.m., seconded Fitzgerald. Meeting adjourned.

Recorded by,
Patricia C. Gureski,
Clerk-Treasurer