

Joint Town and Village of Egg Harbor Board Meeting Minutes
Tuesday, October 21, 2008 - 7:00PM
Egg Harbor Town Hall, 5242 County I

Present: For Town: Paul Peterson, Steve Schopf Bob Mueller, Kurt Krauel, Darrel Lautenbach and Pam Krauel. For Village: Nancy Fisher, Bob Dickson, Herb Mueller, Mike Fitzgerald, Chris Anderson, Josh Van Lieshout, and Pat Gureski.

Also present: Gary Bogenschutz, Pauline Peterson, Mark Bogenschutz, Dale Wiegand, and Peter Devlin of Door County Advocate.

1. Call Meeting to Order with Roll Call Paul Peterson, Town Chairman called the meeting to order at 7:02 p.m.
2. Adopt the Agenda Bob Mueller moved to adopt the agenda as published, seconded Fisher. Motion passed unanimously.
3. Open Session – No comments were brought to the table.
4. Approval of February 25, 2008 Meeting Minutes Fisher moved to approve, seconded Krauel. Motion passed unanimously. Darrel Lautenbach arrived.
5. Report from Fire Commission Steve Schopf reported the fire commission has met regularly. The commission is bringing SOP 1209 to this meeting for approval and looking at the department's by-laws, rules and regulations and old SOP's to make the department compliant with COM 30. The Commission made recommendation to compensate first responders for calls at \$30 per call and \$20 per meeting in place of the \$45 for meeting they are currently receiving. The Commission is looking at review system of chief and officers of department and asked for help from whoever could provide a system.
Mark Bogenschutz reported on the Length of Service Award Program, stating that the Peer Review Board met in early October for the year-end activity. Membership is at 41 in the department and 24 made eligibility for the award this year. The 2009 State match is \$300.91 for a budgeted amount of \$7921.84. An account balance sheet for the Length of Service Award Program investments was provided to the board, showing a loss of investments for the year.
Bogenschutz also reported on fire department activity. They have had 72 fire calls of which 56 were local. The remainder were assists to other departments. First responders had 99 on Egg Harbor's end and 26 for Carlsville. Some issues were use of outdoor grills in multi-family dwellings; burning permits, the WDNR is going to clamp down on this. We took advantage of the grant this year to upgrade towers and radios for the band changes coming in the near future. NWTC came here this spring to determine how they can improve in offering classes for firemen and first responders. Had some fund raisers with chili cook-offs and selling corn, and realized a \$1700 profit. Testing of equipment is ongoing as required. We are looking beginning specifications for a new truck that is on the replacement schedule for 2010.
No questions were asked.
6. Approve Standard Operating Procedure 1209 Schopf presented the 1209 SOP which stated the department will follow the County's plan which will be referenced by our plan. It relates to HIPPA. Schopf moved to approve SOP 1209, seconded Herb Mueller. Motion passed unanimously.
7. Report and Discussion – Intergovernmental Fire Services Agreement Josh Van Lieshout reported on the meeting that was held on October 1 by the Joint Fire Station Committee. Issues that were discussed were that the two communities need to be together and with that understanding one of the key additions

that should be revised in the agreement is a remediation clause. The current agreement is a one year agreement with an automatic renewal which needs to have more longevity. The allocation of costs is currently 50/50 and might be allocated according to the equalized values of each community. Another issue the committee discussed was that should the existing station be renovated, reconstructed or replaced. The sale of the land would be a reasonable conclusion. In our current agreement, all the contents are jointly owned. The next step would be to digitize the existing agreement and make relative amendments for approval for a future meeting.

Bob Dickson addressed the fact that we need to try to solidify our partnership and make modifications to the agreement which would then be reviewed by the relative attorneys before bringing it to the Joint Board for approval.

Van Lieshout reported that 2006 equalized values for each community are Town at 492,541,000; Village at 316,541,000. The total value of the protected is 809,000,000. A relative split appears to be 60.8% for the Town and 39.1% for the Village. The Committee asked for direction to continue working on the agreement amendments. Herb Mueller moved to have the committee to continue working on the long term agreement for the Joint Fire Department, seconded Schopf. Motion passed unanimously.

8. Review and action regarding First Responder compensation Kurt Krauel recused himself from the discussion and moved away from the table. Schopf stated the request is for \$30 per call for first responders and \$20 for meetings. Schopf stated a letter was received from County Emergencies Services stating that this arrangement would not affect the insurability of the first responders by the County. Dickson moved to approve the new pay scale at \$30 per call and \$20 per meeting, seconded Bob Mueller. Motion passed unanimously.

9. Review and action regarding Intergovernmental Road Agreement Peterson reported that he and Van Lieshout looked at roads as per the most recently amended road agreement and concluded that the agreement covers the Heritage Lake Road as intended. Schopf moved to leave the Intergovernmental Road agreement as is, seconded Herb Mueller. Kurt Krauel asked about speed limits on Harbor School Road and have they been changed. It was consensus they were. Voting on the motion was unanimously in favor.

10. Discussion regarding Joint Municipal Police Services Fisher introduced this item as a result of the law enforcement meeting she attended earlier this month. One of the things that was asked about was help from the Sheriff's Department to enforce ordinances, speed limits, etc. Consensus was at that meeting that municipalities are looking for more help. And then the discussion centered on providing for a municipal constable.

No action taken.

11. Report of Joint Ballfield and Cemetery Committee. Darrel Lautenbach reported the Committee met earlier Sept 24th and proposed a budget of \$3500. Discussion of lots cost might be changed to \$700 as opposed to \$500 for the lot and \$200 for perpetual care. Bob Mueller moved to change the cost of lot from \$700 to \$600 straight fee with no separate perpetual care fee, seconded Mike Fitzgerald. Motion passed unanimously.

Bob Mueller asked about the lots that have been sold many years ago but the owners have abandoned the use of them. It may be as much as fifty percent of the cemetery. The other item of discussion was on the lawnmower and it was determined it is sufficiently in shape. Dick Kroll will be asked to look at the mower for maintenance needs for the next season. There is 600 hours on the mower.

12. Fire Department, Cemetery and Ballfield Budget Planning 2008. It was suggested to obtain a Cellcom laptop connect card for the department use. In 2009 the main computer is scheduled to be replaced. The department has communications equipment placed on the Chambers Island new tower that will be activated shortly that will cover from Liberty Grove down to around Potawatomi Park.

Discussion went directly to Capital Outlay – Pam Krauel distributed a report showing the beginning of year balance and the account balance as of 10-01-08 and additional 3rd installment from the Village less estimated remaining expenditures for the year.

Schopf explained Line 36 items to include a gas detector, Thermo Imaging Camera, 15 pagers, five radios, turn out gear, etc. Officers want to write a grant to replace all the turn out gear as it is deteriorating faster than planned. Schopf stated these items includes \$300 for contingency to make the \$36,000. Schopf suggested that the carryover balance that shows an estimated of \$116,600 for the end of 2008 could be applied against these estimated costs.

The major equipment replacement schedule was looked at. The department wants to purchase the chassis and cab in 2009 for the 2010 replacement of the 1991 International Tanker. The order could be made in 2009 for delivery in 2010 so a first payment would be due in 2010.

Schopf moved that from the \$116,600 balance estimated at year end, \$20,000 would be applied to the 2009 budget and designate the balance to the State Investment Pool for the Joint Operations fund, seconded Fisher. Motion passed unanimously.

The ball field at Fire Station No. 1 needs widening on the infield sod area and fixing the fencing. The Egg Harbor Little Leagues uses the ball field at Fire Station No. 1. Bob Mueller suggested abandoning the field at Fire Station No. 1. Kurt Krauel stated the fence has deteriorated to the state that it is a liability. The cap could be moved to the field down to the field at Carlsville. The fence is steel, it is suggested to have a contractor who recycles steel remove it.

Schopf moved to approve for a balance joint levy of \$253,350, seconded Fisher. Motion passed unanimously.

13. Alternate dates for future meetings-three per year. The date of Wednesday February 25, 2009 was set for the next joint meeting at the Paul J. Bertschinger Community Center at 6:30 p.m. Items to be included on the agenda were amendment to the intergovernmental agreement, possible land purchase and insurance renewal prior to the annual Town Board meeting.

14. Adjournment. Bob Mueller moved to adjourn at 9:05 p.m., seconded Fisher. Motion passed unanimously.

Reported by,
Patricia C. Gureski, Clerk-Treasurer
Village of Egg Harbor