

**Plan Commission Meeting Minutes  
Tuesday, April 28, 2009 at 6:00 p.m.**

**Members Present:** Chair-Nancy Fisher, Chris Anderson, Kathy Mand-Beck, Bill Nelson, Sharon Fitzgerald, Emily Pitchford, Dave Tuch, Josh Van Lieshout

**Also Present:** Kelly Popp

**1. Call Meeting to Order**

Chair-Fisher called the meeting to order at 6:11 p.m.

**2. Pledge of Allegiance**

**3. Approval of the Agenda**

Beck moved to approve the agenda, Fitzgerald seconded. Motion passed.

**4. Approval of Plan Commission Meeting Minutes for March 24, 2009**

Anderson moved to approve the March 24, 2009 Plan Commission Meeting Minutes, seconded by Pitchford. Motion passed unanimously.

**5. Open Session (limited to 10 minutes)**

Anderson inquired whether there would be a barrier on the new pedestrian trail on the side with the incline down. Van Lieshout affirmed that for safety reasons on the South end, there will be a railing put up. But he stated that they could review the possibilities of railings for safety in other areas on the trail with Meyer. When Commission members inquired about any additions to the trail, Van Lieshout stated that the second stage of the trail would cross G where the trail ends on the north end, and then it would run on a 6-8 foot paved area running north. Signage will be present for pedestrian crossing on 42. Van Lieshout stated that John Kolodziej of the County is happy with the plans and progress of the trail. In addition, he affirmed that there may be a bench and garbage receptacle situated somewhere along the trail and they will go in as time is available. Fisher stated her recommendation was that the garbage receptacle should be placed on the trail this season.

Northeast Asphalt will be starting their project the 11<sup>th</sup> of May, with the closure of the Egg Harbor hill for 5 days and only the first five days. There will be a detour on G or B and then they will continue heading south. Parking will be added, as well as crosswalks with restriping of parking areas, etc. There are some trees with X's on them scheduled to be cut down to complete the project. Replanting of the street trees will be done possibly in fall. The project will conclude no later than the 4<sup>th</sup> of July. There will be new lights placed along the street. They will be maintenance free. The EHBA requested that electric outlets be in each pole as the new poles are added. The Village agreed to do so. This will be done during the week of May 11<sup>th</sup>. The poles and bases will be put in as soon as they arrive. The sidewalks will be the starting point. The Village cost for the project is approximately \$180,000. Van Lieshout stated that this has been budgeted in capital works. He also avowed that this project has been in the plan for two years.

**6. Discussion and action regarding on-street parking regulations in the Village of Egg Harbor**

Fisher brought up the proposed Chapter 71: Parking Regulations. Additions and changes as per discussion at the March 24, 2009 meeting were made and included in the proposal.

The suggestion of a parking assistant to ensure orderly entry during Pumpkin Patch has been added to the regulations as well under section J-Event Parking. Pitchford asked for both sides of County G to be posted with signs stating there is no parking. The possibility was discussed. Nelson inquired whether the Village could open up parking on County G for big events such as Pumpkin Patch, for extra parking. Commission members agreed this would be preferable. Van Lieshout acknowledged that one side would definitely be possible for festivals. Parking along the side of County G without driveways would be favored. Fisher and Commission members discussed the possibility of traffic being rerouted around Egg Harbor during the bigger events to travel further north. Anderson suggested that signage directing visitors to parking lots would definitely be beneficial. Beck asked if there would be signage directing RV's to the proper parking areas for their vehicles. Fisher stated that signs should be posted with no RV parking on several streets (Market Street, Hwy E, and the entrance to the Village). Commission members discussed possible signage to reroute RV's. Tuch inquired whether the Village could possibly ask for volunteers for festival days to direct traffic. The Commission discussed a trial of this for the fireworks on the 3<sup>rd</sup> of July.

Anderson asked if some liquor license businesses could have permanent permits available for customer too intoxicated to drive. This was agreed upon.

Fisher stated that handicap parking will change from one spot to three spots.

Fisher affirmed that the ideas should be passed along at the May 11<sup>th</sup> 2009 Board Meeting.

**7. Discussion and action regarding zoning, nuisance and sign ordinance enforcement**

Fisher acknowledged that the period for the sandwich board signs will be over as of April 30<sup>th</sup>. All commission members agreed it seemed to go well. It was stated that from November 1st through April 30<sup>th</sup> will be the accepted time for sandwich board use as agreed upon by the commission.

Fitzgerald suggested that the Open flag was not working. She observed that visitors do not seem to understand what it means. Fisher suggested that the brochure from the EHBA contain the flag sign and its meaning of the businesses in the Village that are currently open. It was agreed upon that everyone should be using this open flag to conform so that visitors understand what it illustrates. Anderson suggested that we ask the EHBA what their opinions is regarding the open flags. Fisher agreed that we should obtain their opinions.

Fitzgerald stated concerns with the businesses that have no sign indicating their business name. She noted that customers frequently stop other business owners and ask what the business names are of shops such as these. Fisher asked for an agreement that if you have a business license you must then have a sign within 6 months of getting the license. An ordinance should spell this out. This is viable due to complaints, etc. needing to be made.

Fisher made the motion that any business license must have a visible business sign within six months of taking the license out, seconded by Fitzgerald. Motion passed. After discussion by the Commission, the Motion was amended by Fisher to state any business within the MU district must have a business sign within six months of taking that license out and seconded by Fitzgerald. Motion passed unanimously.

**8. Discussion and action regarding downtown planning and zoning, correspondence with UWGB**

It was stated by Van Lieshout that he had e-mailed UWGB and asked if students would be available to help in the Village for the Village planning. According to the correspondence with UWGB, it appears as if they may have some possible help for us from some of the students. More communication regarding this possibility is still in progress.

Fisher stated she talked to the DNR regarding the Airfare property that will be vacant. The possibility of buried tanks needs to be assessed. The DNR is more than happy to help us with direction of the property. Fisher stated that we will need more information to proceed. Van Lieshout stated that normally the responsibility lies with the previous party. The DNR usually will work with you if you've assigned the previous owner to that responsibility.

**9. Discussion and action regarding flood plain mapping**

Fisher stated that the Board is interested in the flood plain mapping. She also explained per a news article that the revised maps have to be approved by August 18<sup>th</sup> to stay in the National Flood Insurance Plan. She stated that significant people in tune to this give us their input regarding this flood plan and the possible route for the Village to take. It was noted by Fisher that we have a large area in the designated flood plain. And we definitely should find out more regarding this before we make a definite decision. The possibility of bringing it up in July is conceivable. Nelson offered that the commission should have an informed opinion before a meeting is hosted. That was agreed upon. Van Lieshout requested that we try to get the DNR here to discuss this. It was suggested that there must be some people at the State Level to discuss this matter. It was suggested that we should go forward with a public meeting the 7<sup>th</sup> or 14<sup>th</sup> of July. It was also recommended that the commission invite the Trustees to the meeting as well.

Fisher stated that Chris Anderson will be the new Chair.

**10. Next Meeting**

The next meeting is set for referendum day, Tuesday, May 26<sup>th</sup>, 2009 at 6:00 p.m. at the Paul J. Bertschinger Community Center, in the small conference room.

**11. Adjourn**

Pitchford Motioned to adjourn the meeting at 7:35 p.m., seconded by Fitzgerald. Motion passed unanimously.

Recorded by:  
Kelly A. Popp  
Deputy Clerk/Administrative Assistant