



**“APPROVAL PENDING”**  
**HARBOR COMMITTEE MEETING MINUTES**  
**WEDNESDAY, JULY 25, 2007 – 9:00 A.M.**  
**PAUL J. BERTSCHINGER COMMUNITY CENTER**

Members Present: Ken Mathys, Skip Ballje, John Hurckman, and Steve Smith.  
Members Absent: Mike Fitzgerald and Rick Langdon  
Also Present: Charity Buhr, Karl Klug, and Doug Laes (arrived at 10:35A.M.)

**President**  
Nancy Fisher

**Trustees**  
Robert Dickson  
Michael Fitzgerald  
Herb Mueller  
Chris Anderson

**Village Office**  
Barbara Grant  
Patricia Gureski  
Charity Buhr

**1. Call meeting to order.**

Mathys called meeting to order at 9:01a.m. There wasn't a quorum present until 9:06 A.M..

**2. Approval of the June 27, 2007 Harbor Committee Meeting Minutes.**

No quorum present.

**3. Committee Chair to discuss Robert's Rules of Order**

Mathys reaffirmed to the Committee that all meetings will follow Robert's Rules of Order.

**4. Open Session (Limited To Ten Minutes).**

Klug inquired about the absence of committee members at meetings.

Mathys and Ballje would like Fitzgerald to address the issues of member attendance.  
Hurckman arrived at 9:06 A.M.

Laes would like to suggest to the Committee a discounted rate on late season dockage.  
Laes would like to make a donation to the Village of a van to pick up garbage at the beach.  
Laes would like to donate a camera to mount to discourage vandalism and delinquency at the marina.

**5. Harbormaster Report**

See attached report.

Smith reported the following:

Smith feels fuel sales are down for the season due to price, but transient sales are on track.

Launch sales are up dramatically.

Signs at the marina have been updated.

The Harbor staff added a no wake buoy and moved the existing 2 no wake buoys to expand the footprint of the marina slightly for safety reasons.

There is a water fountain that will be installed in front of the harbor master building.

The staff is holding a \$20 deposit for short term transients and this has been working out well.

The marina crew built a hand rail for pier 17 to assist a handicapped gentlemen gain access to his boat.

The launch ramp would become difficult to use if the water level goes down much further.

The well area is much shallower this year than previously so it limits the size of boats in this area. There may be a need to have the rock cleaned out of this area.

The gas dock has become shallower due to silt as well.

The foundation of the harbor master building had some damage in the last rain storm.

Public works is fixing a small leak in the foundation of the bathroom building at Dock park.

The electrical lock system on the restroom doors is only partially functioning.

There are people utilizing the restrooms that aren't marina tenants. Smith is looking into getting these locks reset so that so many people don't know the code.

The beach is getting exponentially more use than previous years, which means the crew is cleaning over there sometimes three times a day.  
There are a few people that have issues with the parking situation and they point them out to the staff.  
The amount of sand tracked into the restrooms at the beach is awful.  
The Village should look into a sand pool and an outside shower to rinse off outside of the bathroom facility.

Ballje questioned changing the rates for longer stays or week stays.  
Smith stated that he is willing to try anything, the most concern he hears is from boaters that are charged by the slip length versus being charged by the boat length.

**6. Report from Village Office – Charity**

There is still one tenant that isn't allowed in their slip due to lack of proper paperwork.  
There was a letter sent out to the next person on the 35' wait list to offer them a slip for the remainder of the 2007 season.

**7. Parking Issues**

Smith feels that there is a crucial parking issue, but it is manageable at this time.

**8. Playground Safety**

Ballje moved, seconded by Hurckman to recommend to the Village Board to wrap the playground with a fence (other than chain link) and place the appropriate caution signs on both ends of the trailer parking area on Dock Road. Motion passed unanimously.

**9. Wait List System**

Mathys would like to develop a timeframe for reviewing the procedures.

Charity will make a list of issues that she would like addressed at a future meeting.

Mathys moved, seconded by Hurckman that the Harbor Committee review marina procedures annually in the month of October and maintain a list of issues throughout the year to be considered at that time. Motion passed unanimously.

Mathys would like the Committee members to review the procedures for the next meeting.

**10. Update regarding Harbor improvement Implementation Plan**

JJR is working on this process.

**11. Adjournment**

Ballje moved, seconded by Hurckman to adjourn at 11:00 a.m. Motion passed unanimously.

**Next meeting time and date**

August 29 at 9:00 A.M.

Respectfully Submitted,  
Charity Buhr  
Administrative Assistant/  
Deputy Clerk-Treasurer

July 25, 2007

Harbor Master Report to Harbor Committee:

- Operations: Fuel Sales and Pricing  
Transients, Pier 40 Extension  
Launch Permits  
Launch Ramp Activity and Pier Extension  
Loss of Luke Sohns  
Replacement of Luke Sohns  
Signs" No Tie Up, Launch Fees, First Aid/ AED, No Swimming  
Transients  
Shirt Sales
- Projects: 4<sup>th</sup> of July Parade/Trailer/ Candy  
4<sup>th</sup> of July Race/ Rents/ Results  
Marina "FootPrint"  
Office upkeep doors, screen door, air-conditioner  
Reservation Software  
Dinghy Storage Rack  
Water Fountain  
Hand Rail for pier 17
- Issues: Swimming  
Short Term Transients Deposits  
Erosion in the well/ depth of well/ gas dock/ launch ramps  
Fishing  
Office foundations  
Service building foundation leak into utility room  
Electrical Lock System  
Down the Road: piers, water depth, service cart, fuel pumps, more  
Use of "Private Restrooms"  
Parking administration and inforcement (
- Beach: Beach Traffic, Restroom utilization, trash, swim buoys, no wake buoys,  
floors  
Rinse Off Shower and sand pool  
Future layout

Q and A: