

**“APPROVAL PENDING”**  
Plan Commission Meeting Minutes  
Tuesday, March 25, 2008 at 4:00 p.m.  
Paul J. Bertschinger Community Center  
7860 Hwy 42, Egg Harbor, Wisconsin

Members Present: Chair Nancy Fisher, Kathy Mand Beck, Jeff Tunney (left at 7:15 P.M.), Sharon Fitzgerald, and Dave Tuch(4:14)

Members Absent: Emily Pitchford and Chris Anderson

Also Present: Josh Van Lieshout, Charity Buhr, Jon Bartz (Martenson & Eisele, Inc.)

**1. Call Meeting to Order**

Chair Fisher called meeting to order at 4:05 P.M.

**2. Pledge of Allegiance**

**3. Approval of the Agenda**

Tunney moved, seconded by Beck to approve the agenda as presented. Motion passed unanimously.

**4. Open Session (limited to 10 minutes)**

Nothing at this time.

**5. Proposed Outdoor Lighting Regulations – Returned by Village Board for Modification**

The Commission discussed the proposed lighting regulations and made a few modifications.

The Commission would like to add an exemption for low voltage lighting for both residential and commercial.

The Commission would like to modify §157.05 (A)(2) to include a longer period of time for holiday lighting to be allowed.

Fisher is going to send this draft ordinance to someone who is very knowledgeable in this area for review before the next meeting.

The revised ordinance will be provided for the next Commission meeting for recommendation to the Village Board.

**6. Review and Discussion of the Draft Comprehensive Plan for the Village of Egg Harbor (Jon Bartz - Martenson & Eisele, Inc.)**

Jon Bartz explained that he would be going through some of the information previously discussed and changed and we would be addressing four new areas of the plan.

Bartz explained the differences between policies, objectives, and programs.

Objectives are what the Village is trying to achieve, policies are the guidelines for the Village to follow to reach the objectives, and programs are put in place to help reach the objectives.

The areas that were reviewed were issues and opportunities, agricultural, natural, and cultural resources, transportation, and housing.

While discussing the objectives of issues and opportunities the Commission added the developing of a marketing plan. Along with this objective the Commission added branding as a policy.

While discussing the issues and opportunities policies the Commission decided to change the wording of policy 1 to “The Village of Egg Harbor will encourage and support municipal employees in pursuing professional accreditation in their field.”

The Commission also discussed a possible program for issues and opportunities of developing an intern program.

During the discussion on the agricultural, natural, and cultural resources the Commission changed the wording under community design – built development – residential to read “It is clear from the Visioning Workshop and the Community Survey that more large scale multi unit condominiums (3 or more units) would not be welcome”

Bartz questioned whether or not the Commission was still interested in a downtown beautification strategy and having design standards for commercial façades.

The Commission explained that they were interested. Fisher stated that the Village Board will be discussing the creation of a design review committee.

On page 29 the Commission decided to change Goal 4 to read “To foster the development of a built environment that respects the natural environment.”

The Commission added a program to the agricultural, natural, and cultural resources section – site plan review.

During the discussion on the transportation section the Commission corrected errors in the Transportation Modes Table.

The Commission removed objective #1.

During the discussion on housing the objectives were reviewed and objective 4 was changed to read “ Conduct periodic housing inventories and determine the types of housing that are needed.”

During the discussion on utilities and community facilities the Commission made corrections in the Village of Egg Harbor Community Facilities Table.

Under policies in utilities and community facilities the Commission changed the item to read “The Village of Egg Harbor will continue to monitor water quality.”

The Commission discussed the economic development section and discussed possible locations of sites for new or expanding business.

Under the intergovernmental cooperation section the Commission discussed the existing agreements with the Town of Egg Harbor. Bartz also explained the concept of planning 1.5 miles outside of the Village limits.

The Commission stated that this is something they are interested in pursuing.

Bartz stated that he will notify the Town comprehensive planner to discuss the Village’s desire.

The Commission reviewed the existing land use map and another land use map that was present.

**7. Next Meetings**

April 22, 2008 at 5:00 P.M.

May 27, 2008

June 24, 2008

**8. Adjourn**

Fisher moved, seconded by Fitzgerald to adjourn at 7:58. Motion passed unanimously.

Respectfully Submitted,  
Charity Buhr  
Deputy Clerk-Treasurer/  
Administrative Assistant