

Plan Commission Meeting Minutes  
Tuesday, February 23, 2010 at 6:00 p.m.  
Paul J. Bertschinger Community Center  
7860 Hwy 42, Egg Harbor, Wisconsin

***"Draft-Approval Pending"***

Members Present: Chair-Chris Anderson, Emily Pitchford, Kathy Mand Beck, Gail Hill, Sharon Fitzgerald-by phone, Bill Cammack-by phone, Josh Van Lieshout

Also Present: Kevin Vonck-UWGB, Kevin Luecke-Bicycle Federation of Wisconsin, Lisa Harding, Clarence and Mary Ann Scherer (6:05 pm)

1. Call Meeting to Order

Chair, Anderson called the meeting to order at 6:00p.m.

2. Pledge of Allegiance

3. Approval of the Agenda

Beck moved to approve the Agenda as presented, Hill seconded. Motion carried.

4. Approval of Plan Commission Meeting Minutes for January 26, 2010.

Beck moved to approve the minutes of the January 26, 2010 Plan Commission Meeting, Cammack seconded. Motion carried.

5. Open Session (limited to 10 minutes)

Anderson opened the session discussion.

An inquiry was made regarding the requirements of attendance by Plan Commissioners. It was noted by Anderson that Nelson has given his resignation on the Plan Commission.

Beck inquired about an invitation to attend another Joint Meeting, as last year there was in invitation. It was affirmed that there would be another Joint Board meeting tomorrow night at 6:00 p.m. Van Lieshout stated anyone is welcome to attend.

6. Consideration and action to award a conditional use permit to Mojo Real Estate III, LLC for the purpose of the construction of a new entrance, pergola and outdoor seating area.

Jensen

asked if Plan Commission could table this for approximately 1 month to have the requested architectural drawing ready. Anderson stated that the Plan Commission is looking for the front view (the Hwy view). Fitzgerald stated she felt that everything was visible enough from the previous drawings. Anderson stated that the majority of the Plan Commissioners did want to see an architectural drawing(s) with more clarity.

Anderson made the motion to table this until the March Plan Commission meeting. Beck seconded. Fitzgerald opposed. Motion carried.

7. Village of Egg Harbor Downtown Strategy project, Kevin Vonck

Anderson introduced Vonck to give an update on the Village of Egg Harbor Downtown Strategy

Vonck stated that this draft is

for review only; nothing has been adopted yet. Vonck stated he is beginning to put something tangible together. He stated that it captures the vision, and how to get there (grants, etc.). He requested feedback from the Plan Commission with any changes, additions or deletions. He informed the Plan Commission that the full document should be ready by the March meeting. The Draft document was discussed in length by Plan Commissioners. Anderson thanked Vonck.

8. 2009 Bicycle and Pedestrian Plan Review, Kevin Luecke

Anderson introduced Luecke. Luecke gave report on the 2009 Bicycle and Pedestrian Plan Review. He asked for input by Plan Commissioners. He reviewed pages 21-28 (The recommended Bike routes and pedestrian network). He has acquired recommendations for the committee, administrator and those using the routes. Luecke attempted to link the bicycle routes and pedestrian routes to parks and tie into other routes in the surrounding areas. Anderson asked that

he start off with the difference between shared lanes, bike lanes, and bike routes. Luecke explained each of these, giving the page numbers 35-36 which indicate descriptions as reference. Church Street was inquired about. Luecke stated there will just be signs there, depending on the Villages thoughts. He stated that he will clarify on the next draft that there will be directive signs to and on Church Street marking the Bicycle Route, as an alternate to Hwy. 42. It was also suggested that there be signs for motorists making them aware of the bike routes. Luecke stated that to reduce sign costs, surrounding areas creating the bicycle routes may want to order the signs as a group together. It was inquired on what the intentions are for Horseshoe Bay Road. Luecke stated that he would recommend that the portion of Horseshoe Bay Road that has a shoulder only on one side be restriped to have shoulders on both sides of the Road. The expense was discussed. It was suggested by Vonck that there be an addition to Harbor School Road to connect the subdivision out there; he also suggested connecting the Landmark Resort as a great addition. Luecke suggested the Village work with the town to get signs to those areas when working on the plan. Beck suggested Hwy E by Eames Farm be an addition due to safety issues. Church Street was suggested to be included for pedestrian sidewalks. Van Lieshout suggested a proposed trail from Horseshoe Bay Road to Hwy 42. Responsibility of snow removal on the routes/sidewalks was discussed. Luecke stated he will have a revised draft out by the next meeting in March.

9. Recommendations from Study Group for Municipal Building, Sign, and Development Related Codes  
Anderson commented on the Plan Commission Study Group meetings. He stated that the meetings have gone very well. He also affirmed that Vonck, as well as the Study Group was involved to come up with the exact wording for the recommendations. Anderson stated current issues and enforcements were explained by Van Lieshout at one of the Study Group meetings which were very helpful. Anderson asked Vonck to walk everyone through the recommendations and explain the current ordinance and the recommended changes. Vonck stated they were looking for balance and flexibility to comply. Vonck explained each recommendation by the PC Study Group. Fitzgerald stated her concerns that this could initially be a problem for the businesses without any current parking available. Anderson stated that there are various options for business owners in that situation.

Hill moved that the Plan Commission recommend to the Village Board to change the ordinance 152.048 to replace section D-Schedule of minimum parking agreements with the new off-street parking requirements as attached. Beck Seconded. Fitzgerald opposed. Motion carried.

10. Recent sign enforcement activities (2-08-10)

Van Lieshout gave an update on the recent sign enforcement activities in the Village. He reported that 13 letters were sent out noting 24 sign violations to be brought into compliance. Van Lieshout stated that while reviewing area signs he noted that there is value at having directional signs in some instances. He stated that it looks as if everyone has complied at this time.

11. Next Meeting

The next Plan Commission meeting was scheduled for Tuesday, March 23, 2010 at 6:00 PM at the Paul J. Bertschinger Community Center in the large meeting room.

12. Adjourn

Anderson moved to adjourn the meeting at 8:15 p.m., Pitchford seconded. Motion carried.