Parks and Public Works Meeting Minutes
Wednesday, July 6, 2011 – 8:30 A.M.
Paul J. Bertschinger Community Center
7860 Hwy 42, Egg Harbor, WI  54209

Present: Chair-Bruce Hill, Don Helm, Pam Wegner, Lisa Van Laanen, Josh Van Lieshout, Jeff Meyer, Kelly Popp

1. Call to order and adopt agenda
Chair, Bruce Hill called the meeting to order at 8:30 a.m. Wegner moved to adopt the agenda as presented, Helm seconded. Motion carried.

2. Approval of June 1, 2011 Public Works Committee Meeting Minutes
Helm asked for changes under agenda item 4, bullet item 7, sentence 2, from north end of the Village to He noted the Village is one of the first places North of Sturgeon Bay and one of the last places before heading south towards Sturgeon Bay that people see.
Hill Moved to approve the June 1, 2011 Public Works Committee Meeting minutes with the amended changes, Helm seconded. Motion carried.

3. Open Session
Van Laanen brought up Harbor View Park during nightfall. The difficulty with seeing while walking in the Park was stressed. Suggestions were made for more or better lighting. Safety concern was commented on in the areas of the steps and the walking paths. Hill asked Meyer to take a look at the night lighting.

4. Capital Projects Planning Roundtable
Hill wanted to present to the village board a presentation of projects. Hill asked for any changes or additions. Wegner distributed a few copies for review of her memo to Hill. Five points were reviewed.

   a) Strong links between local economic growth and aesthetic appearance.
   b) America in Bloom (non-profit organization) provides a book of ideas, a list of grant resources, provision of mentors and annual contests and awards.
   c) Specific information from the City of St. Paul about one time and annual costs of hanging baskets.
   d) City of Victoria, British Columbia’s published program booklet to assist.
   e) A company’s information on less expensive baskets, several cities use the company’s products. (See attached memo as presented)

The Strategic View of Parks and Public Works was discussed by the Committee in length. Several changes were made to the document.

Hill moved to approve and recommend to the Village Board the Strategic View of Public Works as amended to include section (2a), County Road “G” Development, and section, moving Development of Church Street to (2b), and replacing (3a) language in sentence 2 from 40 X 80 foot pole barn to ample pole barn, and lastly, (3b) is to be removed. Van Laanen seconded. The Committee discussed briefly. Motion carried.

Hill will have the amended version ready for Village Board.

5. Recommendation of CTH G & 42 Intersection Design and Proposal
Hill stated the Village Board wants a decision now on the Intersection of CTH G and 42. The Parks and Public Works Committee discussed suggestions for the intersection. Tom Kispert, McMahon’s prepared Opinion of Probable Cost was reviewed and discussed. Parks and Public works committee does not feel this Opinion of Probable Cost will fix the problems at the intersection. Kispert stated the Opinion of
Probable Cost was not intended to be the solution, but simply to give the committee something to review and find a solution. The village board’s first issue is of priority is a solution to the traffic problem. The second concern is the pedestrian traffic safety issues.

Suggestions:
  a) Alternate route South Hwy 42 signs
  b) Painting left turn lane arrows on both Hwy G and 42
  c) Turn lanes
  d) Loading and unloading zones by Shipwrecked

Field work was suggested to check on the area of space actually available to complete a project like this. It was suggested that the Marina hand out brochures with the alternate route map for exiting to 42 south and post to the website as well.

_Hill moved to approve and recommend to the Village Board to better manage the traffic in the area of County G and 42 intersection: (1) to put alternate route signs to Hwy 42 S signs at the corner of dock road and county road G and on the road going to the landmark and the beach 5 way intersection, additionally provide boaters information about the alternate route; (2) Painting left turn lane arrows on state Hwy 42 north at the intersection of county road G, additionally prohibit parking, loading, unloading in the area that would be the straight-through lane; (3) Repaint existing left and right turn arrows on county road G at the intersection of state Hwy 42 and install a left turn sign on the island if one does not currently exist; (4) Investigate the feasibility of establishing a loading zone in front of the hedges of the shipwrecked parking lot, seconded by Van Laanen. Motion carried._

_Van Laanen moved to approve and recommend to the Village Board the Parks and Public Works Committee request for permission to proceed with steps to provide for both safety and beautification at the County Hwy G corridor from Shipwrecked on the north end to the head of the walking trail on the south end on County Hwy G. Wegner seconded. Motion carried._

6. _Review of Independence Day Events_
Helm suggested the parade policy be reviewed to better Marshall the parade for fewer gaps as it moves through the Village. The suggestion was made that there be better standards set for the floats in the parade.

Meyer reported garbage receptacles were rented by the Village from Jeff Johnson at Going Garbage; it made a huge difference for the fireworks and parade. It eliminated overflows of refuse in the Village.

7. _Update to works in progress_
   a. Parks
      i. Harbor View Park
         Meyer reported Harbor View Park looks very nice; a railing will be added to the steps.
      ii. Beach Park
         Meyer reported Public Works had to work very hard to keep the weeds out of the beach grass, putting in some overtime, but it’s under control now.
      iii. Concession/storage building
         Meyer reported that the new concession/storage now has 100-amp service for electric. This building will be shared by the Kayak Company and the Sailing School.
8. **Next Meeting**
The next Parks and Public Works Committee meeting was scheduled for Wednesday, August 3, 2011 at 8:30 a.m. at the Paul J Bertschinger Community Center.

9. **Adjourn**
Hill moved to adjourn the meeting at 9:38, Wegner seconded. Motion carried.

Reported by,
Kelly A Popp
Deputy Clerk/Administrative Assistant