

Utility Committee Meeting Minutes
Wednesday, August 17, 2011 –10:00 A.M.
Paul J Bertschinger Community Center
7860 Hwy 42, Egg Harbor, WI 54209

“Draft-Approval Pending”

Present: Paula Cashin-Chair, TC Johnson, Adolph Walser, Rocky Fairchild, Steve Carlson, Paul Peterson, Kelly Popp

Absent: Josh Van Lieshout

Also Present: Tom Kispert-McMahon Engineering, Pat Gureski

1. Call to Order and Approval of the Agenda

Chair, Cashin called the meeting to order at 10:05 a.m.

2. Approve July 20, 2011, Utility Committee Meeting Minutes

A correction request was made to remove TC Johnson from “present” and move him to “absent” as is accurate.

Fairchild moved to approve the July 20, 2011 Utility Committee Meeting Minutes with the amended correction as stated above, Discussion followed. A second correction was requested to remove sentence six from paragraph one, agenda item five. Cashin seconded as amended with the corrections. Motion carried.

3. Open Session (Limited to Ten Minutes)

Cashin brought up the Public Community meeting and information discussion. She commented on her report of the 4% increase in sewer utility rates for 2012, with an additional 4% increase in sewer utility rates for 2013; there were no negative comments.

Cashin reported at the regular Village Board meeting in August, the rate increase was postponed. Concern covering the costs of the lift stations was expressed. Cashin explained there is enough in the depreciation fund of approximately \$313,000 to cover the expenses of the lift stations.

4. Consideration of a request from Lisa Van Laanen for a change in the number of REU’s, customer status, and refund monies for seven quarters of overpayment for a property at 7806 CTH G (Blacksmith Clothing Co.)

The Utility Committee discussed Lisa Van Laanen’s request. It was mentioned that Van Laanen did not inform the Committee prior to this of the change in use of the building. The committee discussed Van Laanen’s request for relief of REU charges on the unused living quarters. Information was distributed to committee members in regards to Van Laanen’s REU reduction request.

Johnson moved to send the Certification of Seasonal Occupancy form to Van Laanen, to complete an inspection on the property before a decision can be reached, and to inform her that no refund will be generated, Carlson seconded. A brief discussion took place. Motion carried unanimously.

Kispert recommended an inspection should be done every time a property changes hands, including the location of sump-pumps; sump pumps are not permitted to be discharged into the sewer system.

Cashin stated she will pass this on to Van Lieshout.

5. Discussion regarding utility rates

Cashin stated the Utility Committee’s recommendation will be at the September Village Board meeting.

6. Review Major Equipment Fund

Cashin asked Peterson to report. Peterson distributed an updated sewer replacement fund reports. Past Life should be in the amount of \$340,400 and present life replacement is \$119,908, totaling \$460,308. The balance is currently at \$286,000 due to money being assigned for the Headworks project in the approximate amount of \$180,000. Peterson recommends that they continue to put in \$48,303 for the annual amount of the Major Equipment Replacement Fund.

Peterson stated costs of equipment are updated each year. Kispert recommended that the equipment replacement costs continue to be placed in the account even after the new equipment is purchased.

7. Plant Manager's Report

Peterson reported.

Flow for July 7.3 mil gallons, last year 6.8 mil gallons., up 500,000.

Haulers 2.27 mil, last year 2.2 mil., up 70,000.

Last month, there was trouble at the main lift station with a pump. That pump is out of service and the other two are running right now. Energenecs will be coming out to do the annual work and will take a look at the pump then.

8. Adjournment

Cashin moved to adjourn the meeting at 11:04 a.m., Carlson seconded. Motion carried.

Recorded by,

Kelly A Popp

Deputy Clerk-Treasurer/Administrative Assistant