Parks and Public Works Meeting Agenda
Wednesday, September 7, 2011 – 8:30 A.M.
Paul J. Bertschinger Community Center
7860 Hwy 42, Egg Harbor, WI 54209

“Draft-Approval Pending”

Present: Chair-Bruce Hill, Don Helm, Pam Wegner (8:37a.m. arrived), Lisa Van Laanen (9:50 a.m. departed), Josh Van Lieshout (8:50 arrived), Jeff Meyer, Kelly Popp
Also Present: Tom Kispert, McMahon Engineers

1. Call to order and adopt agenda
Chair, Hill called the meeting to order at 8:30 a.m.
Van Laanen Moved to adopt the agenda as presented, Helm seconded. Motion carried.

2. Approval of August 3, 2011 Public Works Committee Meeting Minutes
Hill moved to approve the Parks and Public Works meeting minutes from August 3, 2011, Van Laanen seconded. Motion carried.

3. Open Session
Van Laanen discussed branding and marketing the Village with park names. She suggested all of the Parks include the word “View” somewhere. Hill asked for this to be placed on the next agenda.
Van Laanen handed Popp the document she supplied with the park names.
Helm inquired about the last few areas that were not bricked and asked if those areas would be completed. Meyer stated they would be reviewed for completion next year, along with other added amenities such as benches.

4. Capital Projects and Budget Planning
Hill discussed the Capital Projects and the Budget Planning. He would like to finish the Proposed Parks and Public Works list to take to the Village Board. He reviewed the following project proposals:
   Construction Projects: G Corridor, Harbor School Road, Church Street
   Completion Projects: Village Trail System, Street Lighting and Hwy 42 Corridor
   Supporting Projects: Public Works Storage Building
Hill’s proposed Parks and Public Works committee capital Projects and budget planning documentation will be attached.
Completion Projects:
   • Village Walking Path: A connection to allow access from every park and Village area. It will be clearly marked, well defined, easy to understand, beautiful and an interesting system. Several lodgings and condos would be included, making it circuitous. Elements would include building connecting paths, signage and amenities such as, lights, benches, garbage receptacles. This would include the development of maps, public art work and a beautiful and interesting path system. Implementation by hiring an engineering firm to map the trails and routes. If design is necessary, the engineering firm will do the layout, design and define the project. It would take engineers, contractors and Public Works to complete this project. Kispert suggested locating the current paths now on a map, identifying and labeling them. Budget estimate of $100,000.
   • Street Lighting: All blue colored street lights will be replaced with black street lights. Approximately 32 blue street lights would be replaced. Additional 8 are on order now. Public Works will complete installation. Estimated budget of $90,000 for the lights and plantings.
Hwy 42 Corridor: Include new village entrance signage with light sources on the north and south end. Possible new pavers would be placed to replace the existing black top sidewalks in poor condition. Benches, bike racks and public art would be placed along Hwy 42 with the enforcement for building conditions. Estimated budget of $30,000. Sidewalks still under discussion.

Construction Projects:
- Harbor School Road: From Hwy 42 to Fire station. A widened street, walking/bike path to the Village limits, curb and gutter, and storm sewer. Budget estimate of $600,000.
- County Road G: An urban corridor tying the village beach to the harbor. Comprises rebuilding the street with sewer, curb and gutter, benches, flower baskets and public art. Estimated budget 1 Million.
- Church Street including Harbor School Road: Parks and Public Works Committee Vote was 3:1: priorities being 1) Church Street, 2) County Road G and 3) Harbor School Road. Estimated budget 1 Million.

Supporting Projects:
- PW Storage Building: This would possibly be a 40 X 60 storage building with no lights, heating or other options. It would be specifically used for Public Works storage. Estimated budget of $24,999.
- Equipment: 1986 Ford truck is no longer functional. The driver's side door is falling off. A new proposed dump truck is estimated at $30,000.

Other Capital Projects:
- Beach Park Restrooms: Estimated $150,000
- Additional, More Visible Parking: Estimated $200,000
- Enhanced Library: Currently at Village Board Level

5. Update of works in progress
Meyer stated seasonal employees have returned to school.
County Hwy G: Kispert brought County G right-of-way plans for P &PW to review.
Van Lieshout indicated Department of Transportation is fine with painting the lines at the intersection of 42 and Hwy G with the use of epoxy paint.

6. Next Meeting
Wegner asked that “American in Bloom” be placed on the next agenda, as well as the previously discussed Park names.
The next meeting was scheduled for October 5th, 2011 at 8:30 a.m. at the Paul J Bertschinger Community Center.

7. Adjourn
Hill Moved to adjourn the meeting at 10:02 a.m, Helm seconded. Motion carried.

Reported by,
Kelly A Popp
Deputy Clerk-Treasurer/Administrative Assistant