

Utility Committee Meeting Report Minutes
Wednesday, September 21, 2011 –10:00 A.M.
Paul J Bertschinger Community Center
7860 Hwy 42, Egg Harbor, WI 54209

Present: Paula Cashin-Chair, Rocky Fairchild, Josh Van Lieshout, Paul Peterson, Kelly Popp

Absent: Adolph Walser, TC Johnson, Steve Carlson

Also Present: Tom Kispert-McMahon, Jeff-Heritage Lake Representative, Others

1. Call to Order and Approval of the Agenda

Chair, Cashin called the meeting to order at 10:02 a.m.

Quorum was not present.

2. Approve August 17, 2011, Utility Committee Meeting Minutes

3. Open Session (Limited to Ten Minutes)

Cashin reported she sent an August 30th letter to John McCoy, as attached, in answer to his inquiries. She also reported The Village Board did approve the 4% increase for 2012. The rate increase of for 2013 of 4% was not on the Village Board agenda. Josh explained the requirement for sewer utility depreciation and the importance of a depreciation fund to those present. She updated the committee on several other agenda items presented at the Village Board meeting.

Kispert asked for authorization of the White Cliff Lift Station specs to be forwarded to the DNR for approval and asked to set bid dates. Van Lieshout stated the public bid opening will be scheduled as soon as possible. The Village Board meeting will review the contract for approval. Kispert stated the bid opening will be scheduled for October 19, 2011. The bid opening will take place at 9:30 a.m. The award will be at the November 14th Village Board meeting. Submission of the documents to the DNR will be completed by Tom Kispert.

4. Results of the Black Smith Clothing REU appeal.

JVL stated he made an inspection of Black Smith Clothing shop. The apartment in the back is currently no longer in use; it is being used as storage. Van Lieshout recommended after his inspection the REU's be changed from 1.5 to 1.0. The property does not qualify for seasonal status.

5. Review and Discuss cost to establishing metering residents' sewer treatment.

Utility Committee discussed the cost to establish the metering of residents' sewer treatment.

Ashbrooke has asked the village to research metering of residents and businesses as per the Letter dated September 12, 2011. Ashbrooke spent a great deal of money to reduce sewer bills by putting more efficient, conservative materials in and it has not helped with reduction of bills. Other community's means of billing for were conferred on. The pros and cons of metering were discussed by the committee. The village would have to specify and acquire the meters for each building being metered for consistency and reduced purchase costs. Meter replacement costs would have to be figured in. Buildings would have to be placed on a meter replacement schedule. Automated and manual metering systems are available. Cashin asked that Van Lieshout look at the aspects of the costs to be evaluated, including labor costs and bring it back to the committee.

6. Review extension of sewer treatment/collection to Village residents not currently connected to the collection and treatment system

The cost to people not on the sewer system to be added to the system was discussed. Van Lieshout stated there are areas all over the village that are unsewered at this time. The cost to the village to serve every home is approximately \$70 a foot, calculated by the number of feet necessary. The estimate is about 1 million to bring everyone into the system. He commented to place some customers on the sanitary sewer system would not be cost feasible or enough of a benefit to the customer. Some areas would benefit from being placed on the sewer system. Development density should be considered. If there is an area interested in connecting, a probable cost would be figured.

There is an opportunity to serve customers outside of the village for more customers to grow our sanitary sewer system.

The argument of existing customers being treated the same as additional incoming customers were discussed. Addressing each situation or area regarding connection in an ordinance would be detrimental. It must all be fair and equitable for all sewer utility users.

7. Review sanitary sewer extension to Heritage Lake

Van Lieshout reported that a probable cost was put together for Heritage Lake about 3 years ago; they were going to explore other avenues. They have now approached the Village with an interest in connecting. Van Lieshout state a sanitary metering system could be put in with a large number of additional customers on our sewer system. There are environmental benefits to this as well. Proactively protecting our ground water today is a priority if the village ever would decide to move to a water system.

Jeff representing Heritage Lake stated they would be interested in connecting to the village sewer. The environmental concerns and the upcoming replacement of existing systems are the reason behind seeking connection from the village sewer system. Heritage Lake currently has no meters in use, but a meter could be set up for the entire area. For Heritage Lake, two possibilities exist: the use of the existing REU charge system and making it fit or metering the area.

Consensus of the committee is to research the connection possibility as long as all customers are treated fairly and equitably.

8. Review and approve Major Equipment Fund

The committee discussed the Major Equipment Fund. Peterson stated \$47,293.00 should be set aside for replacement for 2012 budget. Peterson stated this should be adopted by the Village Board by resolution. Van Lieshout gave a presentation on the 2012 operating budget. He explained revenue, expenses and capital improvements. The village is revenue, expense neutral on the sewer utility budget.

9. Plant Manager's Report

Peterson gave Plant Manager's report.

August total flow 7 mil gallons; since January 1st, flow was at 29.1 mil.

August haulers 2.48 mil, since January 1st, haulers at 9.5 mil.

Since January 1st, Total flow is up 386,000.

Since January 1st, haulers are up 352,000.

Peterson stated two years ago they talked about hooking up the Scada system. Cell Com will not let you hook up. They are looking into Charter for the possibility of Scada connection and possibly Frontier. Peterson reported this last summer they have had several call-outs and it's been a matter of a pushing a button once they get to the site. If hooked up to scada, they would be able to do this from their location. The cost to Energenecis is about \$1500 dollars. I-Phones and the approximate cost were discussed for the connection with Scada. Peterson reported two of the on-call staff has approximately 45 minutes to drive in when on-call. This would be a savings on call-time.

10. Adjournment

Next meeting will be Wednesday, October 19, 2011 at 10:00 a.m. at the Paul J Bertschinger Community Center in Egg Harbor. The meeting adjourned at 12pm.

Cashin moved to adjourn the meeting at 12:00 p.m., Fairchild seconded. Motion carried.

Recorded by Kelly A Popp, Deputy Clerk-Treasurer/Administrative Assistant