Parks and Public Works Meeting Minutes  
Wednesday, November 2, 2011 – 8:30 A.M.  
Paul J. Bertschinger Community Center  
7860 Hwy 42, Egg Harbor, WI 54209  

“Draft-Approval Pending”  

Present: Chair-Bruce Hill, Don Helm, Pam Wegner, Josh Van Liershout, Jeff Meyer  
Absent: Lisa Van Laanen  
Also Present: Dawn McGinnis  

1. Call to order and adopt agenda  
Add recreational trials, DC Sno-goers and America in Bloom were added for discussion items  
Don Helm moved to approve the agenda change, Pam Wegner seconded, motion carried.  

2. Approval of September 7, 2011 Public Works Committee Meeting Minutes  
Helm moved to approve the September 7, 2011 Public Works Committee meeting minutes, Wegner seconded. Motion carried.  

3. Open Session  
Chairman Hill discussed the Village Board’s three top capital projects for 2012, Library, Trails, and Beach Restrooms. Don recognized the efforts of PPW Staff on Pumpkin Patch weekend; Jeff reviewed trash and recycling collection efforts and thought they seemed to work very well.  

4. Recommend approval outbuilding contract  
Wegner moved to recommend to the Village Board to award a contract to Jesse Miller in an amount of $24,642 for the construction of a metal pole building, Hill Seconded, motion carried.  

5. Recommend approval of purchase of 1-ton truck  
Hill moved to recommend the purchase of the Chevrolet truck from Jim Olson Motors in the amount of $38,456. Wegner seconded, motion carried.  

6. Volunteer coordination and park maintenance  
Hill moved to direct Van Lieshout to contact Joe Melendes to have Mr. Melendes bring his group forward and assign them to Harbor View Park. Helm seconded, motion carried.  

7. Public Trails Project  
Van Lieshout presented a map of current and possible future trails that would connect existing and complete future loops. Committee discussed priorities and discussion resulted in focusing efforts on connecting existing segments. VanLieshout also updated the committee on the Public Art Committee’s efforts to establish an art trail and map.  

8. Door County Sno-goers  
Van Lieshout presented discussion on the Sno-goer’s request to cross Village property (Village View Park). Superintendent Meyer stated that there haven’t been any problems with the Sno-goers trail, as the boat trailer lot is not plowed in the winter months, crossing the asphalt parking lot shouldn’t be a problem. However if the Sno-goers wished, an alternate route would be to go around the perimeter of the asphalt lot, either option is acceptable.
9. **America in Bloom**
   Pam Wegner presented information on America in Bloom, the services they offer and might be a useful tool in evaluating the Village’s performance in providing a cost efficient beautiful community. Discussion progressed to how and where to start planning for improvements, how to use America in Bloom, their resources, and our own to assemble a plan for beautification of Egg Harbor. Van Lieshout was directed to follow up with America in Bloom and determine what scope of services might be available.

10. **Project Status Updates**
    Jeff Meyer reported:
    - Parks and Public Works staff is working on street light installations, all lights are up, and will be wired and operational.
    - A few more decommissioning items need to be completed at the marina, including detensioning the dock anchor chains, and loosen the guide piles, in accordance with the facilities guide, these items are done just before the harbor freezes over
    - Storm sewers will be cleaned after all the leaves are down.
    - Christmas trees will be going up soon, it is getting hard to locate those 20-25 foot trees, if anybody has a nicely shaped tree give us call
    - Completion of terraces in Harbor View Park. Quotations came in at nearly twice what was originally estimated, additional estimates are being pursued and examination of the design for cost savings.

11. **Next Meeting**
    The next Parks & Public Works meeting was scheduled for December 7, 2011 at 8:30 a.m.; location at the Paul J Bertschinger Community Center in the small meeting room.

12. **Adjourn**
    Hill moved to adjourn the meeting at 10:00 a.m., seconded, Wegner. Motion carried.

Reported by,
Joshua J. Van Lieshout, Administrator