

Village of Egg Harbor
Architectural Review & Historic Preservation Board
November 16th, 2023, at 11:00 AM – Meeting Minutes
Paul J Bertschinger Center 7860 STH 42 Egg Harbor, WI 54209
Meeting Link: <https://villageofeggharbor.zoom.us/j/82584964675>
Phone Number: +1 312-626-6799 Meeting ID: 825 8496 4675

Chris Roedl, Chair
Kathy Navis, Member
Jim Vander Heiden, Member

Ken Mathys, Member
Paul Brophy, Member

1. Call the meeting to order
 - Chris Roedl called the meeting to order at 11:00 AM.
 - Board members in attendance: Chris Roedl, Kathy Navis (Zoom), Jim Vander Heiden (Zoom), Ken Mathys (Zoom), Paul Brophy (Zoom).
 - Staff members in attendance: Megan Sawyer, Madison Dietzen, Lynn Ohnesorge (Zoom)
 - Audience members in attendance: Robert Bielefeldt
2. Approve the agenda
 - **Chris Roedl motioned to approve the agenda, Jim Vander Heiden seconded, motion carried.**
3. Approve September 6th, 2023, Architectural Review and Historic Preservation meeting minutes
 - **Jim Vander Heiden motioned to approve the September 6th, 2023, Architectural Review and Historic Preservation meeting minutes, Kathy Navis seconded, motion carried.**
4. Open Session
 - No discussion.
5. Review and consideration of project application for reconstruction submitted for 7876 STH 42
 - Megan Sawyer started the review with an overview of the project. The property is currently a residential use and is remaining a residential use. The packet has the existing structure, as well as the proposed structure. Included is the roofing color (granite black), siding color (mountain lake), and windows (white vinal).
 - Robert Bielefeldt stated that the house was built in 1975, and his wife is handicapped, and he would like to make it handicap accessible for her. He provided swatches of the roofing and siding.
 - Paul Brophy asked Megan if there was any opposition she had from her initial review of the project.
 - Megan Sawyer stated that from her basic review of the plans, she has no immediate concerns with the project compared to the Chapter 116 guidelines. She has not done a section-by-section review of the guidelines against the project.
 - Ken Mathys said he did not see anything from the plans that concerned him.

- Kathy Navis asked if the Board would like to go section by section, since this is a new board, and they are still figuring out their meeting procedures. She stated that in the Plan Commission that for every project they review it section by section.
- Paul Brophy said that he believes it will be based on each project. He said that this is a straightforward project.
- Chris Roedl said that his vision is that each board member has an independent review, and then they discuss in the meeting what their thoughts were.
- Lynn Ohnesorge suggested that the Board does everything the same for each project.
- Chris Roedl clarified that is what he was alluding to with his comment.
- Kathy Navis said that the project is a perfect fit.
- Paul Brophy added the project fits with the Village's guidelines.
- Jim Vander Heiden said that if it was a Commercial use, he would suggest the building come closer to the street and be two story, but since it is going to be a residential use it makes sense to have it more set-back. The colors seem appropriate, and the building type works well with our downtown. He added that the aquamarine color was an interesting choice.
- Chris Roedl held up the swatch and stated the color is greyer in person.
- Jim Vander Heiden retracted his statement about the color and added that he has no opposition to the project.
- **Paul Brophy motioned to approve the submission as reviewed, Kathy Navis seconded the motion, motion carried.**

6. Open Session

- Paul Brophy asked where the Board stands in starting the Historic Preservation portion of this board's scope.
- Megan Sawyer said that from looking at the August meeting minutes the Board talked about starting with the historical societies list. She added that for the State Highway 42 project they hired a consultant (John Vogel) that recognized a few properties that are eligible for the National Historic Register. She thinks the other things that the Board might be able to do in addition to looking at the historical societies listing is look at John Vogel's report that he filed as part of that Section 106 process and see what kind of information we can pull and rely on from that report versus hiring a consultant to do the work over. Those reports were filed with the State Historic Preservation office within the last two years for both sections of the project. That will be quite a bit of information to go through. Megan Sawyer said she also still needs to follow up with Jason.
- Paul Brophy said he thought that the Board wanted to review Kathy's building to practice.
- Megan Sawyer said yes, the Board would start with Kathy's building and then possibly start doing two at a time after that first review.
- Chris Roedl asked what the Board could do to get that process started.
- Megan Sawyer said that the Village has never done this before, so she is comfortable with whatever the Board decides. She suggested they could learn as they go with their first review.
- Kathy Navis said that she thinks it makes sense to learn by going through the

process. Since they are starting with her building, they won't have an owner be upset about the process. The Board would be able to work through the review slowly.

- Megan Sawyer said she would add to their next agenda: Review and consideration of designation of local historic recognition for the address of (Kathy's property).
- Paul Brophy stated that there are public notice requirements for this process. He asked if Megan could look through the proper steps, so the Board can learn how to go through the process properly.
- Jim Vander Heiden said that Megan had mentioned John Vogel, and then asked if Megan thought it would be helpful to speak with him. He could share his perspective of the Village. It could be a good learning opportunity for the Board members.
- Megan Sawyer said she could reach out and ask him. She added that she thinks it could be a good learning experience for the Board members. He could call attention to properties to prioritize. If we take it a step further there are tax benefits to these processes. She can see if he would like to go through his findings or me general comments to the Board.
- Kathy Navis asked what John Vogels title was.
- Megan Sawyer said he was from Heritage Research which specializes in historical and environmental issues, they are a consulting firm.
- Jim Vander Heiden added he has a PhD in what he does.
- Kathy Navis said the Board should continue to move forward on this process.
- Ken Mathys agreed with Kathy's comment.
- Kathy Navis asked Megan to send John Vogel's findings to the Board for them to review.

7. Next Meeting

- The next meeting is scheduled for Monday, December 18th, 2023, at 1:00 PM.
- ARHP Board monthly meetings are scheduled for the third Monday of the month.
- Next meeting's agenda
 - Orchard Road/Church Street permit
 - Approval of August meeting minutes
 - Review and Consideration of designation of local historic recognition for the address of Kathy's property.

8. Adjournment

- **Chris Roedl motioned to adjourn the meeting, Kathy Navis seconded, motion carried.**
- The meeting adjourned at 11:35 AM.

Meeting minutes completed by Madison Dietzen on November 16, 2023. Submitted for review and approval on December 18th, 2023.