

Egg Harbor Joint Fire Commission Meeting
Thursday, May 18, 2023 – 6:00 PM
Paul J Bertschinger Community Center
7860 State Hwy. 42, Egg Harbor, WI

James Petersen, President
Pat Gilday, Commissioner
Mack Bonk, Commissioner

Jeremy Schopf, Vice President
Clarence Scherer, Secretary
Bill Edwards, Commissioner

1. Call to Order
 - Jim Petersen called the meeting to order at 6:00pm.
 - Commissioners present: Jim Petersen, Pat Gilday, Mack Bonk, Jeremy Schopf, Bill Edwards
 - Commissioners absent: Clarence Scherer
 - Staff present: Madison Cloutier; Village of Egg Harbor
 - Audience present: Justin MacDonald, John Heller, Steve Schopf
2. Pledge of Allegiance
 - Joint Fire Commission said Pledge of Allegiance
3. Approval of Agenda
 - **Bill Edwards motioned to approve the agenda as presented, Mack Bonk seconded, motion carried.**
4. Review and Approve Minutes from April 20, 2023
 - **Mack Bonk motioned to approve the April 20, 2023, meeting minutes, Pat Gilday seconded, motion carried.**
5. Open Session – 10 Minutes
 - Pat Gilday mentioned that she recently went to a Fentanyl awareness class in Sturgeon Bay, and she said it was very informative. Pat brought the kit they handed out at the class with nasal Narcan spray to show the Commissioners.
6. Fire Chief Report
 - Justin MacDonald gave the Chiefs report. Four Fire calls in their jurisdiction. Eleven EMS calls, eight in the Town, and 3 in the Village. The year-to-date calls is at 29 fire calls, 35 EMS, and 64 total through the end of April. The April training was completed, EMR did a training and walk-through of Landmark Resort, the fire department practiced radio communications/command & control training, and pump operations at the Village dock with Engine 306, Truck 321, and Tenders 313 & 314. Other items that happened in April was Chief MacDonald attended the Town of Egg Harbor's Annual meeting, Firefighter Ashley Staats

assisted in investigation of Fire in Sister Bay, LOSA Committee held its 6-month meeting, Annual Aerial & ground ladder testing: completed with no failures, Ranger 322 was taken to Door County Motorsports for a general tune up and check over: no issues found, monthly officer meeting was held, truck checks were completed prior to the 1st training meeting of the month, two Demo Thermal Imaging Cameras were purchase by the fire association. The cameras were demo units from FDIC 2023 and come with a 3-year warranty, these will replace the 2 current front-line cameras that are 14 years old, Firefighter/EMR Nick Hutchinson rejoined the department and will be responding gout of station 2, and New Wildland Firefighting gear was handed out. Jim asked what the difference between the regular gear and the wildland gear is. Justin answered that the wildland gear is thin, it is not the heavy cumbersome turn out gear. The gear was made available through a DNR grant.

7. Election of Commission Officers

- Mack Bonk mentioned that he is not renewing his term, and this is his last meeting.
- **Pat Gilday motioned to appoint Clarence Scherer as the Joint Fire Commission Secretary, Bill Edwards seconded, motion carried.**
- **Pat Gilday motioned to appoint Jeremy Schopf as the Vice Present of the Joint Fire Commission, Jim Petersen seconded, motion carried.**
- Jim added that he will do another year being the president if no one wants to fill the position, but this will be his last year.
- **Pat Gilday motioned to appoint Jim Petersen as the President of the Joint Fire Commission, Mack Bonk seconded, motion carried.**

8. Convene Into CLOSED SESSION Per State Statutes 19.85(1)(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMACE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNING BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.

- **Jim Petersen motioned to convene into Closed Session per State Statute 19.85(1)(C) Considering Employment, Promotion, Compensation, or Performance Evaluation Data of any Public Employee over which the governing body has jurisdiction or exercises responsibility.**
- **Madison Cloutier called roll call: Jim Petersen: present, Pat Gilday: present, Mack Bonk: present, Jeremy Schopf: present, Bill Edwards: present, Clarence Scherer: absent.**
- **Jim Petersen motioned to convene out of Closed Session into Open Session.**
- **Madison Cloutier called roll call: Jim Petersen: present, Pat Gilday: present, Mack Bonk: present, Jeremy Schopf: present, Bill Edwards: present, Clarence Scherer: absent.**

9. Convene into OPEN SESSION to take formal action upon the proceeding subject of the CLOSED SESSION
 - **Mack Bonk motioned to write a letter of commendation to the Fire Chief and then later bring him back in Closed Session to discuss the Fire Chief performance, Jeremy Schopf seconded, motion carried.**
10. Correspondence
 - No discussion.
11. Open Session – 10 Minutes
 - Jeremy asked how the relationship between the Fire Department and the Firefighters Association is. The Fire Chief was not present at the meeting when the question was asked, Jeremy will follow up with Justin.
 - Jim asked who oversees recruiting another Commissioner on the Village's side. John Heller said that the Village Office will be making the appointment for the vacancy.
12. Set Date, Time, Location, and Agenda Items for Next Meeting
 - Jeremy Schopf proposed meeting at the end of each quarter. The months proposed for meetings would be March, June, September, and December, on the third week of the month, at 6:00pm. If there needs to be a meeting sooner the Commission can call a meeting as long as the agenda is posted 24 hours prior to the meeting.
 - Next meeting scheduled for September 21, 2023, at 6:00pm
13. Adjourn
 - **Jeremy Schopf motioned to adjourn the meeting, Mack Bonk seconded the motion, motion carried.**
 - Meeting adjourned at 6:57 PM.

Meeting minutes completed by Madison Cloutier on May 31, 2023. Submitted for review on September 21, 2023.

Bold – Official Action