

Administration Committee Meeting Minutes
Wednesday, August 10, 2011 –12:00 P.M.
Paul J. Bertschinger Community Center
7860 State Hwy 42, Egg Harbor, WI

Approval Pending

Present: Nancy Fisher, Bob Dickson, Pat Gureski, Josh Van Lieshout.

1. Call meeting to order Meeting was called to order at 12:21 p.m. by Nancy Fisher.
2. Adopt agenda Fisher moved to adopt the agenda as presented. Dickson seconded.
Motion carried.

3. Minutes from June 29, 2011 meeting for Approval
Fisher requested in Item 4 add “for recent coverage” at end after WBAY.
Item 7 state that Terry Lundahl will purchase the tent. Dickson moved to approve the minutes from June 29, 2011 meeting. Fisher seconded. Motion carried.

4. Open Session Gureski stated she was approached by the Town Clerk regarding compensation for Village Board members attending Fire Commission. It was confirmed the Village board members are not to be compensated by the Joint Fund for attendance.
Rules of Order need Resolution to amend 2004 version, and possibly amending the Charter Ordinance for restructuring Staff positions.
The committee was brought up to date on planned staff vacations, etc.

5 Adjourn to Closed Session per Wisconsin Statute 19.85 (1)(c) considering employment, promotion, compensation, or performance evaluation, and to discuss personnel matters and return to open session to take further action or to adjourn the meeting
At 12:42 p.m. Fisher moved to go into closed session pertaining to the above listed matters, seconded Dickson. Motion passed unanimously.

10. Return to open session Action on closed session items if appropriate. Motion to return to regular session made by Fisher at 1:17 p.m., seconded by Dickson. Motion carried.

11. Open Session The Village has an opportunity to purchase a Day Sailer II at a good price Consensus was ok. The Finance Committee will make a determination on a regular basis the percentages of work force, purchases etc. that are allocated per fund.

12. Adjournment Fisher moved to adjourn the meeting at 1:28 pm seconded by Dickson. Motion passed unanimously.

Reported by,
Patricia C. Gureski, Clerk-Treasurer