

**Village of Egg Harbor**  
**Village Board Meeting Minutes**  
**Monday, April 14, 2014 - 6:00 P.M.**  
**Paul J. Bertschinger Community Center**  
**7860 STH 42, Egg Harbor Wisconsin**

Call to Order and Roll Call

President Smith called the meeting to order at 6:00 p.m. Those in attendance were: Joe Smith, Paula Cashin, Bruce Hill, Josh Van Lieshout, Michelle Anderson, and Lynn Ohnesorge. Excused Absence: TC Johnson.

Pledge of Allegiance

1) Approval of the Agenda

Motion made by Hill to approve the agenda as presented, second by Dickson, motion carried.

2) Approval of Minutes: March 12, 2014 Village Board meeting minutes

Motion made by Smith to approve the March 12, 2014 minutes as amended, second by Cashin, motion carried. Hill abstained.

3) Open Session (10 Minutes)

4) Village Officers and Committees

a. Village President

i. Comments and Remarks from Committee Chair

ii. Resolution 2014-04, Acceptance of Donation from Margie West for the Dailey & Vincent and Nylons performances as a part of the 2014 Sunset Concert Series

Motion made by Smith to approve the Resolution 2014-04, Acceptance of Donation from Margie West for the Dailey & Vincent and Nylons performances as a part of the 2014 Sunset Concert Series, second by Hill, motion carried. The Board thanks Margie West for her gracious donation.

iii. Recommendations for Committee Appointments

Any changes or recommendations for committee members should contact Smith or Van Lieshout.

b. Administrator

i. Consideration of award of contract to Frank O. Zeise Construction in the amount of \$472,000 to reconstruct the chemical feed building at the waste water treatment plant

Motion made by Dickson to approve and award the contract # E003-930690 to Frank O. Zeise Construction in the amount of \$472,000 to reconstruct the chemical feed building at the waste water treatment plant, second by Cashin, motion carried.

ii. Consideration of award of contract to David Tenor Corporation in the amount of \$153,184.05 for the purpose of extending sanitary sewer along Church Street and Shady Lane.

Motion made by Cashin to approve and award the contract # E003-930698 to David Tenor Corporation in the amount of \$153,184.05 for the purpose of extending sanitary sewer along Church Street and Shady Lane, second by Dickson, motion carried.

iii. Bird City report

iv. Cowles Center Ad Hoc Committee Meeting report

Committee hasn't met but Van Lieshout has met with the other committee chair, Bill Miller. Mr. Miller will attend the Town Board meeting tomorrow evening at 7pm.

1. Update from Door County Library Board member Bob Dickson

Door County Library Board has recognized the importance of our library and have added 8 plus hours a week and also extended the summer hours through Pumpkin Patch.

- v. Coastal Byways report
  - vi. Tourism Zone Commission Report  
The outstanding balance due is at an all-time low.
  - vii. EHBA Report  
Frosty Fest will not be continuing this year. Smith asked that we fill out the highway closure form for the New Year's Day parade. United Way will be a partner of the Car Show this year. July 4<sup>th</sup> is coming up and we have held a meeting regarding public safety, alcohol, etc.
- c. Planning Commission
- i. Comments and Remarks from Committee Chair  
The Plan Commission offered relief to the Door County Trolley for impervious surfaces.
  - ii. Consideration of a certified survey map located in the NW1/4 of the SW ¼ of Section 19 Township 30 North, Range 27 East, Village of Egg Harbor, Door County Wisconsin.  
Motion made by Smith to approve the certified survey map located in the NW1/4 of the SW ¼ of Section 19 Township 30 North, Range 27 East, Village of Egg Harbor, Door County Wisconsin, second by Dickson, motion carried.
  - iii. Consideration of an amendment to Chapter 155 Sign Regulations Zoning, to allow signs permitted in Multiple Use and Recreational zoning districts in the Special Development Overlay District  
Motion made by Smith to approve an amendment to Chapter 155 Sign Regulations Zoning, to allow signs permitted in Multiple Use and Recreational zoning districts in the Special Development Overlay District, second by Cashin, motion carried.
- d. Administration Committee
- i. Comments and remarks from Committee Chair
  - ii. Consideration of maternity leave policy  
The Village of Egg Harbor does not currently have a maternity leave policy. Cashin suggested the Village may be subject to The Family and Medical Leave Act, which provides for maternity leave. The Village attorney should review this. Dickson made a motion to table this item until next month, second by Cashin, motion carried.
  - iii. Consideration of an amendment to Ordinance 152 Zoning, removing occupancy certificates and occupancy permit application fees with a certificate of conformance  
Our current process for building and zoning permits is fairly cumbersome. The occupancy bonds sit in a liability account and have to be reconciled from time to time. The Village, to our knowledge, was never retained an occupancy bond. Van Lieshout requests that we no longer have the occupancy forms, fees, and bonds. Dickson made a motion to approve an amendment to Ordinance 152 Zoning, removing occupancy certificates, occupancy bonds and occupancy permit application fees and replace it with a certificate of conformance, second by Smith, motion carried.
- e. Utility Committee
- i. Comments and remarks from Committee Chair  
There wasn't a meeting last month. The feedback has been minimal regarding the seasonal customer discontinuance.
- f. Public Art Committee
- i. Comments and remarks from Committee Chair
  - ii. EGGstravaganza update
- g. Harbor Committee
- i. Comments and remarks from Committee Chair

The committee discussed the process to sell the sailboats.

h. Village Clerk/Treasurer

- i. Year to date financial statements  
Audit report will be available for next month's meeting.
- ii. Room tax revenue (month by month comparison)
- iii. Set board of Review (June 2, 2014 at 1:00 p.m.)  
The Board of Review will be June 2, 204 at 1:00 p.m.
- iv. Consideration of an Alcohol Beverage Retail License Application for a Class B Beer and Class C Wine alcohol license; Zeuss LLC D/B/A Buttercups Coffee; Dave Rozek, Agent  
Motion made by Smith to approve the Alcohol Beverage Retail License Application for a Class B Beer and Class C Wine alcohol license; Zeuss LLC D/B/A Buttercups Coffee; Dave Rozek, Agent, second by Dickson, motion carried.
- v. Consideration of a Temporary Class B alcohol license for Egg Harbor Lions Club on July 4, 2014; Bob Erickson, President  
Motion made by Smith to approve the Temporary Class B alcohol license for Egg Harbor Lions Club on July 4, 2014; Bob Erickson, President, second by Hill, motion carried.

i. Parks and Public Works

- i. Comments and remarks from Committee Chair
- ii. Consideration of holiday lighting proposal  
The Parks & Public Works Committee didn't approve the holiday lighting proposal from the EHBA Holly Days committee. No action taken.
- iii. Uniform address signs  
Add the municipality and the street name to each sign. This design of sign will be all throughout the Village. Motion by Hill to approve the uniform address signs as amended throughout the Village, second by Cashin, motion carried.

j. Northern Door Fire District Exploratory Committee

- i. Comments and remarks from Board Representative  
No action. Remove from future agendas.

k. Joint Fire Commission

- i. Comments and remarks from Committee Chair  
Cashin stated that the Firehouse software is up and running. The 501c3 paperwork is completed. There is a study being worked on for a chief's salary.
- ii. Select a Trustee for attendance to the next meeting  
Smith will attend the next meeting.

- 5) Recommend motion to MOVE INTO CLOSED SESSION per State Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering written advice concerning strategy in regards to Denis & Sharon Osmanski & JAR Builders v. Village of Egg Harbor and matters concerning the collection of special assessments Meadow Ridge of Door County LLC ; and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting.

Smith moved to go into closed session per State Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering written advice concerning strategy in regards to Denis & Sharon Osmanski & JAR Builders v. Village of Egg Harbor and matters concerning the collection of special assessments Meadow Ridge of Door County LLC ; and then to RETURN TO OPEN SESSION to take further action or to adjourn the

meeting, and per State Statute 19.85(1)(c) considering compensation and paid absences and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting. Roll call vote, motion carried.

- 6) Recommend motion to MOVE INTO CLOSED SESSION per State Statute 19.85(1)(c) considering compensation and paid absences and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting.
- 7) Correspondence  
Various correspondence was discussed.
- 8) Open Session (10 minutes)  
Cashin offered to be on committees if needed and also offered her expertise on benefits and insurance when needed.
- 9) Adjournment  
Motion made to adjourn at 7:32 p.m. by Cashin, second by Hill, motion carried.