

JOINT FIRE COMMISSION MEETING MINUTES

April 15, 2021 – 6:00 PM

Join Zoom Meeting by computer

<https://villageofeggharbor.zoom.us/j/97186571399>

Join meeting by phone

Dial: 312 626 6799

Meeting ID: 971 8657 1399

Vacant, President
Cambria Mueller, Secretary
Ulla Walser, Commissioner

Clarence Scherer, Vice President
Rick Malkemus, Commissioner
Bill Edwards, Commissioner

1. Call meeting to order.

Scherer called the meeting to order at 6:00 p.m. Those in attendance were Clarence Scherer, Bill Edwards, Rick Malkemus, Cambria Mueller, Chief Andy Staats, Steve Schopf and Lynn Ohnesorge. Ulla Walser absent.

2. Adopt agenda.

Scherer moved to adopt the agenda, second by Rick Malkemus, motion carried.

3. Review and approve minutes from March 18, 2021 meeting

Malkemus moved to adopt the minutes from March 18, 2021, second by Mueller, motion carried.

4. Open session – Ten minutes.

- Rick Malkemus's term on the Commission expires May 1, 2021. Malkemus has chosen not to renew his term on the Commission. This will be Malkemus's last meeting.
- Scherer thanked Malkemus for his 9 years of service on the Commission.
- Mueller asked if there is an SOP on the use of the Tahoe.
- Scherer stated that the SOP/SOG Committee will be working on a SOP for the use of the Tahoe.
- Mueller has some concerns with the Tahoe being driven to Sturgeon Bay. What is the liability to the Town and Village if the Tahoe is in an accident when it is not responding to a call?
- Scherer stated that the Tahoe is currently insured under the Egg Harbor Fire Department.
- Chief Andy Staats stated if the Tahoe is sitting at the station, it isn't serving its purpose. If the Tahoe is out on the road being driven by any of the personal that the Chief assigns to it and is being driven under the direction of the Fire Chief it is covered under the Fire Departments insurance policy.
- Scherer thanked Deborah Wiegand for her many years of service on the Commission.
- Scherer thanked Cambria Mueller for her service on the Commission.

5. Appoint Rick Malkemus to LOSA Committee

- Malkemus will finish this month's LOSA Committee meeting.
- Will need to appoint another Commission member at the next meeting to the LOSA Committee.

6. Review bills for the month

- They have rope rescue training coming up in May at \$4,500 that is above the budget amount. Chief Andy Staats has been in discussions with Gibraltar's Fire Department to split the cost.
- Mueller asked how much the training is over the budget.
- Chief Andy Staats stated the budgeted amount is \$3,000.

7. Review and approve SOP 1201

Edwards moved to approve SOP 1201, second by Mueller, motion carried.

8. Fire Chief Report/ EMR Crew Chief Report

- Mueller asked what the protocol is for lights and sirens in responding to a call.
- Chief Andy Staats stated the first vehicle responding is almost always emergent unless there is a reliable source of information on scene. A gas leak would be emergent until they had someone on scene to down grade or upgrade. An alarm activation is emergent until someone is on scene to down grade or upgrade the response.
- Mueller stated she received a few calls about the use of lights and sirens when responding to a non-emergent call. Mueller asked the Fire Chief to remind the fire fighters of the response protocol as to when lights and sirens are to be used.
- Chief Andy Staats stated there is a SOG for apparatus response. Chief Andy Staats asked for more information on the calls Mueller received.
- Mueller stated the phone calls she received were on calls for April.
- Chief Andy Staats stated they did a tire repair on Tender 5. The bill will be in next month's bills.
- Chief Andy Staats stated after the SOP/SOG Committee gets done reviewing all the current SOPs it will be working on creating an SOP for the use of the Tahoe.
- Mueller asked where the recruitment pamphlets will be distributed.
- Chief Andy Staats stated they will distribute the recruitment pamphlets to local businesses and community events.
- Mueller asked if the recruitment pamphlets will be distributed to any of the schools.
- Chief Andy Staats stated there has been discussion about distributing the recruitment pamphlets to schools. A current fire fighter is in high school, and he brings back questions.
- Mueller asked what the restrictions are for a fire fighter under the age of 18 years old.
- Chief Andy Staats stated the restrictions for a fire fighter under the age of 18 years old can not go into the live burn town for the final part of the class at NWTC. On fire scenes someone under 18 years old can not enter a structure. No driving or operating an apparatus.
- Mueller asked if someone under 18 years old could be on a RIT team.
- Chief Andy Staats stated someone under 18 years old could not be on a RIT team since they enter structures. The fire fighter that is under 18 years old was a standby member of the RIT team to get items that were needed off the truck.
- Anna Krauel is a new member of the Fire Department. She also has interest in taking EMR or EMT training.
- Mueller asked if all the EMR calls were answered that the department was paged for.
- Chief Andy Staats wasn't sure, but he thought there might have been one that didn't have a response.
- Mueller asked if the Fire Chief could note on future reports how many calls were not responded to.

- Chief Andy Staats stated that the EMR's had Lucus device training. This device takes over CPR by doing the compressions.
- Mueller asked who all has the Lucus device.
- Chief Andy Staats stated that all the main ambulances have the Lucus device.
- Edwards asked if Crew Chief Ashley Staats finished the document for new members.
- Chief Andy Staats stated he thinks Crew Chief Ashley Staats did finish the new member's document.
- There will be a fall EMT class at NWTC for new members.

9. Current Roster and Placement of Coverage

- Mueller inquired if 4 or 5 of the members on the roster are active or tentatively coming back.
- Chief Andy Staats stated that Jerrad Anderson and Christopher Drover have moved to Fish Creek and will respond if they are in the area. Beth Neu and Steve Weitman live outside the Egg Harbor area but will respond if they are in the area.
- Mueller stated that the members that don't live in Egg Harbor should not be on the same list.
- Chief Andy Staats stated the active list of members shows 26 members. They have proposed purchasing 22 sets of turn out gear. They try to keep some spare turn out gear that has not expired for members that don't live or work in the area to use.
- Edwards asked if anyone is working on grants.
- Chief Andy Staats stated they do not have anyone working on grants.
- Mueller asked if the members listed as just EMR's get turn out gear.
- Chief Andy Staats the members listed as just EMR's do not get turn out gear.
- Chief Andy Staats the Chiefs of all the departments are having the discussion of having the members of more than one fire department state which department is their main department they respond to.
- Chief Andy Staats stated he isn't sure he wants to have 2 lists of members.
- Mueller stated it would be very beneficial for budgeting.
- Mueller asked what is included in the officer's salary. There is a lot of clerical pay that was not included in the previous Fire Chief's pay.
- Scherer stated he had asked the previous Fire Chief to log their hours and they didn't. They volunteered their time.
- Chief Andy Staats stated he puts down what the typical day to day operation hours would be as unpaid anything above this he puts in for pay.
- Mueller stated we should have a document stated what work is included in the salary pay.
- Scherer stated the Village and Town Board could look into creating a document that states what work is included with the salary pay.

10. Set date, time and agenda for next meeting via Zoom.

- The next meeting is May 20, 2021 at 6:00 p.m.

11. Adjourn

Mueller moved to adjourn, second by Scherer, motion carried.

*Respectfully Submitted by,
Lynn Ohnesorge
Clerk-Treasurer
Village of Egg Harbor*

DRAFT