

Village of Egg Harbor
Administration Committee Meeting Minutes
Wednesday, April 9, 2014 – 10:00 A.M.
Paul J. Bertschinger Community Center
7860 State Hwy 42, Egg Harbor, Wisconsin

1. Call to order
President Smith called the meeting to order at 10:04 a.m. Those in attendance were: Joe Smith, Bob Dickson, Josh Van Lieshout, Michelle Anderson, and Lynn Ohnesorge.
2. Adopt agenda
Motion made by Smith to adopt the agenda as presented, second by Dickson, motion carried.
3. Approve minutes of December 11, 2013 meeting
Motion made to approve the December 11, 2013 meeting minutes as presented Smith, second by Dickson, motion carried.
4. Update on Pumpkin Patch Licensing
Van Lieshout will continue to work with EHBA on Pumpkin Patch Licensing. Their contract with the Village was also discussed and Van Lieshout will work on revising it to reflect the various gifts from the Village. (Visitor Center rental, sign permit fees, etc.)
5. Review and Approve Phone System Upgrade for 2015
The committee reviewed an estimate for a phone system upgrade. Anderson will get an additional quote and have the current quote revised to have an IP phone system and all phone lines go to one number.
6. Review and Approve Social Media Archive
Ask Nancy Fisher about renaming the Harbor Hounds Facebook page. Van Lieshout will talk to the county to see what they currently do to archive. EHBA could post news for us.
7. Review and Approve Maternity Leave Policy
Smith moved to recommend the Maternity Leave Policy to the Village Board, second by Dickson, motion carried.
8. Review and Approve Cloud Off-Site Back-up
The committee discussed the proposal for cloud back-up and had some questions. Anderson will get the answers and bring it back to the committee for review.
9. Disability insurance and other fringe benefits

The option to provide long term disability insurance for employees to pay 100% was reviewed and we will keep the information of file.

10. Review and Amend Zoning Occupancy Fees

Dickson moved to recommend the amended zoning occupancy fees, second by Smith, motion carried.

11. Recommend motion to MOVE INTO CLOSED SESSION per State Statute 19.85(1)(c) considering compensation and paid absences and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting.

Smith moved to move into closed session at 10:58a.m. per State Statute 19.85(1)(c) considering compensation and paid absences, second by Dickson, roll call vote, motion carried.

Smith moved to return to open session at 11:49, second by Dickson, motion carried.

12. Open Session

13. Adjournment

Smith moved to adjourn at 11:49 a.m., second by Dickson, motion carried.