

Village of Egg Harbor
Utility Committee Meeting Notice and Agenda
August 17, 2021 11:00 AM

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<https://villageofeggharbor.zoom.us/j/92718840733>

Meeting ID: 927 1884 0733

Join Zoom Meeting on your Phone (audio only)

Phone Number: 312 626 6799 Meeting ID: 927 1884 0733

John Heller, Chair
Mack Bonk, Member
Tom Prohl, Member

TC Johnson, Member
Paul Zeller, Member
Bert Sawyer, Operator

1. Call to order and approval of the agenda
 - a. John Heller called the meeting to order at 11am.
 - b. Committee members present: John Heller, Mack Bonk, Tom Prohl, TC Johnson, Paul Zeller.
 - c. Staff members present: Bert Sawyer, Megan Sawyer, Lydia Semo.
 - d. **John Heller moved to approve the agenda. Seconded by Tom Prohl.**
 - e. **Motion unanimously carried.**
2. Approve July 20, 2021 Meeting Minutes
 - a. **John Heller moved to approve the July 20, 2021 minutes. Seconded by Tom Prohl.**
 - b. **Motion unanimously carried.**
3. Open Session (Limited to Ten Minutes)
 - a. No comments.
4. Wastewater Treatment Plant Improvement Project Update
 - a. Tom Kispert: We had a job site meeting this morning and we are getting close to when equipment will be showing up. It is unclear if one piece of equipment will show up on time or not and if it will impact the cost of the project. If it causes problems, you have every right to assess damages. Additional costs would just be from the additional time spent on the project, but the good news is we are significantly below where we thought we would be dollar wise. It was supposed to arrive in the beginning of September, but now it might be the middle of October.
5. McMahon Reed Bed Contract M0032-09-21-00001
 - a. Megan Sawyer: We received the agreement for cleaning reed beds 3 and 6, prep work was budgeted to be done this year for \$25,000. Contract total is \$21,950.
 - b. **TC Johnson moved to recommend approval to the Board of Trustees. Seconded by Mack Bonk.**
 - c. *John Heller asked about the cost for putting the contract together. Tom Kispert explained the process which includes accessibility and communication with the landfill.*
 - d. TC Johnson: How hazardous is this waste?
 - e. Tom Kispert: If the reeds themselves weren't in it, you could put it in your garden as fertilizer. But since phragmites is an invasive species, they do not want it to propagate unchecked and the DNR requires it to be disposed of in a landfill.
 - f. TC Johnson: What are the chances that our reed beds would spread to my neighborhood?
 - g. Tom Kispert: Highly unlikely, they don't spread via seed head but via rhizome underground.
 - h. Paul Zeller: We did the engineering and drawing services two years ago, why couldn't that have been used again for this project? Why is it the Village's responsibility to determine a waste site and not be part of the contractors' responsibility in the bidding process?

- i. Tom Kispert: The DNR places that responsibility on the Village and ultimately the landfill. We have used previous documents, and we are going to update the specifications for this specific project. Most of the upfront cost is the behind the scenes work with the design services and the landfill. I looked at what the cost was previously and what it is now, it is a lot more involved than I am elaborating.
 - j. John Heller: How long did it take to empty the beds last time?
 - k. Tom Kispert: 3 days.
 - l. Mack Bonk: Does this have to go to bid every time? Can't we just use the same last contractor?
 - m. Tom Kispert: Usually this is what happens when you spend money. If your Attorney agrees that you could move forward not going out to bid, that would be fine. The previous contractor did a great job.
 - n. Megan Sawyer: Wisconsin State Law requires a bidding project for public improvement projects over \$25,000.
 - o. **Motion carried 4-1. Paul Zeller opposed.**
6. Wastewater Treatment Plant Manager Report
- a. Bert Sawyer: We were 3 million over last years flows. After the month of August, we will almost be at our yearly flow for 2020. Everything is running very clean; we are at 95% or higher for removal.
 - b. TC Johnson: How does heavy rain impact the flows?
 - c. Bert Sawyer: The Village was proactive in fixing leaks which has prevented a lot of problems. If we notice that a lift station is running more than normal, we look at that first thing in the morning.
 - d. *Bert Sawyer gave an overview on The Orchards approach to the village to extend sewer into another cul-de-sac. It would be at their expense, they need DNR approval to extend that line. Then they'll draw plans up and McMahon will review those, then it will be brought to the Utility Committee.*
7. WWTP Phase II Schedule Beach Property Tour
- a. John Heller: We have to start discussing where we would like to put the lift station.
 - b. Bert Sawyer: I think it would be a good idea to look at the property and sit down with the other committees that will possibly use this property. I don't want to start planning and then need to make changes because something else needs to be done.
 - c. John Heller: We had engineers that helped us with Phase I and II of the beach, we had some issues so I would like to bring a designer in to help us with the beach. We need to discuss the cost, if we'll need additional parking, how that relates to the lift station, and timeline.
 - d. *The committee discussed potential locations for the lift station and potential uses of the newly acquired beach property.*
8. Closed Session per State Statute 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and pursuant to Wis. Stat. § 196.374(2), prohibiting a municipal utility from releasing customer information to any person, subject to specific exceptions not applicable to this subject matter; and then to return to open session to take further action or to adjourn the meeting
- a. **John Heller moved to go into Closed Session per State Statute 19.85(1) (e). Seconded by Tom Prohl.**
 - b. **John Heller – aye. Tom Prohl – aye. TC Johnson – aye. Paul Zeller – aye. Mack Bonk – aye.**
 - c. **Motion unanimously carried.**
 - d. **John Heller moved to go back into Open Session. Seconded by Tom Prohl.**
 - e. **John Heller – aye. Tom Prohl – aye. TC Johnson – aye. Paul Zeller – aye. Mack Bonk – aye.**
 - f. **Motion unanimously carried.**
 - g. **John Heller moved to approve the motions made in Closed Session. Seconded by Tom Prohl.**

- h. **Motion unanimously carried.**
- 9. Open Session (Limited to Ten Minutes)

 - a. John Heller: Let's do the newly acquired beach property walkthrough with our next scheduled regular meeting.
 - b. Megan Sawyer: The next meeting will be the budget meeting as well.
- 10. Next Meeting Time and Date

 - a. Tuesday, September 21st at 11am.
- 11. Adjourn

 - a. **John Heller moved to adjourn. Seconded by TC Johnson.**
 - b. **Motion unanimously carried.**

Minutes completed by Lydia Semo on August 17, 2021. Submitted for approval on September 21, 2021.