

**JOINT FIRE COMMISSION MEETING**  
**August 19, 2021 - 6:00 PM**  
**Bertschinger Center**  
**7860 State Hwy 42,**  
**Egg Harbor, WI**

Mack Bonk, Commissioner  
Jim Petersen, Commissioner  
Pat Gilday, Commissioner

Clarence Scherer, Vice President  
Bill Edwards, Commissioner  
Jeremy Schopf, Commissioner

1. Call the meeting to order

Scherer called the meeting to order at 6:00 p.m. Roll call was taken.

Commissioners Present: Clarence Scherer, Bill Edwards, Jeremy Schopf, Jim Petersen, Pat Gilday and Mack Bonk

Commissioners Absent: None

Staff Present: Fire Chief Andy Staats, EMR Crew Chief Ashley Staats and Lynn Ohnesorge

Village and Town Representatives Present: Cambria Mueller and Steve Schopf

2. Adopt the agenda

Scherer moved to adopt the agenda, second by Bonk, motion carried.

3. Elect the Fire Commission officers

Gilday elected to nominate Jim Petersen for President, second by Bonk, motion carried.

Edwards nominated Jeremy Schopf for Vice President, second by Bonk, motion carried.

- Petersen asked for nominations for Secretary.

**Petersen:** Who is the current Secretary now?

**Ohnesorge:** Ulla Walser was the Secretary, but she passes away.

**Petersen:** Asked Ohnesorge to explain the position of the Secretary and the duties.

**Ohnesorge:** Asked Scherer if he knows the answer.

**Scherer:** If the Clerk isn't here to take minutes at a meeting the Secretary would take the minutes.

**Edwards:** The Secretary would sign legal documents.

- Petersen asked for any volunteers to be Secretary.
- Scherer volunteered to be Secretary until May of 2022 when Scherer will resign from the Commission.

Gilday moved to have Clarence Scherer be the Secretary, second by Bonk, motion carried.

4. Review and approve minutes from July 15, 2021

Scherer moved to approve the minute from July 15, 2021, with corrections, second by Edwards, motion carried.

**Petersen:** Asked Ohnesorge to add the time the meeting ended.

5. Open session - Ten minutes

**Scherer:** Asked Dan Kiehna who the officers for the Fire Association.

**Kiehna:** President is himself, Vice President is Terry Havel, Secretary is Justin McDonald, Treasurer is April Moeller and Sitting Member is Bobby Mueller.

**Scherer:** Can anyone be on the Fire Association board?

**Kiehna:** Yes.

**Scherer:** When do you hold the Fire Association meetings?

**Kiehna:** There aren't any regular meetings of the Fire Association. They call the meetings when needed. They have had two meetings this year and plan to have another meeting in September.

**Scherer:** Where are the Fire Association meetings held?

**Kiehna:** The last meeting was held at fire station #1.

**Scherer:** How would a citizen find out about the meetings.

**Kiehna:** We can have the Village post the Fire Association meetings.

**Gilday:** Asked Fire Chief Staats to give the Commissions the schedule for the officer's meetings.

**Fire Chief Staats:** He will send an E-mail out at the end of the month.

**Gilday:** Several of the Commissioners are interested in the active 911 app, so as Commissioners they can receive what is happening on a timely basis.

**Fire Chief Staats:** There is information given on the active 911 app that isn't given over the radio. He will look into this with the County Medical Director if this is possible. The fire department pays membership fees for a certain number of devices that can have the active 911 app. He will look into how many devices they pay to have the active 911 app and get back to the Commissioners. What drives the interest in getting the active 911 app?

**Gilday:** To be well versed in what is happening. April Through July there were no Joint Fire Commission meetings. The Commissioners didn't know how it was going, how many calls and how long it took to respond to calls. It is a good way to get a handle on what is happening.

**Bonk:** He thinks it would be good to listen to get an idea of what is happening.

**Petersen:** Asked Fire Chief Staats to investigate to see if the Commissioners can get the active 911 app and bring back a response to the next meeting.

6. Review the bills for the past month

**Steve Schopf:** The Commissioners need to be careful not to make motions on decisions regarding money per the Village attorney.

**Ohnesorge:** The Commissioners can ask questions about the bills and make comments. The Commissioners can't make any motions approving or not approving bills.

**Petersen:** He would like to sit down with the Town Treasurer to discuss breaking down the vehicle expenses for the next fiscal year. To have a separate listing for each vehicle so it is easier to track issues with a vehicle.

7. Review and approve SOG's & SOP's

**Bonk:** We are reviewing SOP 1211, SOG 009, 010, 011, and 012.

The phrase of First Responder is being changed to EMR.

**Fire Chief Staats:** There aren't any review of SOG's or SOP's coming from the Committee.

**Petersen:** Asked if the Commissioners are premature in review the above SOG & SOP's?

**Bonk:** Should the review of the above SOG & SOP's be put off until next month?

**Fire Chief Staats:** Yes.

**Bonk:** He thought about SOG 002 that the Commissioners reviewed last month. He would like to look at the requirement of having a high school diploma or equivalent being added back in. He is not sure that not requiring a high school diploma or equivalent is the right thing to do. He realizes this was done to accommodate an existing fire fighter, but he believes it sends a message that we don't put value on basic education. He would suggest that they modify paragraph B, sentence 2, under qualifications to read as of 1/1/2022 fire fighter candidates must have a high school diploma or equivalent. Current fire

fighters are exempt from the above but are encouraged to obtain a GED.

**Petersen:** That clarifies it.

**Scherer:** The Technical Schools are not requiring a high school diploma or equivalent to take the fire fighter course.

**Fire Chief Staats:** This was the reason they took the requirement out.

**Bonk:** Is the reason the requirements in the SOG were changed to not require a high school diploma because there is a limited number of candidates?

**Fire Chief Staats:** Anyone can take the fire fighter course through NWTC without a high school diploma.

**Gilday:** Isn't taking a fire fighter course and functioning at a scene and taking responsibility different?

**Scherer:** That is what they are training for in the fire fighter courses. Just because a person has a high school diploma doesn't mean they would perform any differently than someone without a high school diploma.

**Bonk:** He understands, but it doesn't sit right with him not requiring a high school diploma.

**Scherer:** All fire departments are trying to get volunteers for there departments. What if we have someone that is 35 years old decides he would like to be a volunteer fire fighter and he does not have a high school diploma, but he has a lot of life experiences. Do we want to say no you can't be a fire fighter for Egg Harbor?

**Bonk:** So the issue is we would be turning potential candidates away if we required a high school diploma or equivalent.

**Scherer:** He thinks almost everyone will have a high school diploma or equivalent.

**J.J. Schopf:** He understands the point about taking value in education. He also knows people that do not have a high school diploma or GED and are model citizens and carry a highly skilled trade. He would think through the initial fire fighter training and probationary period the officers would have the ability to weed out anyone that isn't able to learn and retain what they are being trained. He believes if someone is willing to sit through several hours of fire fighter training it is something you have a passion for doing.

**Fire Chief Staats:** The result if someone does not complete the course or does not pass the course, they would be on the fire department.

**Bonk:** He was looking at it from a point of view that the amount of training a fire fighter has to go through, getting a high school diploma would be easy. He agrees with what J.J. Schopf said.

**Gilday:** Maybe this is where a preceptor would come in. Someone that keeps an eye on everyone.

**Fire Chief Staats:** He is working on getting a preceptor, but it is a longer process than what he initially thought.

**J.J. Schopf:** He hopes there would be encouragement through the fire department to get a GED if someone didn't have one. Some people just need someone to encourage them and care.

**Fire Chief Staats:** The department brought on a minor that was still in high school. He was very interested in the fire service. He was very limited to what he can do. They wanted to keep him interested. He must maintain his grades. His education is priority over the fire service.

**Bonk:** That is enough for him.

**Petersen:** The SOG & SOP's will be pushed back to the September meeting.

## 8. Fire Chief's report

### A. Report progress on incident reports showing response time

- There were 14 fire calls in July. The response times are included on the next page.
- There was a lot of bad weather that contributed to the number of calls in July.

When the power comes back on there is a surge of false alarms that happen.

**Bonk:** Why is there a gap in incident number 82 and 117?

**Fire Chief Staats:** It was at the end of the month and the medical calls are entered as an incident.

**Petersen:** Give us more information on the knox box error on apparatus.

**Fire Chief Staats:** They were receiving errors when they would try to release the knox box on 2 apparatus. They have a master override that they used to release it. He has had communications with knox box to find out if the system needs to be serviced so they know what to do next.

**Petersen:** Give us some background on the knox box.

**Fire Chief Staats:** A resident or business can get a knox box to mount on your home or business with a key inside the box, so if the fire department responds and no one is home they can get inside without doing damage to the door. They will get dispatch to unlock the knox box through radio communications. Dispatch tracks the release of the key. Dispatch knows where the fire department is on scene, so there is a record of where the key is at all times. When the fire department is done at the scene, they secure the building and put the key back into the knox box and the fire departments key to the knox box back on the apparatus.

**Petersen:** Are all business required to have a knox box?

**Fire Chief Staats:** The businesses are supposed to have a knox box.

**Bonk:** Is there a back log of people trying to get a knox box.

**Fire Chief Staats:** No, it isn't too much of a delay now in getting a knox box. The standard delivery is one to two weeks with some paperwork to go through.

**Fire Chief Staats:** They have had trouble with the David Clark headsets with one apparatus, the rescue truck. They are getting a lot of interference. He has been in contact with Northern Door Communications to find a solution. They are having transmitting issues with two of the other apparatus.

**Petersen:** Does each truck have a headset or two?

**Fire Chief Staats:** Each seat in each truck has a headset. A truck can have four to six headsets.

**Petersen:** Are the headsets on a different frequency or are they on the regular fire com?

**Fire Chief Staats:** The headsets are on the same frequency as the radios. All headsets can receive transmissions. Only the driver and front passenger can transmit out. All headsets in a truck can talk to each other.

**Bonk:** The issue is the headsets are not communicating with the radio in the truck.

**Fire Chief Staats:** Yes.

- The SCBA flow testing passed with no issues.
- They purchased a battery for the vent fan through the Fire Association.
- The pump testing and DOT inspections are coming up in the next three months. He is waiting on quotes from Red Power Diesel for the pump testing. He is also looking at preventive maintenance on truck #21 and engine #6.

**Petersen:** Do all the other fire departments in the area use Red Power Diesel for pump testing?

**Fire Chief Staats:** The fire departments North of Sturgeon Bay use Red Power Diesel. He doesn't know who Jacksonport uses. Red Power Diesel comes up to the Sister Bay Station for multiple days with a crew to do pump testing and maintenance.

**Petersen:** Does Red Power Diesel offer a better deal where they come up for multiple days if three or four departments get together for the service?

**Fire Chief Staats:** You reduce the cost of the travel charge since it is divided amongst the departments.

- All the monthly fire department meetings were held.
- They held a family picnic this year.

**Petersen:** Is the monthly officer's meetings on the first Tuesday and the fourth Thursday?

**Fire Chief Staats:** The officer meetings are on the second Tuesday and the fourth Thursday.

**J.J. Schopf:** When is the third officer's meeting?

**Fire Chief Staats:** They haven't had a third meeting in the last couple of months with summer being so busy. He is hoping to start having a third meeting in October. They are required to hold two meetings in a month. With a third meeting it gives more opportunity for the fire fighters to be able to attend at least two meetings in a month.

- Fire Chief Staats is working on the equipment replacement schedule, the large capital purchases and the 2022 budget. He is waiting for some estimates on maintenance for vehicles.

#### B. Review first six months of the 2021 budget

**Fire Chief Staats:** The first half of 2021 should be within the budget. The labor budget item should be within the budget this year, despite the surge of calls this year. In 2020 the truck maintenance category was at \$10,000 because Steve Schopf and J.J. Schopf did a lot of the maintenance on the trucks themselves. Steve and J.J. are no longer on the department, so the truck maintenance category was raised to \$20,000 for 2021. He thinks the truck maintenance category will be close to budget this year. He is looking at spreading the maintenance out over a few years.

**Petersen:** Are you anticipating the next six months with the pump testing and inspections by Red Power Diesel that you will be within the budget?

**Fire Chief Staats:** Yes, it is his hope it will be within budget. He may do less preventative maintenance depending on what the estimates come in at. He may do some oil sampling to buy another year before the oil needs to be changed. It is cheaper to sample the oil than to change it.

**Petersen:** Are you using a synthetic oil in the trucks?

**Fire Chief Staats:** He believes it is a synthetic oil in the trucks.

**Bonk:** Do you have an oil sampling program going on now?

**Fire Chief Staats:** They have used Fibco out of Green Bay in the past.

#### 9. Review assigned duties by the Fire Chief

**Petersen:** Page 14 shows the duties assigned to each officer.

**Fire Chief Staats:** That shows their main duties. They can also help in other areas if needed.

**Gilday:** Maybe this could be revisited next month when the SOG's & SOP's that deal with these are discussed.

**Bonk:** A lot of the editing needed in the SOG's & SOP's is to change the wording.

**Scherer:** The SOG & SOP Committee will review SOP 1211 & SOG 009, 010, 011, 012 and bring them back to the Joint Fire Commission for Approval.

#### 10. EMR Chief's report

##### A. Report progress on incident report showing response time

**EMR Crew Chief Staats:** There were 16 EMR calls in July.

**Gilday:** What happened with the two calls that were not answered?

**EMR Crew Chief Staats:** When call report shows no response, there is a response just not an EMR response. There is an ambulance that responds.

**Petersen:** Does no response mean that the EMR's were cancelled.

**EMR Crew Chief Staats:** No, the report states if it was cancelled.

**Gilday:** Does one ambulance come from Sturgeon Bay, and one come from Sister Bay?

**EMR Crew Chief Staats:** Correct. There are two fully staffed ambulances in Sturgeon Bay and depending on the time of day there are two staffed ambulances in Sister Bay. One crew in Sister Bay is there 24 hours. The other crew in Sister Bay is there 8am – 10pm. County Road E is the dividing line for the North and South ends of peninsula. The calls numbers have been significant up County wide. They shift ambulances depending on where the need is.

**Bonk:** How many ambulances does the County have?

**EMR Crew Chief Staats:** The County has nine ambulances including Washington Island. The island has two, there are two at the North station, there are four at the central station and one in Brussels.

**Fire Chief Staats:** The EMR incident list is entered into the system, and this is why there is a gap in the fire incident number. Every call is entered into the system whether there is a response or not.

**Gilday:** It was brought to her attention that one of the EMR persons radio wasn't receiving calls. Do you know anything about that?

**Fire Chief Staats:** The only thing he is aware of is last week on a scene they weren't able to talk on the radio with one person.

**EMR Crew Chief Staats:** There is a problem County wide with radios having interference with the towers.

**Gilday:** Do you know of any radio not receiving the pages?

**EMR Crew Chief Staats:** This is why they have the active 911 app for their phone. Depending on where you are your pager may not go off.

**Gilday:** She meant the active 911 app not working.

**EMR Crew Chief Staats:** The active 911 app is dependent on dispatch. If dispatch is down then no one will receive a page on the active 911 app. It also depends on your cell phone reception. If you are in an area with no cell reception you won't receive a page.

**Steve Schopf:** The active 911 app was never designed to replace the pagers. The pager is the primary way to receive a call. The active 911 app is not a 100% fool proof thing.

**Petersen:** Has the County been looking into what is going on with the pager issues? Not receiving the calls and transmissions not going out and interference.

**EMR Crew Chief Staats:** Yes, the County has been working on this issue for months. There is no short-term solution to it. They are looking at a full radio system update, County wide within the next few years. This is in the early stages of planning.

**Steve Schopf:** A lot of the radio problems stem back to when the FCC split the bands. The band that was licensed to the fire department they split and made two bands. Now the radio wave is going out half the size it used to be. It makes it harder to pick up. This has been an ongoing struggle for 15 years. There was a rumor that the FCC was going to split the bands again. The FCC is throwing digital on top of this. He would predict this will be an ongoing problem forever.

**Fire Chief Staats:** Right now, the only radios he is replacing are the ones that don't work. He is anticipating the change over with a new system.

**Gilday:** Does everyone have a radio and the active 911 app?

**EMR Crew Chief Staats:** Everyone has a pager and the active 911 app. Only Officers and EMR's have radios too.

**Gilday:** The case she was talking about the person couldn't change the membership because it was locked on the active 911 app.

**Fire Chief Staats:** The user should have the ability to change their status.

**Gilday:** They were unable to change their status.

**EMR Crew Chief Staats:** They would have to look at the phone to help.

**Fire Chief Staats:** No one has come to him with this issue.

**Ohnesorge:** Pat do you know who the person is so you can tell the Chief so he can fix it.

**Gilday:** It was April Kiehnau.

**EMR Crew Chief Staats:** They are continuing to replace and update expired equipment. They did not hold a meeting at the beginning of August because they had an Eagle 3 training they hosted instead. Eagle 3 emergency helicopter landed at station 2 and put on a presentation for the EMRs. They invited EMRs and fire fighters across the County to come. A new Captain for the County, Steve Whitman put this together. They have been talking about sharing the training.

**Petersen:** Was there a charge in bring the Eagle 3 emergency helicopter up?

**EMR Crew Chief Staats:** No. This is something Eagle 3 does free of charge and they count it as training and flying time.

**Gilday:** Where is Eagle 3 emergency helicopter out of in Green Bay?

**EMR Crew Chief Staats:** Bellevue.

**Gilday:** Is this the only emergency helicopter in Green Bay?

**EMR Crew Chief Staats:** Yes. The other emergency helicopter they utilize is Theda Star out of Appleton.

**EMR Crew Chief Staats:** They have a new EMR member that just passed her EMT training and her national registry last week, so she is waiting on her State licensing. She will be responding on the North end primarily. There is an EMR class starting in Sturgeon Bay in September. There are three people enrolled. If anyone is interested send them to Ashley.

**Gilday:** Ashley, it is nice having you here at the Joint Fire Commission meetings. It really does help.

10. Report on recruitment flyer

**Fire Chief Staats:** There is no further progress on the recruitment flyer.

**EMR Crew Chief Staats:** The flyer is out for translation. The front side of the flyer will be in English and the back side in Spanish.

**Petersen:** Wouldn't you agree that it is about time we get this flyer out there? We have missed the spring and summer for recruitment. He is not happy with the progress of the flyer. This is unacceptable.

**Scherer:** You have to take into account these are all volunteers. They all have other jobs.

**Petersen:** You have used that excuse before.

**Scherer:** Anyone of the Commissioners could have volunteered to do the flyers.

**Petersen:** He understands, but here we are in need of more fire fighters at the North end of the Village. We have no coverage on the North end of the Village.

**Scherer:** You do have coverage. You can't say you don't have coverage because they do respond. He doesn't want to hear this anymore.

**Petersen:** He will clarify. We have one or two EMR's at the North end of the Village, but he doesn't see any activity coming out of the Egg Harbor fire station.

**Scherer:** You may not, but people are trained, and they respond when there is a call.

**Gilday:** She thinks Petersen's point was that there are not enough people.

**Fire Chief Staats:** There will never be enough people on any fire department here or anywhere. They had a no response out of fire station #1 about one month ago. That hits hard that you say you think there is no response out of fire station #1. He takes this personally. His goal is to give a response to the whole community. They have mutual aid, MABAS, so everything is in place. They don't have the luxury of a 360° response. They talk about this at the Fire Chief's meetings that aid is coming either from the North or South. Door County does a modified version of MABAS.

**Gilday:** Could you explain what MABAS is.

**Fire Chief Staats:** MABAS is a mutual aid box alarm system. All the assets are accounted for. There are different cards for different types of calls, like structure fire, grass fire, etc. The system is set up to work if key words are said during a call, then dispatch sends out a page accordingly. The fire department also has the ability to open a MABAS card and request any of the five levels they need. For the Shipwrecked fire they were at level four and EMR was at level five. These are all preplanned resources. At the Chief meetings they discuss how they can help each other more. First, we have to appreciate everyone we have and everything they do. The person that is working on the recruitment flyer is using a new system and is volunteering her time to get this done.

**Gilday:** What does no response on the fire incident mean?

**Fire Chief Staats:** Does he understand that you think it means that no apparatus leaves station #1?

**Petersen:** Yes.

**Fire Chief Staats:** How are seeing that information if he is seeing the brush truck #20 or engine #6 responded?

**Petersen:** He hears the call on his hand-held scanner, so he drove down to fire station #1 and no doors are open, but he hears the chatter from the South end of town.

**Fire Chief Staats:** When the fire fighters leave the station, they put all the doors down.

**Petersen:** He would venture a guess if there were no cars around the building then no one was there.

**Ohnesorge:** Could the Commissioners help with the recruitment brochure.

**Fire Chief Staats:** The flyer is at the translator now.

**Ohnesorge:** Do we have an English version the office can use to put on the Village Website.

**Fire Chief Staats:** The Officers haven't approved the English version.

**Ohnesorge:** It would be good to get something out now. The Village office can make copies and maybe some of the Commissioners can deliver some flyers to businesses and schools.

**EMR Crew Chief Staats:** Recruiting is a County wide problem.

**Bonk:** Did you state the recruitment flyer is at the translator to go from English to Spanish?

**EMR Crew Chief Staats:** Yes.

**Bonk:** Doesn't it state in the SOG's or SOP's that the fire fighters have to read and speak English?

**EMR Crew Chief Staats:** The reason behind having a Spanish version is there are a lot of Hispanic people in the community, and they are very family oriented. The member will be able to read and speak English, but they would like to bring the information home to the family and not everyone in the household can read English. This is a way to get the support of their families.

**Fire Chief Staats:** When any member is on the department the whole family is a member of the department. They won't last long if they don't have the support of the whole family.

**Ohnesorge:** When is the next Officers meeting.

**Fire Chief Staats:** The fourth Monday, next week.

**Ohnesorge:** It would be great if you could send me a copy of the English flyer.

**EMR Crew Chief Staats:** The Officers meeting is August 23, 2021.

## 12. Review website

**Bonk:** There is not much on the fire department website. Who does the website? All the activities you are talking about aren't on the fire department website.

**EMR Crew Chief Staats:** They mainly utilize their Facebook page a lot more than the website. The website is not easy to work with. To get most things changed or added she needs to contact the developer of the website. She will update the Commissioners on the website after tonight's meeting. At an officer's meeting they had talked about keeping the website for big items and using the Facebook page for everything else.

**Ohnesorge:** Our Village Board talked about putting the fire department trainings and officer meetings on the Village website calendar. These are the items people want to see and they can't see this on the fire department's website calendar.

**EMR Crew Chief Staats:** They were at one time on the fire department's website calendar. She will look at adding them.

**Ohnesorge:** Would it alleviate some of your duties if you E-mail me a list of dates, times and places and I can add them to the Village website calendar. Maybe you could delegate this to Pam and myself.

**Fire Chief Staats:** The big driver to getting the fire department website was getting the SOG's and SOP's on there.

**Bonk:** You get someone like me that doesn't do Facebook. He looks at a website to see what is going on.

**EMR Crew Chief Staats:** She can put a post on Facebook with her phone. The website requires her to use a computer, so it isn't as convenient.

**Ohnesorge:** Would it help if one of the Commissioners updated the website?

**EMR Crew Chief Staats:** She would need to tell them what to do and then she might as well be doing it.

**J.J. Schopf:** This fire department website has been difficult to deal with for a long time. Is it right that the website fee is \$785? The Door County Fair Association ended up teaming up with the Counties IT people the County took over the Door County Fair Association website. Is there an easier way to do this? With the Village and Town having their own websites.

**Ohnesorge:** The Village has offered to put the fire department information on the Village website. Not everyone used Facebook. Having it on the Village website everyone can get the information.

**J.J. Schopf:** He is just asking if there is a more efficient way to do the website. The Town website could link to the Village website.

**Ohnesorge:** You can meet with Lydia in the office and let her know what you would like on our website.

**Petersen:** Could you also put a tab on the website for the SOG's and SOP's? It is distracting having lots of pictures of activities and not knowing when and where they are from. Maybe only having the most recent activities on a page and the older ones in a separate folder. He looked at other fire department websites and ours was the only one that had the SOG's and SOP's. Also having the burning permit there so people can send it in.

## 13. Correspondence

14. Set date, time and agenda for next meeting

The next meeting will be on September 16, 2021, at the Town Hall in Carlsville at 6:00 p.m.

**Petersen:** What is the status of the fund raiser coming up in the month of September.

**Fire Chief Staats:** Everything is continuing forward at the campground.

**Petersen:** He will volunteer to cook brats.

**J.J. Schopf:** What is the date of the fund raiser?

**Fire Chief Staats:** September 11, 2021.

**Gilday:** Is it in the afternoon?

**Fire Chief Staats:** It is an evening thing. We arrive around 4:00 p.m. and leave around 10:00 p.m.

15. Adjourn

J. J. Schopf moved to adjourn, second by Bonk, motion carried.

The meeting was adjourned at 7:43 p.m.

*Respectfully Submitted by,*

*Lynn Ohnesorge*

*Village of Egg Harbor*

*Clerk-Treasurer*