

Village of Egg Harbor
Parks and Public Works Meeting Minutes
August 1st, 2018 – 8:30 AM
Paul J. Bertschinger Center
7860 STH 42 Egg Harbor, WI 54209

1. Call to order and adopt agenda

Van Laanen called the meeting to order at 8:30 a.m. Those in attendance were Lisa Van Laanen, Ed Conlon, Don Helm, Kaaren Northrop, Ken Mathys, Jeanine Brennan, Jeff Meyer, Ryan Heise and Megan Vandermause. Absent was Coleen Bins. Also in attendance from the Door County Highway Department was John Kolodziej. In attendance in the audience were Dawn McGinnis and John Heller.

Van Laanen moved to approve agenda, second by Northrop motion carried.

2. Approval of Committee meeting minutes July 11, 2018

Van Laanen moved to approve the July 11th, 2018 meeting minutes, second by Mathys, motion carried.

3. Open Session

- Van Laanen stated that she was at recycling this morning and she noticed that the banner for the car show is totally blocked by plants.
- Northrop suggested that the Public Works department plant low plants in front of the signs next year.
- Van Laanen stated that she was asked what someone could do with old grocery bags and asked if there could be a recycling bin for old grocery bags at the recycling center.
- Staff will look into adding a separate container for old grocery bags or plastic bags.
- Northrop asked when the Egg Harbor population sign that got knocked down will be replaced and Meyer stated that this sign needed to be special ordered, but it is being worked on.

4. Review of CTH G with County representative

- Heise stated that John Kolodziej, Heise, and the engineer have been communicating regarding the County's resurfacing on G.
- The County has money in this year's FY budget to resurface CTH G.
- This year CTH G will be receive a maintenance overlay from the CTH B intersection by Murphy Park to the Alpine Pro Shop and will receive a complete mill and resurface from the pro shop to STH 42.
- Kolodziej stated that the County would like to do this part of the project, but could cut the section shorter and finish mill and resurfacing when the Village completes the CTH G project.
- The County's project would match what currently exists.

- The overlay project might get done sooner, but the mill and resurface project wouldn't get done until mid-September and the work would be done in about a week.
- Van Laanen asked if the center line could be adjusted instead of widening the roadway, Kolodziej said that he would need to take a closer look at the roadway, but the centerline could likely be adjusted.
- The preference of the committee would be to get a paved shoulder that is equal width on both sides.
- Mathys stated that he thinks this would help with confusion because there is a lot of cycling activity on CTH G.
- Mathys stated that he thinks some of the tree canopy needs to be removed because the amount of shadow creates areas that are very dark for both cars and cyclists.
- The County is really constrained from getting more width out of the road.
- Northrop asked if a road needs to be the same width the entire length of the road or if it could be widened in certain areas.
- Kolodziej said that this would be unusual, but the centerline of the road could be shifted to the left to create 2 1/2 ft. on each side.
- The County always has to look at a standard to make sure that the shoulder isn't too steep.
- Kolodziej said that he would agree to make the roadway 28 feet which would give 22 ft. of travel line and then the three ft. paved shoulder on either side.
- Northrop stated that Spring Road was just redone by the Town of Gibraltar and the road was made wider to make it safer.
- Kolodziej stated that the 28 ft. standard has been agreed upon as far as what the County will expend if the Village wanted to go wider they could make a local decision to do this.
- Kolodziej explained that by statute the County is only responsible for the 22 ft. travel way.
- Mathys asked if widening CTH G was included in any of the Village plans and Heise stated that it did show up in the Bicycle and Pedestrian plan.
- Heise asked if the County could do the engineering for widening the road and provide the Village with a cost.
- Kolodziej could put a cost together but he is not sure how much wider the road can get because of the way the land slopes on either side.
- The utility poles would have to be moved and the utility company would have to move the poles according to their permit, but this could add cost.
- Kolodziej stated that he is unaware of any accidents in the area.
- Mathys asked if Kolodziej could take a closer look at the roadway and provide the Village with a follow up. Kolodziej said that he could do that, but he couldn't work on it right away.
- Kolodziej stated the mill and resurface could stop at Hillside Road and the remaining area could be complete when the Village completes its project.
- Van Laanen confirmed that the TAP grant would become available in 2020.
- Heise stated that it was discussed at one point to bury the utility poles down to Point Beach.

- Northrop asked if the burying of powerlines could be broken into two sections one being from STH 42 to the five way intersection and the other from the five way intersection to the Alpine Clubhouse.
- If a decision is made to widen the roadway, the utility company will either have to bury the utilities or move the poles.
- The committee discussed if the utilities could be buried down along the bird trail.
- Northrop asked if the County could make the decision to cut the tree canopy to make it safer.
- Mathys stated that he would be in favor of asking the County to wait to do the section of CTH G from Hillside to STH 42.
- Van Laanen asked what the next step would be if the Village asks the County to wait to mill and resurface this section of roadway.
- Heise stated that the Village would work with WPS regarding burying the utilities and would put the County on notice.

Mathys moved to allow staff to work with the County and the utility company to explore widening CTH G from STH 42 to the five way intersection and burying the powerlines from STH 42 to Point Beach, second by Van Laanen, motion carried.

- Van Laanen asked if anyone has problems with CTH G being known as CTH G and Horseshoe Bay Road.
- Van Laanen asked if the Horseshoe Bay Road signs could be taken down and Kolodziej said this would be the Village's responsibility.
- Kolodziej said that most county roads are also known by another name so this is not uncommon.
- There is a blind intersection at Bluff Pass Rd and CTH G.
- Heise stated that he is suggesting adding a no parking strip where the trails open on CTH G.
- Van Laanen asked if crosswalks could be filled in or stripped to make them stand out.
- The committee discussed adding crosswalks on CTH E.
- Kolodziej explained that the County's policy does not allow a crosswalk to be added where there is not a sidewalk on both sides.
- Northrop said that the crosswalks do look nice with the new paint.
- Van Laanen asked if the County marks off parking stalls along CTH G.
- Kolodziej stated that parking stalls are local municipality's responsibility.
- The County would not fill in crosswalks with paint because the paint gets really slippery.
- Kolodziej explained that the County would not allow colored concrete or pavers to be added to the crosswalks on the County roads.
- Keeping the crosswalks painted is most important.
- Kolodziej clarified that the Village wants the County to hold off on the total milling project until the Village has a better idea of its plan.
- The committee thanked Kolodziej for coming to the meeting.

5. Public Works report

- Van Laanen confirmed that the beach bathrooms have to be cleaned every day.
- Van Laanen noticed that the Public Works Department added clearing out the brush by the lookout benches by the terrace.
- Meyer stated that the Public Works Department has a white board that they add responsibilities too and cross them off when they are done.
- Van Laanen asked if the trees behind Chocolate Chicken could be cut out.
- Meyer stated that he would have to confirm that the trees are on Village property.
- Van Laanen stated that the committee did discuss developing a weed removal plan and Heise stated that staff will develop a scope of work so the Village knows what they are getting into and can budget for it.
- Heise stated that the plan would be developed for public properties.
- Mathys stated that he thinks that a baseline policy would be helpful for the village and property owners.
- Northrop asked if there are some plants that could be planted that would kick out the poison ivy and Heise stated that there are plants that have the capability.
- Mathys thanked Meyer for putting together his report.
- Meyer stated that all of the Village street lights are being converted to LED. Van Laanen asked if this is in connection to what the committee discussed regarding the warm yellow light and the bright white light.

6. Eggy bike update

- Van Laanen stated that the rules for the baskets are completed and will be installed in the baskets.
- Van Laanen asked if the summer intern can make a note of repair needs when installing the inserts.
- Meyer said that the Public Works crew has more time to check on the condition of the Eggy bikes.
- The seats no longer have the ability to be adjusted because many bikes were being damaged by individuals trying to adjust the seat height.
- Seats are now set at all different heights.
- There was an individual that had an accident on an Eggy bike because the handle bars were loose.
- Van Laanen asked if the plastic seal can be removed from all of the license plates on the bikes.

7. Review capital projects priority list

- The priority list was developed in 2017.
- The Village is doing pretty well in regards to the list.
- The CTH G item and the sidewalk extension item can be combined with the exception of burying utilities being that the Village is pursuing grants for both projects.
- Mathys confirmed that the Harbor View Park restrooms that are mentioned on the list would be upper level restrooms.

- The Enhance Egg Harbor cost included CTH G so that cost should be updated on the priority list.
- Mathys asked if the Enhance Egg Harbor project came out of the Master Plan.
- Heise stated that the Comprehensive Master Plan started the conversation for the road project, but the Bicycle and Pedestrian plan that was completed in 2010 was the main catalyst for the project.
- The project that grants are being applied for was developed in 2016.
- Heise stated that some debt has been retired since the priority list was developed so some numbers need to be adjusted.
- Northrop confirmed that the cost for the CTH G improvements and the STH 42 improvement project need to be updated.
- Van Laanen asked about the plans that were developed for the bird trail and where they fit into the priority list.
- Heise stated that he believes these plans were included in the old Enhance Egg Harbor plans and Van Laanen asked if these plans should be pulled out as a separate item.
- Heise stated that this could possibly be worked into the CTH G plan since the committee would like to look into widening the road way and possibly burying the utilities.

8. Review downtown walk through meeting

- Van Laanen stated that she thinks everyone walked through the project area.
- The committee agreed that it was helpful to walk through and identify that repairs and maintenance of the infrastructure is necessary.
- Meyer stated that going through the sidewalks with the Village tractor is challenging.

9. Correspondence

- Vandermause stated that there is correspondence included in the agenda packet that was submitted to the office. The correspondence is a section from the WisDOT manual regarding bicycle and pedestrian accommodations and a document submitted to the committee in the past by Mike Simon.
- Vandermause stated that she also received a concern regarding speeding on CTH E and is going to contact the Door County Sherriff's Department to get E put on the schedule for the traveling speed radar sign.
- Vandermause said she also received some information from an individual regarding poison ivy at the terrace property.
- Vandermause said that staff will reference this when developing a policy.
- Meyer suggested maybe putting warning signs along the trail from the terrace to the beach so people know there is poison ivy in the area.
- Heise stated that a policy needs to be developed.

10. Open Session

- McGinnis asked if anyone has ever got poison ivy from pubic areas around the Village.

- The committee welcomed Ed Conlon to the committee.
- Conlon stated that he has been a property owner since 2002, homeowner since 2007, and permanent resident as of last year.
- Conlon said that the Apple Ridge subdivision has been working toward eliminating the invasive species Crownvetch and stated there is a lot of this plant growing along the roadway on Apple Ridge Road.
- Mathys stated that this could be included in the policy that is developed.
- Heise reported that the Village did receive the grant for \$120,000 from the Fund for Lake Michigan for the Village beach project.
- Northrop asked if there could be an update on the beach at the next meeting.

11. Next Meeting

The next meeting is September 5th, 2018 at 8:30 a.m.

12. Adjourn

Van Laanen moved to adjourn, second by Helm, motion carried.