

**Village of Egg Harbor  
Harbor Committee Meeting Minutes  
Wednesday, August 28<sup>th</sup>, 2019 at 10:00 AM  
Paul J. Bertschinger Community Center  
7860 STH 42, Egg Harbor, Wisconsin 54209**

**1. Call meeting to order**

Freyman called the meeting to order at 10:00 a.m. Those in attendance were Robert Dickson, Robert Dunworth, Denny Philips, Karl Klug, William Freyman, and Megan Vandermause. Also in attendance with F|3 Marina was the Egg Harbor Marina Manager, Ali Gibbs.

**2. Approval of the Agenda**

Dunworth moved to approve the agenda, second by Freyman, motion carried.

**3. Approval of July 24<sup>th</sup>, 2019 Harbor Committee Minutes**

Dunworth moved to approve the July 24<sup>th</sup>, 2019 Harbor Committee minutes, second by Philips, motion carried.

**4. Open session (limit ten minutes)**

- Vandermause reminded the committee that next month is the committee's budget meeting and they will be reviewing the draft marina fund budget.
- Vandermause stated that there is a de-icing proposal that was handed out and the committee should review the information for discussion at next month's meeting.
- Philips asked what the latest is on the grill and the picnic table by the dock area.
- Gibbs stated that she was not able to get replacement parts for the grill because it was not a Weber grill and she has been telling transients that there is a grill available up on the deck.
- Gibbs stated that she will be getting a Weber grill for this weekend at Harbor Hardware. Gibbs was hoping to wait to get the grill when it was on sale.
- The committee stated that Harbor Hardware should be able to price match a grill from Amazon or another store.
- Gibbs stated that she did compare pricing on Amazon and Ace Hardware in Sturgeon Bay, but she will continue to look for price matching opportunities.
- Gibbs stated that the marina has three picnic tables near the flag pole and she can bring a picnic table to the grill area for the weekend.
- Philips suggested bringing the full height picnic table down for the rest of the season.
- Gibbs stated that she has been looking into getting new outdoor furniture for next season.
- Dickson suggested Gibbs look into some powder coated metal picnic tables so that there is less maintenance involved and the tables will hold up against the weather.

**5. Green Tier report**

- The Green Tier taskforce has not met in the last month.

## 6. F|3 Marina Reports

- Gibbs stated that as a follow up to the discussion at the last meeting regarding the regulation of the bulletin boards, she will require that everything on the bulletin board is approved by her. Staff will regulate the bulletin boards for documents that were posted without approval.
- Gibbs stated that in the off season she is going to work with Village staff on regulating trailer parking in the overflow lot.
- Freyman asked if there is an area in the lot for trailers that are staying as a transient in the marina.
- Vandermause stated that in the off season staff will be working on a policy for the boat trailer parking and extended trailer parking will no longer be allowed. Vandermause stated that transient boaters will likely get a sticker or some form of identification from the marina. Other overnight parkers will have a time limit or will need to notify Village staff if they will be exceeding the time limit and why.
- Dunworth asked if there are a lot of transients that have a trailer, and Gibbs stated that there are transients that launch and keep their trailer in the lot over the weekend or week.
- Gibbs stated that she has had people that are renting a house in the area launch a boat to keep at the dock at the rental house but park the trailer in the overflow lot.
- Dickson asked if there could revenue made in storage of trailers in the overflow lot for boats not staying in the marina.
- Staff will work on a policy for the overflow lot in the off season.
- Gibbs reported that Fourth of July went very well and there were 20 members on the waitlist.
- Gibbs stated that over Fourth of July there was some boat parking issues with the yacht club race.
- Gibbs stated that for the yacht club race this weekend she only has one transient spot open and she does not have temporary tie ups available for the yacht club members.
- Dunworth stated that most racers will need to raft in.
- Gibbs stated that there were also some issues with the yacht club members parking their cars in the boat trailer parking and had to be asked to move.
- Dunworth asked if the marina still issues parking tickets and Gibbs stated that she has written two parking tickets.
- Vandermause stated that the Door County Sherriff's Department also has Village parking ticket envelopes so they can also write parking tickets.
- Vandermause stated that she does have parking tickets that are paid that come in the mail.
- Dickson stated that he has noticed that the launch ramp fees are way down on the revenue side and he knows that this is because the Murphy Park ramp is open which hasn't been open in years. The Murphy Park ramp is open this year because of the water level.
- Dickson suggested that the marina budget be adjusted for next year with the same anticipation of the actual numbers from this year.

## 7. Break wall additional material discussion

- Gibbs stated that two engineers from Edgewater Resources came down to the marina and met with her, Dickson, and Alain Guidance.
- Gibbs stated that Edgewater Resources provided the marina with a proposal regarding the break wall.
- Freyman asked how Edgewater was brought in because he thinks it seems like the company is more of a project manager.
- Gibbs stated that Edgewater is a company that F|3 Marina works with.
- Dickson stated that one of the gentleman the group met with used to be with Smith Group JJR so he had some familiarity with the Egg Harbor Marina.
- Dickson stated that Edgewater gave the group some different options regarding mitigating the amount of water around the marina break wall.
- Dickson stated that he thinks that the committee needs to think about at what point there needs to be something done to protect the marina.
- Dickson stated that the break wall issue is not on the Village's radar at all and it is not include in the Village's capital improvement project plan.
- Dickson stated that he thinks the committee really needs to do their due diligence to determine what might need to be done to protect the break wall.
- Dickson stated that whatever the committee does the marina will really need to go through the engineering and permitting process like what was needed to be done during the original construction of the marina.
- Dickson stated that this is not going to be an inexpensive thing to do.
- Freyman stated that it looked like the first two segments of Edgewater's proposal would make sense for the Village to look into. Freyman stated that everything that goes past these two segments he does not think is needed at this time.
- Philips stated that the committee should look into the engineered drawings that are on file for the break wall because then the committee will know what was actually constructed.
- The committee discussed if the wall was built with the ability to add additional toppings to the wall.
- Dickson stated that the Village has the as-built drawings and Gibbs stated that Edgewater has copies of the as-built drawings.
- Philips stated that something that the proposal included was Edgewater telling the Village what they have and if they have the engineered drawing this should already be done.
- Philips stated that when the break wall was originally constructed it wasn't constructed with all the same size rock.
- The committee stated that maybe they should reach out to Steve Smith to see what his knowledge is of different things that took place when the marina was originally constructed.
- Philips asked if it seemed like Edgewater made it sound like the marina would have to go through the permitting process to add to the existing structure and Dickson stated that he would bet that the marina would have to go through the permitting process.
- Philips asked if this is something that could even be done in the next 12 months and Dickson stated that he thinks that the first thing the committee needs to determine is when they want to start planning for when action might need to be taken.

- Freyman stated that the first two tasks as proposed by Edgewater were helping the Village come up with a direction on what they should be doing.
- Klug asked if the committee should ask the Village to start putting aside some money for potential improvement to the break wall.
- Klug stated that at least by asking the Village to put some money in the budget the Trustees wouldn't be blind-sided by needing to do something when the time comes.
- The committee reviewed that Edgewater would provide a concept level cost of the solution they would come up with.
- The committee discussed that if they moved forward with the first two tasks presented by Edgewater at least they would have an idea of the cost of a solution.
- Freyman stated that he thinks that the committee owes it to the Village to take a look at what a possible solution might be and might cost.
- Dunworth asked if the committee is going to make sure that the marina knows where its heading based on what will be received in the report.
- Freyman asked what the tax payers might expect the committee to be doing for the marina at this point and Dickson stated that he thinks the tax payers would expect the committee to look into possible solutions for upgrading the break wall if necessary.
- Dickson stated that he thinks the committee needs to take a serious look at the de-icing proposal as well as getting some cameras put up in the marina so that the wave action during storm events can be evaluated.
- Dickson stated that he thinks the floating docks are the biggest risk for the marina in the winter.
- Freyman stated that he thinks there could be more damage to the break wall and the equipment that keeps the floating docks anchored to shore.
- Dickson stated that the committee will need to determine if the de-icing solution will work to protect the marina during the winter.
- Philips stated that he agrees that the floating docks might get the usual amount of damage and the structures that don't float would have more damage.
- Freyman asked if there could be an ice shove that could affect the Egg Harbor Marina.
- Dickson stated that he doesn't ever remember an ice shove coming into the Egg Harbor marina proper and causing damage. This is likely because the ice is broken up by Chambers Island before it gets to Egg Harbor proper.
- Dickson stated that the marina actually has fairly good natural protection, but this will not protect the marina 100%.
- Dickson stated that the committee needs to talk about whether or not they would like to put two cameras up to monitor how the wave action affects the break wall.
- Freyman asked if the Village Board has discussed the situation at the marina and Dickson stated that this is really an information transfer from him to the rest of the Village Board members.
- Vandermause stated that the committee can make recommendations on what should be included in the draft budget that will be reviewed next month.
- Gibbs stated that the cameras to monitor the wave action would actually be installed this year to review the wave action in November so they would not be included in the draft budget proposal.

- The cameras would help the committee establish a bench mark for how the wave action effects the break wall and the floating docks.
- Klug asked if the cameras are a suggestion from the consultant.
- Dunworth stated that a lot of times if there is a northwest wind he goes down to the marina to review the wave action.
- Vandermause stated that she thinks have the wave action on camera would be very helpful for the Trustees when reviewing a potential project.
- Freyman stated that he liked the idea of the west facing camera being used for a webcam set up for a sunset cam.
- Dickson stated that the difference between the two options would be to review the images online or have the images collected on an SD card and then could be viewed on a computer.

**Philips moved to recommend approval to the Village Board on option two from Quantum PC services for camera installation at the marina, second by Dickson, the committee discussed:**

- Freyman stated that he likes this option better because it can be used in more than one way.

**Freyman moved to instruct Gibbs to include the \$15,000 cost for the first two phases of the Edgewater proposal in the draft budget, second by Dickson, the committee discussed:**

- Philips stated that at some point the committee needs to determine what the responsibility is between the Village and the marina.
- Philips stated that he thinks that this is a good point to discuss this.
- Dickson stated that he thinks that this discussion can be had at some point.
- Dickson said that at the end of the day does it really matter because the money really comes out of the same resource anyway.
- Dunworth stated that he thinks getting into something like this right now is premature.
- Dunworth stated that based on what he has seen and heard he does not think that the marina is in danger at the current water levels.
- Dunworth stated that he thinks right now for Edgewater to look at the marinas as built plans and give the Village some solutions might be a waste of money.
- Klug stated that if the committee doesn't do anything it might back fire when something needs to be done.
- The committee gave staff direction to reach out to Smith Group JJR to consult with Bill Brose.
- Philips stated that he thinks that the Village shouldn't spend \$15,000 to reinvent the wheel.
- Dickson stated that he remembers the engineers being very clear with the Village of Egg Harbor that it was the Village's decision to lower the wall 3 ft. and it was against the engineer's recommendation.
- Dickson stated that right now the committee should move forward with getting something in the budget so that they can move on.

- Dickson stated that just because money is included in the budget does not guarantee that it needs to be spent.

**The committee voted, motion carried.**

**8. Launch ramp extension**

- Gibbs stated that she met with Port a Pier and they could add an extension to the launch ramp if the Village would like.
- Gibbs stated that Skipper Buds no longer does dock work, but has made some recommendations on other vendors such as Meeco Sullivan and Maricorp USA.
- Philips pointed out that the address on the quote is incorrect so he wonders if the quote was actually personalized.
- Dickson suggested getting a quote from Mike Karr.
- Philips stated that he thinks that another quote is necessary because he is not sure if the quote from Port a Pier is a personalized quote or an edited quote from another municipality.
- Philips asked if the committee is in agreement that the marina needs this.
- Freyman stated that marina really needs a personalized quote because installation will be specific to the marinas equipment.
- Gibbs asked if Mike Karr cannot do the dock work if she should look into to the other companies recommended by Skipper Buds and Dickson suggested she send some pictures to these companies to see if they can give some quotes from that being that they are not local.
- Dickson stated that Gibbs should have some quotes together for budget time.

**9. Next meeting time and date**

The next meeting is September 25<sup>th</sup>, 2019 starting at 10:00 a.m.

**10. Adjourn**

Dickson moved to adjourn at 11:16 a.m., second by Dunworth, motion carried.