

**Village of Egg Harbor
Board of Review Agenda
Monday, May 1, 2023 – 2:00 P.M. – 4:00 P.M.
Bertschinger Center, 7860 State Hwy. 42, Egg Harbor, WI**

John Heller, Member
Angela Lensch, Member
Cambria Mueller, Member

Ken Mathys, Member
Lisa Van Laanen, Member
Lynn Ohnesorge, Non-Voting Member

1. Call Board of Review to order.
2. Roll Call
3. Select a Chairperson for Board of Review.
4. Select a Vice-Chairperson for Board of Review.
5. Confirmation of appropriate Board of Review and Open Meetings Notices.
6. Verify that a member has met the mandatory training requirements.
7. Verify that the Village has an ordinance for the confidentiality of income and expense Information provided to the assessor under State Statute (70.47)(7)(af).
8. Verify that the Village has a policy regarding the procedure for waiver of Board of Review Hearing requests.
9. Filing and summary of Annual Assessment Report by Assessor's Office.
10. Receipt of the Assessment Roll by Clerk from the Assessor.
11. Receive the assessment Roll and sworn statements from the clerk.
12. Review the Assessment Roll and Perform Statutory Duties:
 - a. Examine the roll,
 - b. Correct description or calculation errors,
 - c. Add omitted property, and
 - d. Eliminate double assessed property.
13. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis Stats.).
14. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll.
15. Allow taxpayers to examine assessment data.
16. During the first two hours, consideration of:
 - a. Waivers of the required 48 hour notice of intent to file an objection when there is a good cause.
 - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court.
 - c. Act on any other legally allowed/required Board of Review matters.
17. Review Notice of Intent to File Objection.
18. Proceed to hear objections.
19. Consider/act on scheduling additional Board of Review date.
20. Adjourn (to future date if necessary).

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than that the governmental body specifically referred to above in this notice.

Date Posted: April 20, 2023

Time Posted: 4:30 P.M.

Lynn Ohnesorge

Posted by: Lynn Ohnesorge, Clerk-Treasurer

_____ Post Office

_____ Paul J. Bertschinger Community Center

_____ Greens N' Grains

_____ Main Street Market

Agenda can also be found at www.villageofeggharbor.org.