



**VILLAGE OF EGG HARBOR CONDITIONAL USE
PERMIT APPLICATION - \$500 FEE**

Applicant (Agent):

Parcel Number:

Street Address:

City, State & Zip:

Applicant Phone:

Cell Phone:

Owner:

Owners Address

City, State & Zip

Owners Phone:

Owners Cell Phone:

E-mail Address:

Current Use:

Proposed Project:

Zoning District:

Reason for CUP:

Adjacent Uses:

Existing CUP or
Variance. If Yes,
Explain:

I hereby declare that the information contained herein and in the supporting documentation is true and complete to the best of my knowledge.

Applicant's Signature: _____

Date:

*Village of Egg Harbor
7860 Hwy 42, Box 175, Egg Harbor, WI 54209*

Conditional Use Application – Supplemental Information

For building projects in the Village of Egg Harbor, an applicant must first submit a completed zoning permit to the Village Zoning Administrator. The Zoning Administrator will determine if the application can be approved as a permitted use or if it needs conditional approval from the Plan Commission for Conditional Approval.

Use Requirements can be found under Chapter 152.010 of the Village of Egg Harbor [Chapter 152 Zoning Requirements](#) available on the Village Website. Additional Requirements for Permitted and Conditional Uses for each zoning district can be found in sections 152.022 through 152.025. The Conditional Use Application and review process can be found in sections 152.040 through 152.045.

Applications shall include any of the following applicable plans and information as required by the Zoning Administrator: Site Plan, Building Plan, Sign Plan, Use Plan, Drainage Plan, Landscape Plan, Erosion Control Plan, Razing Plan and Moving as required under section 152.011 (B)

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Conditional Use Application – Applicant Self Review

For Applications that are determined to require Conditional Use Permit Approval, the Applicant will be required to provide a self-review against the requirements under section §152.044 Factors, Standards & Conditions.

A) The following are factors, deemed to be reasonable concerns to be addressed when considering the granting of a conditional use. The application of these factors shall vary and will be considered on a case by case basis:

a) Population density in the area proximate to the proposed area;

b) Traffic control on abutting Village roads and streets and safety to the Villagers, pedestrians and motorists;

c) General health and well-being of the Village residents including environmental concerns such as dust, odor or pollutants associated with the proposed use;

d) Noise likely to be produced by the use; [CHAPTER 96 EHCO PEACE AND ORDER](#)

e) Potential public or private nuisance;

f) Availability of and impact on municipal services such as fire protections, waste disposal, and sewage;

g) The adverse effects on the environment;

h) The protection of lakeshore, lake and ground waters;

i) Effects on surrounding plant foliage;

j) The kind and quality of amusements or entertainment;

k) General growth and dynamics of the Village;

l) Consistency with the Village master plan;

m) Consideration shall also be given to the purpose and intent of the Village Zoning Code as found in §152.002 and §152.003 Egg Harbor Zoning Code respectively.

This submission must be provided at least **15 days** prior to the next Plan Commission meeting to ensure to that application will be presented for the initial review. The Zoning Administrator will provide a staff's first review to verify that application submission is complete. The Plan Commission may ask for additional details from the applicant at this time. The Plan Commission will determine if the application is ready to move forward to a public hearing, followed by Plan Commission deliberation and final decision.

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Also note the PROCEDURE & CHECK LIST FOR CONDITIONAL USE.

PROCEDURE & CHECKLIST FOR CONDITIONAL USE APPLICATION

_____1. Application filed with the Zoning Administrator for staff review. Application shall contain a detailed site plan (including an 11" x 17" copy), full legal description, location map, and construction plans for the proposed project. Site plan shall include dimensions of property, structures, parking areas, building elevations, proposed site improvements, signature of person who drew plan, etc. The completed application and all supporting documentation must be submitted to the Village Zoning administrator at least 15 days prior to the next Plan Commission meeting to ensure sufficient time for the staff review.

_____2. After review by staff the application will be placed on the next available regularly scheduled Plan Commission meeting agenda.

_____3. Plan Commission determines eligibility for public hearing and requests additional information from applicant if necessary.

_____4. Plan Commission schedules public hearing. Zoning Administrator drafts public hearing notice, and publishes a Class 2 notice (2 insertions a week apart with the second one being one week prior to the public hearing) in the Peninsula Pulse. Copy of public hearing posted at Village posting places which include, Village Office, Egg Harbor Post Office, Greens N Grains, Main Street Market. Publication dates: _____ and _____.

Public hearing date: _____

_____5. Public hearing. Testimony provided by applicant. Testimony provided by Village staff. Testimony provided by members of the public.

_____6. Plan Commission deliberation on conditional use permit application.

_____7. Approval or denial of conditional use permit by Plan Commission, and authorization to Zoning Administrator to issue permit if approved.

_____8. Issuance of Conditional Use Permit by Zoning Administrator, if approved.