

**Village of Egg Harbor
Library Ad-Hoc Meeting
December 17, 2015 at 1:00 P.M.
Paul J. Bertschinger Community Center
7860 STH 42, Egg Harbor, Wisconsin 54235**

1. Call the meeting to order
Chair Dickson called the meeting to order at 1:00 p.m. Those in attendance were: Bob Dickson, Bart Ahern, Judy Ortiz, Steve Hamming, Joyce Ortiz, Kaaren Northrop, Michelle Anderson and Ryan Heise.
2. Approve the agenda
Motion made by Hamming to approve the agenda as presented, second by Ahern, motion carried.
3. Approve minutes of the November 17th and December 3rd meeting
Motion made by Dickson to approve the minutes of November 7, 2015 and December 3, 2015 as presented, second by Northrop, motion carried.
4. Discussion of approved items from Village meeting
The Village Board approved to authorize staff to enter into negotiation to discuss the parking lot, they approved the façade of the building, and gave authorization to the fundraising committee to decide naming rights and to have Dickson work with the Cowles family for naming rights for an element of the project.
5. Pavilion design review
HGA presented character sketches to the committee. Items presented were as follows:
 - Placement of the building, east versus west. The west placement would be about three feet lower.
 - Interior space use and storage needs
 - Exterior renderings
 - Interior space renderings
 - Sustainability
 - Budget
 - Construction budget \$3,000,000 and soft costs \$750,000. Total project budget is \$3,700,000.

6. Request for the inclusion of outdoor educational garden
This could be accomplished after the project is complete as there is plenty of space. We could designate the space and collaborate on the design with HGA.
7. Schedule and next steps
Two schedule options – One goes full speed ahead with a target finish date of May 2017. The other option takes a fund raising break until July and it has a target finish date of October 2017.

Next steps

- a. Site approval pending parking agreement - DONE
- b. Building concept approval - DONE
- c. Building budget approval fundraising target – Talk about in January
- d. Establish preferred project schedule

Ortiz made a motion to continue on a least to the bidding phase, second by Northrop, motion carried.

8. Open Session public comment and input
Claire Murphy – suggested keeping the west roof cover, sound in the interior is a concern to her as well as if the doors are open upstairs and if there is a band up there it could be loud next door, handrails on steps are important to her, requested a mid-October start date to avoid loud noise for her guests. Thinks the site flags that are there now show a perfect position for the library.

Clarence Scherer – How soon can he get an operating cost? At the end of schematic design. He was also in favor of the basement option.

Giz Herbst– Stated that he sees a lot of opportunity in the design. He agrees that we don't need a large east deck but instead we should use it for storage.

Robert Zakaras – Likes the site placement close to Church Street, securing of the book nooks is an operational issue, is the great room available for the library users when the library is closed? Yes. Room darkening potential for the great room, some hard decisions should be made on the costs. Very well done, nicely put together!

9. Next meeting time and date
January 21, 2016 at 1:00 p.m. Discuss budget and contingencies, and parking.
10. Adjournment
Motion made by Northrop to adjourn at 3:23 p.m., second by Ortiz, motion carried.