



Wednesday, December 2, 2020 8:30 AM
Village Parks and Public Works Teleconference Meeting
Meeting Link: <https://villageofegg Harbor.zoom.us/j/95010502712>
Phone Number: 312-626-6799 Meeting ID: 950 1050 2712

1. **CALL TO ORDER**

- Lisa Van Laanen called the meeting to order at 8:30 am.
- Committee members present included Lisa VanLaanen, Mack Bonk, Kaaren Northrop, Ken Mathys, Don Helm, Ed Conlon.
- Others present John Heller, Ryan Heise, Cody DeMeuse, Tom Strong, Lydia Semo, Kathy Navis.
- Absent: Coleen Bins.

- Approval of Agenda
 - **Lisa VanLaanen moved to approve the Agenda as presented. Second by Northrop. Motion unanimously carried.**

- Approval of the November 4, 2020 Village Parks and Public Works Meeting Minutes
 - **Northrop moved to approve the November 4, 2020 Village Parks and Public Works Meeting Minutes with correction as noted. Second by Mathys.**
 - **Motion unanimously carried.**

2. **OPEN SESSION** - *This is an opportunity for members of the audience to bring to the committee's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.*

- Lisa VanLaanen: The judge ruled in our favor for the lawsuit, it is a sidewalk.
- Ryan Heise: As of right now they have not filed an appeal. After the judge made his ruling, the next day he called our attorney back and said he would like to have another hearing. Pinkert Law Firm wanted the judge to address timeliness of the Village's response. This will be heard on January 5th. Timeliness of response will be discussed; the Village believes they had 40 days to respond per state statute, the Village responded in 27 days. Shipwrecked claims it was only 20 days to respond.
- Kaaren Northrop: Does the Village have to pay for that property?
- Ryan Heise: It is private property; we will make a jurisdictional offer as done in the past for about \$38,000.
- Kaaren Northrop: Is the price in contention?
- Ryan Heise: Not yet. According to our attorney, the judge appeared to be leaving open a challenge to the jurisdictional offer, so we increased the offer in preparation for a trial should it come to that.

- Lisa VanLaanen: A jury could decide more or less, too.
- Kaaren: Have you had any communication with the Pohlman's?
- Ryan Heise: I have not, but I received an email from Trustee Smith acting in his General Manager capacity for Shipwrecked notifying me that a street light for their parking lot on one of the utility poles was taken down.
- Lisa VanLaanen: Thank you Cody for putting the "pick up after your dog" signs by the Bird Trail. I have a few suggestions for placement of more signs.
- Kathy Navis: I presented a letter to the committee in February for parking with the HWY 42 project. I would like to ask that the Parks and Public Works committee remove that third lane from CTH G north.

3 Road Projects Update

- Mike Simon: Provided an overview of the Road Projects including Hwy G, Church Street and Hwy 42 as outlined starting on page 8 of the meeting packet.
- Hwy G Highlights:
 - The lights on CTH G should match the lights on HWY 42; 14 feet tall
 - Provided information on types and colors of sidewalk.
- Kaaren Northrop: The overarching goal is to make walkable sidewalks that'll be easy to maintain throughout the seasons. For the median, people are going to hit it and chunks will fall off, it will be difficult to fix that with colored concrete.
- Lisa VanLaanen: I would like to see a rendition of the different colored concrete options.
- Ryan Heise: Are the color options presented allowable by the DOT?
- Mike Simon: There really aren't any standards, it just can't be the same color as road markings.
- Lisa VanLaanen: Market Street and Orchard Street still have the old blue lights.
- Mike Simon: Went over types of street sign posts.
- Kaaren Northrop: Whichever pole we choose would have to be the same on HWY 42, Church Street, and other side streets.
- Ken Mathys: We should look at longevity and the lifetime cost of the pole compared to a wood pole.
- Church Street Highlights
 - Similar pole but 12 feet tall
- Lisa VanLaanen: We concurred that we would like the streetlights all to be similar.
- Lisa VanLaanen: Is there a height requirement for the lights the street on Church Street?
- Mike Simon: I would recommend sticking with the higher poles on Church Street and to use the shorter poles somewhere else.
- Mike Simon: You don't have to mark the parking stalls but it might help with large events.
- Lisa VanLaanen: Our concurrence is to have them marked.
- Mike Simon: Went over bump outs on Church Street.
- Mack Bonk: I thought we didn't want any bump outs to make it easier for plowing, instead using striped pavement, to help with plowing etc.
- Ken Mathys: The Village Board decided to keep bump outs at key crossings.
- Ed Conlon: The only time I can think that bump outs would be useful would be for events like the Fourth of July, people will park on striped pavement regardless.
- Ken Mathys: Church & Market Street intersection is going to be very busy, we have to determine if it is better safety wise to have the bump out.
- Kaaren Northrop: I would recommend making a big wide sidewalk on the corner of Market Street, sort of like what Shipwrecked has.

- Ryan Heise: It is a big right of way that would be a good space for public art, I think the more attractive and interesting you can make the Church Street/Market Street/Orchard Street corridors the more likely people will be to use it.
 - Kaaren Northrop: At the end of the day, people want well lit, safe, wide sidewalks and they want to know where they are going. The entrance to the parking lot needs to be more visible, user-friendly, with good signage and lights right at the end of the road.
 - Lisa VanLaanen: Maybe we could use the shorter light poles for that parking lot.
 - Ken Mathys: Public Art and other visualizations will make the walking distance to and from the parking lot seem shorter, too.
 - Lisa VanLaanen: This is a great way to make the Village less linear and to utilize Church Street.
 - Kaaren Northrop: I think we should eliminate the 3 parking spots between the two driveways at the Peg Egan.
 - Ken Mathys: In front of the Peg Egan, could we do a gathering area that is connected to the sidewalk with a possible seat wall?
 - Kaaren Northrop: I think we should have a field trip again to look at these streets.
 - Ed Conlon: I think it would make it look more polished. In terms of functionality, the space is used on Sunday nights primarily, so I think we need to be careful with how much we put into it.
 - Lisa VanLaanen: Let's meet at 1pm on Friday, December 4th at the Kress to look at the streets, bump outs, parking lot, Peg Egan, and other intersections.
- Hwy 42 Highlights:
 - Kaaren Northrop: At some point we will have to talk about parking by Main Street Market, since that is where the semis park.
 - Mike Simon: Went over bump outs and parking stalls.
 - Ken Mathys: Kathy Navis stated in her correspondence that we would lose 20 spots, is this correct?
 - Lisa VanLaanen: No, that's not correct.
 - Ryan Heise: I have an open dialogue with Kathy and will keep her informed on the new parking data. I know Kathy's concern was location in relation to her building since she owns a grocery business.
 - Mike Simon: Identified encroachments in the right of way.
 - Ken Mathys: Lets look at other ways we can avoid new bump outs.
 - Lisa VanLaanen: Was there going to be a new sidewalk on Church Street and Harbor School Road?
 - Mike Simon: The sidewalk would terminate at Harbor School Road. It's not too late to add that in.
 - John Heller: You should also think about HWY E, as well as the other connecting streets between Church Street and HWY 42. Sidewalks, curb & gutter.
 - Don Helm: There's quite a bit of controversy in Gibraltar with their highway improvement project as far as the sidewalks and who's responsible, if there will be a special assessment. I want to make sure we are being transparent, following the procedures and protocols involved so we don't find ourselves in a similar situation.

4. Highway G Shoulder Maintenance - Pedestrian Safety

- Ken Mathys: Provided an overview of his concerns regarding shoulder maintenance on Hwy G from the beach to the East Shore Road in Point Beach, as outlined on page 11 of the meeting packet. Would like to see maintenance of the graveled area for pedestrians and better signage coming from the south.

- Lisa VanLaanen: Someone from Point Beach stated that she didn't like the divided crosswalks since they're so narrow now, but others do like it. I hope the paved shoulders will be wider than this after the CTH G project.
- Ken Mathys: The Bird Trail can be used as a safe walking trail, we will have to use the same striping methodology.
- Ed Conlon: I wonder if there is regulation on these alert signs, it seems to be inconsistent. When you come north on HWY 42 into the Village there is a warning sign that the speed decreases from 55 to 40, at the bottom of the hill it changes to 30 but there is no alert sign. I believe it's the same going south. There is also nothing on Harbor School Road about the speed change, but there is on CTH E.
- Lisa VanLaanen: We would have to work with Cody and the county on this. We can revisit this.

5. Action Items List Update

- Ryan Heise: Provided an update on the Action items listed on Hwy G project progress during the action items list as outlined on page 12 of the meeting packet.

6. PPW Report

- Cody DeMeuse: Provided an overview of the report on pages 13-14 of the meeting packet.

7. Green Tier Invasive Species Update

- Lydia Semo: Provided an overview of the Green Tier and Invasive Species programs
- Lisa VanLaanen: They are planning a village-wide clean up with the Green Tier.
- Ken Mathys: Be sure to take note of adopt a highway areas in the Village.

8. Speed Bumps on South Trail

- Lisa Van Laanen: We can defer this to the next meeting for sake of time.
- Mack Bonk: Does the village plow South Trail?
- Cody DeMeuse: No, the county.

9. Parking Ordinance Update

- Tom Strong: Provided an overview of the staff recommendation for updating the parking ordinance update as outlined starting on page 15 of the meeting packet.
- The committee discussed the wording and would like the Harbor Committee to approve the following changes:
 - Extend the dates since some fishing starts May 1st and goes through October.
 - Make overnight vehicle parking permissible from those same dates, and prohibited through the winter.
 - Look into permitting for long-term summer parking. Need to discourage it from being used as summer storage.

10. **OPEN SESSION** - *This is an opportunity for members of the audience to bring to the committee's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to*

three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.

- Ryan Heise: Shared photos of the newly installed Three Dancers statue at the Peg Egan PAC.
- Kaaren Northrop: We should send a letter of gratitude.
- Tom: I will send a short agenda for the meeting on Friday.

11. Next Meeting

- Friday, December 4th at 1pm to discuss Orchard, Church, and Market Street bump outs and intersections.
- January 6, 2021 8:30 AM

12. **ADJOURNMENT**

- **Lisa Van Laanen moved to adjourn. Second by Kaaren Northrop. Motion unanimously carried.**
- **Meeting adjourned at 10:47 AM**

Minutes submitted by Lydia Semo on December 9, 2020 for approval on January 6, 2021.