

**Village of Egg Harbor  
Library Ad-Hoc Meeting Minutes  
December 3, 2015 at 11:00 A.M.  
Paul J. Bertschinger Community Center  
7860 STH 42, Egg Harbor, Wisconsin 54235**

Bob Dickson, Chair  
Bart Ahern, member  
Carol Kress, member  
Joyce Risser, member

Judy Ortiz, member  
Kaaren Northrop, member  
Steve Hamming, member

1. Call the meeting to order: all members present and accounted for.
2. All in favor of the agenda.
3. Discussion of views from various heights:
  - a. Video presentation delivered by Ryan Heise reviewing the views from a two story perspective and the views of a 35 ft. building if viewed from Eames Farm. Comments were that generally the second story views were good, but there were hopes of more water being visible. Views from Eames Farm demonstrated that no new views would be blocked if a 35' building was constructed.
4. Building options
  - a. Jim Vanderheiden reviewed the agenda with the committee and discussed that the general format of the meeting was to review the building refinements of the one and two story building decided on at the previous meeting. There would be two versions of each. The general goal was to receive feedback on what the committee liked and what they did not like.
  - b. Bart Ahern gave an update on the status of the Main Street Shop parking discussion. Noting that representatives from the owners association were receptive to discussions.
  - c. A request to remove the word "municipal" from the offices was made by Ryan Heise.
  - d. Discussion of the first scheme- Cupola House. Two story arrangement with parking on the south side utilizing the Main Street Shops property. Option of an orchard layout as the parking lot landscape was described by Jim Shields of HGA; as to be consistent with existing landscape in the area. Access drive located on Village parcel. Revised layout within the building as requested was reviewed. White clapboard façade. Question from Judy Ortiz on whether or not the building could be trimmed? Discussion on options for reducing interior glare by using lighter interior colors.
  - e. Discussion of second scheme labeled Twin Gables, a one story with a circle drive. Parking on the south side using Main Street Shops property. Flow of space discussed and large living glass. It was mentioned that the building had good potential for expansion and good circulation.
  - f. Discussion of the 3<sup>rd</sup> scheme; two story building labeled the pavilion option. Interior space included book nooks which could be encased allowing the library space to be utilized during off hours. 2<sup>nd</sup> story great hall included in the design.

Four “saddle bags” included in the design, limestone exterior with the potential for green roofs. The concept was well received by committee.

- g. 4<sup>th</sup> scheme presented as the White Barn, a one story design. Simple open space concept, with white clapboard façade. Discussion on roof material ensued, and advantages of metal roof explained by Jim Shields.
  - h. The committee was requested to vote on their two favorites, votes as follows:
    - Steve Hamming: 1 Pavilion, 2 Cupola
    - Bart Ahern: 1 Pavilion, 2 Twin Gables
    - Judy Ortiz: 1 Pavilion, 2 Twin Gables
    - Robert Dickson: 1 Pavilion, 2 Twin Gables
    - Joyce Risser: 1 Twin Gables, 2 Barn
    - Kaaren Northrop: 1 Pavilion, 2 Barn
    - Carol Kress: 1 Pavilion, 2 Pavilion
  - i. Comments received from Carol Kress that the Pavilion design was artistic, and fit nicely in the Village which is largely an artist’s colony. Another comment received from committee was that there is no problem with not having a cupola.
  - j. Discussion regarding various topics ensued which included: that one story buildings were easier to expand if needed, walkout basement for pavilion would be great, the need for storage, question on street presence of the building and creating two site plans; one for parking on the parcel owned by the Village another for parking on the Main Street Shop parcel. Coffee service for living room was discussed. Business center required walking through offices. Question on where the computers would be going; laptops being an option.
  - k. Design discussion led by Carol Kress in covering an additional part of the building near the outside stairs creating room for additional storage on the north side. Kaaren noted that the Pavilion option covered all the needs.
5. Preliminary budget- no discussion.
  6. Schedule and next steps- next meeting on the 17<sup>th</sup> at 1 PM. Refine interior space and site plan.
  7. Open Session public comment and input: Senator Robert Cowles expressed concern that as the first contributor to this project, he questioned the committee on naming rights. Robert Dickson deferred to Ryan Heise for comment and in his opinion that naming rights would ultimately fall to the Village, as this is to be a Village owned building. Cowles requested consideration from the Village. It was requested to be added to the Village agenda.
    - a. Historical Society representative made comment that he likes the building and hopes that historical pieces will be displayed throughout the building.
    - b. Owners of the Lighthouse Inn commented that they too like the building.
  8. Next meeting time and date- December 17<sup>th</sup>, 1 PM.
  9. Motion for adjournment called and approved.