



Monday, December 14, 2015
Village Board Meeting 12:00 p.m.
Paul J. Bertschinger Community Center
7860 STH 42, Egg Harbor Wisconsin

1. Call to Order and Roll Call

President Smith called the meeting to order at 12:00 p.m. Those in attendance were: Joe Smith, Bob Dickson, John Heller, Cambria Mueller, Paula Cashin, Michelle Anderson, Ryan Heise, and Lynn Ohnesorge.

A. Notice of Meeting

B. Pledge of Allegiance

C. Approval of the Agenda

Motion made by Cashin to approve the agenda as presented, second by Dickson, motion carried.

D. Approval of November 9 and November 12, 2015 Village Board meeting minutes

Motion made by Smith to approve the minutes of November 9 and November 12 2015 as presented, second by Cambria, motion carried.

2. Open Session (10 minutes)

Karl Klug spoke to the board about the SG Marina proposal. He asks the board to consider finding a qualified manager and staff for the marina instead of hiring SG Marina. Cashin asked if the thank you notes were sent out to the public art committee members, and Smith will have those in the mail today or tomorrow. Cashin also thought the letter that went out with the tax bills was too wordy and asked what we paid for the PR firm to do this task. Heise commented it was about \$1500. Cashin thought that the office could do a better job.

3. Administrator

A. Coastal Byways report

B. Approve Resolution 2015-10 International Migratory Bird Day

Motion made by Smith to approve Resolution 2015-10 International Migratory Bird Day, second by Dickson, motion carried.

C. Approve 2016 Fee Schedule

Motion made by Smith to approve the 2016 fee schedule, second by Mueller, motion carried.

D. Request to purchase cordless phone for library

Motion made by Dickson to approve the request to cover the full purchase of the cordless phone for the library, second by Cashin, motion carried.

E. Approve Changes to HRA agreement starting January 1, 2016

Cashin asked what we paid out in 2015 and Smith thought it was \$3,000-\$4,000. Cashin asked that we consider the 2017 change when we know what the insurance premium will be in 2017, and we should see what other municipalities on the Peninsula are offering.

Motion made by Smith to approve the changes to HRA Agreement starting January 1, 2016, second by Mueller, motion carried.

F. Approve FSA Agreement starting January 1, 2016

Motion made by Smith to approve the FSA agreement starting January 1, 2016, second by Dickson, motion carried.

G. Approve Dragonfly Agency Agreement for 2016

Motion made by Smith to approve the Dragonfly Agency agreement for 2016, second by Heller, motion carried.

H. Approve Animal Control Officer Agreement for 2016

Motion made by Smith to approve the animal control officer agreement for 2016, second by Cashin, motion carried.

I. Approve Humana Employee Health Insurance for 2016

The existing plan was going up 14.4%, we budgeted 12%, and the proposed plan is an increase in 10.6% Smith moved to approve the Humana Employee Health Insurance for 2016, second by Mueller, motion carried.

J. Naming rights for the library community center

Robert Cowles has asked the village to uphold their agreement to name some part of the new library/community center. Smith moved to direct staff to insert language into the agreement between the library fundraising group and the Village to allow naming rights to be the responsibility of the fundraising group; and to allow Robert Dickson (Chair of the library ad hoc committee) to work on behalf of the Village to work with the fund raising group and the Cowles family to determine a naming right to a room or attribute of the building, second by Cashin, motion carried

K. Library exterior design approval

In order for the fund raising group to develop a new "ask package" for donations, they require assurances that the building design will be approved by the Village. It was requested that the Trustees approve the façade and the exterior structural elements. The interior portions are a work in progress. The Trustees discussed the proposed design in depth. Motion made by Dickson to approve the pavilion exterior design, second by Mueller, motion carried.

L. Parking lot discussion

It was requested by the library ad hoc committee that Village staff enter into discussions with Main Street Shops regarding a potential arrangement allowing parking to be constructed and shared south of the library site on Main Street Shops property. Heise would like the concurrence of the Village Board that these discussions are appropriate and prudent. Smith moved to allow staff to enter into negotiations regarding a potential arrangement allowing parking to be constructed with a long term lease, second by Cashin, motion carried.

M. Door County Hazard Mitigation Plan

4. Village President

A. Comments and Remarks from Committee Chair

5. Parks and Public Works

A. Comments and remarks from Committee Chair

Smith reported on the last parks and public works committee in which they discussed 30 different encroachments along the STH 42 project. Turn lanes into Main Street Shops and also the turning radius by Main Street Market were also discussed. The cost for burying the electric and communication lines came in at a total of \$2.5 million.

6. Utility Committee

A. Comments and remarks from Committee Chair

Heller reported on the grease trap cleaning program. A couple merchants have grease traps that are not functioning. The utility committee will set up framework to have an employee monitor when the traps need to be pumped out. Hauler discrepancies regarding

what is recorded when dumped at our treatment plant was also discussed. Heller suggested sending an invoice for the difference.

7. Plan Commission

A. Comments and Remarks from Committee Chair

Mueller reported on the last plan commission meeting.

8. Harbor Committee

A. Comments and remarks from Committee Chair

B. SG Marina Proposal

Dickson reported on the SG Marina proposal. We are looking for some professional staff down at the marina. Motion made by Dickson to approve the contract with SG Marina subject to staff and attorney review and to be executed by the Village President, second by Smith, motion carried.

9. Village Clerk/Treasurer

A. Year to date financial statements

B. Room Tax Report

C. 2016 Elections

Cashin has a concern about a conflict regarding Jerrad Anderson running for Trustee.

D. Approve list of Election Inspectors for 2016 - 2017

Motion made by Smith to approve the Election Inspectors for 2016-2017, second by Cashin, motion carried.

10. Joint Fire Commission

A. Comments and remarks from Committee Chair

Next meeting will be this Wednesday.

B. Select a Trustee for attendance to the next meeting

11. Correspondence

12. Adjournment

Motion made by Cashin to adjourn at 1:25 p.m., second by Mueller, motion carried.