

**Village of Egg Harbor
Harbor Committee Meeting Minutes
December 18th, 2019 at 10:00 AM
Paul J. Bertschinger Community Center
7860 STH 42, Egg Harbor, Wisconsin 54209**

1. Call meeting to order

Dickson called the meeting to order at 10:00 a.m. Those in attendance were Robert Dickson, Robert Dunworth, Denny Philips, William Freyman, Ryan Heise, and Megan Vandermause. Absent was Karl Klug. Also in attendance from F3 Marina were Phil Cook, Lindsay Larson, and the Egg Harbor Marina Manager Ali Gibbs. In attendance in the audience was John Heller.

2. Approval of the Agenda

Freyman moved to approve the agenda, second by Phillips, motion carried.

3. Approval of October 23rd, 2019 Harbor Committee Minutes

Dickson moved to approve the October 23rd, 2019 Harbor Committee minutes, second by Dunworth, motion carried.

4. Open session (limit ten minutes)

- Heise stated that there should be barricades and caution tape added to the launch ramp because ice fishermen and snowmobilers are accustomed to using the launch ramp.
- Gibbs stated that she has some barricades out and she will put the caution tape up tomorrow when there is another staff member at the marina.
- Philips said that the barricades that are out there are in front of the launch dock not the ramp itself and there should be barricades by the ramps so people do not try to use them.
- Philips asked if the break wall should also be barricaded off because of the ice and the committee agreed this should be done.
- Dickson said that he also spoke to Gibbs about putting a press release out to make people aware of the open water at the Egg Harbor Marina.
- Heise reminded everyone about the Village holiday party tomorrow.
- Freyman asked about the decision making process regarding the aerators.
- Dickson said that it started with a piece of correspondence from Alain Giudice who expressed great concern to Dickson that the committee did not approve the aerators.
- Dickson said that Giudice attended a conference where it was brought up that many marinas in the state are adding aerators as a precaution.
- Dickson said that since the committee's last discussion on the issue the water level has increased dramatically and the Army Corps of Engineers is predicting a continued increase.
- Dickson said that there was a lot of concern with the storm that hit the day before Thanksgiving.

- Dickson said that the last time the Village did not listen to experts, the break wall was built three feet lower, and the Village is now looking into options for how to protect the break wall because of this decision.
- Dickson said that the aerators are cheap insurance.
- Freyman said that he thought this was coming back to the committee for discussion because he had some questions on if there was a difference between fixed docks and floating docks.
- Dickson said that these are things that the committee should discuss before implementing phase two.
- The Public Works crew had to do some work on one of the docks.
- The committee reviewed their discussion on the de-icing aerators from September.
- Dunworth asked what the cost of the aerators is compared to the cost of anchoring the pilings.
- Dickson said the difference is that the only ongoing cost for the aerators is the electricity whereas there was a cost each year to have the pilings driven down.
- Philips brought up the boat that has been parked in the overflow parking lot and asked if the Village is now allowing winter parking for boats.
- Vandermause said that staff tried to notify the owner to move the boat when the parking lot was redone and the owner cannot be contacted.
- Vandermause said that both the DNR and the Door County Sheriff's Department were contacted. They can provide the boat registration contact name but not any contact information.
- Philips asked if there is a way that the Village can track when the boat was abandoned so that it can become Village property if necessary.
- Vandermause said that the Village can use September when the parking lot was redone as the starting point because the boat has been on the property since that time.
- Philips said that the Village has severed the relationship with the management company for management of the Kress Pavilion and asked if the Village is giving the same consideration for the marina operation.
- Heise stated that the Village is not because when the management company was brought on to assist with the Kress Pavilion they did help when the Village needed them but as time has gone on it has been determined that staff can really do in house most of the services that the management company provides for the Kress Pavilion facility specifically.
- The services received versus the costs paid weren't adding up but this is not the same for the marina.

5. Green Tier report

- There was a Green Tier taskforce meeting in November.
- Freyman stated that the Green Tier Taskforce discussed implementing a composting program.
- The group also discussed hosting some employee training for Village businesses.
- The Everyday is Earth Day Festival is coming up, and Freyman suggested maybe the marina having a booth at the festival.
- The festival is April 24th and 25th.

- There was a discussion about the seed library and terra-cycling.
- The group discussed implementing a terra-cycling program for batteries.
- There were a lot of discussions at the Green Tier meeting regarding recycling and that there is a recycling container next to each of the Village trash bins.
- The group is looking at grants for different programs regarding recycling.
- The Village is starting an invasive species removal program and the Village will be pushing out some materials on the program in spring.
- Freyman said that he thinks the only invasive at the marina is crown vetch.
- There will be certain invasives that the Village will attack in the area.
- Freyman said that he thinks that the marina is doing well in terms of green efforts especially because there is no longer Styrofoam cups used at the marina.
- Dickson asked about the incorporation of gobies in terms on invasives species, and Freyman said that he didn't think the gobies were as bad this season.
- Dickson said maybe there is something that the DNR has that would provide information on what fisherman should do with gobies.

6. F|3 Marina Reports

- Gibbs said that the marina did have to replace the tank monitor at the fuel dock which was \$11,000.
- The old machine was not able to print the reports that are needed to be sent to the State to get the permits to sell fuel.
- Walt's Petroleum does need to come back and finish up some work on the new monitor which will be done later this week.
- Dickson asked if this is a monthly report that needs to be sent in year round, and Gibbs stated that this is correct.
- Gibbs said that the leak detector tests are the reports that need to be sent in.
- Gibbs said that she does have some concerns on the launch ramp project because she thinks that because of the increased water level, the project should be held off on.
- Philips said that he doesn't disagree with holding off, but he does agree that something needs to be done.
- Freyman said that years and years ago the first pieces of the dock were taken off for the winter.
- Philips said that if the water comes up as high as predicted the problem will not be solved by raising the does but might be solved by bringing the docks back closer to shore.
- Dickson suggested maybe getting an extension ramp for the floating docks.
- Philips said that he thinks 20 ft. is probably the longest extension that could be bought, and Dickson said that the issue might be that we cannot find an extension long enough.
- Philips said that he doesn't think that adding in a piece of floating dock would be as simple as the committee might think.
- Dickson said that he would think some form of portable dock system might work.
- Gibbs asked if this would block the walk way and the parking spaces.
- Philips said that during the high water this fall at some points the docks were even with or higher than the concrete.

- Philips asked if there would be someone better at this than the committee to look at the dock solution.
- Gibbs reported that five previous slip members are not returning but she has sold all of the slips so there are no open slips for next season.
- Philips asked if Gibbs has any ideas why these five people are not returning, and Gibbs said that some are selling their boats and some are moving out of state.
- Dickson asked if all the slips were filled with wait list members, and Gibbs said that this is correct.
- Gibbs included the survey results from the survey that the marina sends out in September in the agenda packet.
- Philips asked how many slips were filled with Village residents and how many were nonresidents, and Gibbs said that two were nonresidents and three were residents.
- Gibbs stated that the survey results help her a lot with training and what to plan on for next season.
- Freyman said that he happened to look at the website and the website says that the transient rentals are out of season but when the reservations can start being made should be added so that people know when they can call.
- Larson said that due to the bad weather in October there were 27 cancellations for Pumpkin Patch which caused the marina not to meet the transient income goal.
- Total income increased by 5% compared to last year and fuel increased by 23%.
- Freyman asked how close the marina was to the transient goal, and Larson stated that she thinks the goal was just barely missed.
- Philips asked about the negative sales tax accounts payable, and Cook stated that this was an audit adjustment and there will be a sales tax credit until it is back to zero.
- Philips asked about the Donny's Glidden Lodge charge for \$200, and Gibbs stated that those were end of season gift certificates for the staff.
- Dickson asked what the indication is on staff returns for next season, and Gibbs stated that so far there are four staff members returning for next season.
- The Debt transfer payment was made at the end of November and this was budgeted for but will be reflected in the December financials.
- Philips said that the \$11,000 spent on the gas pump monitor will be expensed in 2019 and will be an operating expense, and Gibbs said that this will be a 2019 capital expense.
- Philips asked if there was room in the capital expense budget for this expense, and Cook will work with the auditors to make sure that this can be capitalized.
- The aerators cannot be capitalized because an asset is a minimum of \$5,000.

7. Edgewater proposal for the break wall update

- Freyman said that he had an opportunity to speak with Josh Van Lieshout the previous Village Administrator who thought that there was information included in the engineered drawing that showed that the walkway could be beefed up so that rock could be added to the break wall.
- Gibbs stated that from what she could tell there was nothing that indicated this could be done.

- The committee stated that maybe this should be noted for the engineers to take a look at.
- Philips said that the answer should be in the as built drawing and the engineers should be able to tell if this can be done during their review.
- Dunworth asked if the Village has information on the elevations at the marina.
- Dickson said that there must have been surveys done at the marina during construction.
- Dunworth said that the elevations just seem to be different in different areas in the marina.
- Philips said that typically there would be a survey on the as built drawings, if not then the marina will need to be resurveyed.
- Philips said that the as built should show actual locations of the finished product.
- Dickson said that it would be interesting to see if there is an elevation survey from post construction.
- Philips said that he knows that the DNR just relaxed the permitting for private break walls.
- Dickson said that he knows that property owners can self-permit but he is not sure how this works for municipalities.
- The Village Board did approve phase one and phase two of the Edgewater Resources proposal.
- Dickson asked if there is anything else that the committee wants Edgewater to look at when they begin their review.
- Philips asked if staff has any idea when the study is going to start.
- Dickson said that the Gibbs should get a schedule from Edgewater.
- Freyman said that Edgewater is obviously going to look at permanent solutions but asked if they will also be looking at temporary solutions.
- Dickson said that this is a really good observation because there might be an easy temporary fix.
- Philips asked if the structure would be strong enough to add rock or support the equipment to add the rock.
- Is Edgewater going to provide a short term solution and a long term solution?
- Dickson asked Gibbs to send out any information she gets from Edgewater to the committee.

8. De-icing aerators update

- The committee discussed this item in open session.
- Philips asked if the aerators are directional or if they can be moved to go in a different direction.
- Philips asked if the aerators could be placed so that the launch ramp area doesn't freeze over at all.
- Gibbs said that there are different mounting systems for the aerators. Currently suspended ropes have been used for mounting and right now they are just up and down.
- Philips asked who installed the aerators, and Gibbs said that she and maintenance staff installed them.

- Cook said that other F3 Marinas have tried some different techniques, and the Egg Harbor Marina can experiment with the best technique to expose as much water as possible.
- Gibbs said that chains will be added instead of the rope.

9. Next meeting time and date

The next meeting is January 15th, 2020 at 10:00 a.m. if there is action needed regarding Edgewater Resources. If there is not any action needed, the next meeting will be February 19th, 2020 at 10:00 a.m.

10. Adjourn

Freyman moved to adjourn at 10:57 a.m., second by Dunworth, motion carried.

DRAFT