

**Village of Egg Harbor
Utility Committee Meeting Minutes
Tuesday, December 19th, 2017 at 11:00 a.m.
Paul J. Bertschinger Community Center
7860 STH 42, Egg Harbor, WI 54209**

1. Call to Order and Approval of the Agenda

Heller called the meeting to order at 11:04 a.m. Those in attendance were John Heller, Adolf Walser, TC Johnson, Tom Strong, Ryan Heise, and Megan Vandermause. Absent was Tom Prohl and Paul Peterson.

Heller moved to approve the agenda, second by Johnson, motion carried.

2. Approve November 21st, 2017 Meeting Minutes

Walser moved to approve the November 21st, 2017 meeting minutes, second by Strong, motion carried.

3. Open Session (Limited to Ten Minutes)

- Walser stated that he read about the situation between Liberty Grove and Sister Bay and asked if anything like this could happen in the Village of Egg Harbor.
- Heller stated that this would not happen in the Village because the Town of Egg Harbor did not contribute any money toward the Wastewater Treatment Plant.
- Strong asked if there are any updates on the Landmark.
- The Trustees approved \$5,000 for the engineering work regarding connecting the Landmark to the sewer system.
- More than \$5,000 would be needed to complete the engineering, but a full scope will need to be presented to the Trustees.
- Strong asked what the voting structure is for the Landmark, and Heise stated that the Landmark's Board will need to vote as well as the owners.
- The Village earmarked \$5,000 to continue the engineering, but the next steps need to be completed by the Landmark.
- The Village and the Landmark are working together to move the project forward.
- There has been some on site work done and there needs to be some off site work done to analyze the data that has already been collected.
- Heller stated that there are some decisions that will need to be made by the Utility Committee.
- The Village Board gave John Heller permission to speak with the Landmark regarding this project.
- Heller stated that he would like to sit down with the Landmark to discuss their thoughts on the project.
- Johnson asked how many owners the Landmark has and Heller stated that he thinks there are around 250 owners.
- Clear budgetary numbers need to be established.
- The charge for the individual units will also need to be discussed.
- Johnson asked if the charge would be the same as the other village property owners.
- Heller stated that the Landmark units have water meters, so charges could be based off of the meters.

- Walser said that that metering fresh water and metering wastewater are two different things.
- Sawyer stated that a lot of municipalities do not meter water that is used from outside spigots.
- Johnson asked if this can be done after a meter is installed, and Sawyer stated that it would depend on how the plumbing was done.
- Sawyer stated that it would be costly to have the plumbing redone for this purpose.
- Johnson asked if the Village has received a building plan for Shipwrecked's new building and Heise stated that the Village has not seen the plans yet.
- Heise stated that Shipwrecked received an early start from the State to begin the foundation, but has not yet received State approved plans for the building.

4. Septage pump #1 replacement

- Sawyer reported that from what he has been told the septage pump has been rebuilt two times.
- Sawyer explained that this is the pump that the haulers pump into.
- When Energenec was down at the plant installing the hour meters, the seal fail light for this pump went on.
- Sawyer stated that if the pump is replaced a bigger pump should be used as a replacement.
- This particular pump is a grinder pump, and Sawyer doesn't know if this can be started at a slower speed.
- Staff is waiting for a price for the new pump from the salesman.
- If the other pump were to go down, the WWTP would not be able to keep up with the haulers.
- Strong asked if there is a timeline for the new pump, and Sawyer stated that there needs to be a new pump sooner than later.
- Strong asked if it would be a good idea to get a couple of quote options for the new pump.
- Heise stated that a few vendors should be looked into.
- Strong asked if there would be any reason to have a sales rep at the next meeting to explain the pump options.
- Sawyer stated that all of the information regarding the pumps should be included in the quote.
- Johnson asked if any of the pumps are manufactured in Wisconsin so that they can be purchased locally.
- Sawyer stated that this is something he will need to look into.
- Sawyer said that some septage receiving pumps do have a gauge and this may be a nice thing to have in the future.
- Sawyer will discuss new pump options with Kispert.
- Heller asked if the pump is actually functioning and Sawyer reported that if the seal is actually bad the pump will not last long.
- The committee would like Sawyer to research different pump options and present the best option at the next meeting.
- The committee requested that the new pump option be compared with the appropriate line item on the capital expense sheet.
- The pump is on the major equipment replacement list.

5. Mariner road private lateral leaks

- Vandermause stated that there is a property on Mariner Road that has two lateral leaks which were found during the lateral inspections in August.
- Vandermause stated that she has reached out to the property owner to determine the plans for repair and she has not heard back yet.
- Sawyer stated that both leaks are under the blacktop and the leak is about a half inch leak.
- Sawyer stated that Great Lakes can seal the pipe from the inside and Sawyer suggested notifying the property owner of this option.
- The committee agreed that staff should send the property owner a certified letter requesting plans for repair as well as identifying options for the property owner.
- Johnson asked if there is any penalty that can be imposed on the property owner.
- Heise stated that he doesn't think that there is a penalty in the current Village ordinance.
- Heise stated that the WWTP contact information should be included in the letter as a reference for the property owner.
- Vandermause will send a certified letter to the property owner.

6. Review of grease trap policy

- Heller stated that he suggested this agenda item after a conversation he had with Tom Kispert.
- Heller said that he would like to determine the size of the grease trap that Shipwrecked will actually need and verify that they are actually putting this grease trap in.
- Heller stated that this should be done before the construction of the building is complete.
- Heise stated that he will get the Pollmans and Tom Kispert connected so that they can discuss the size of the grease trap.

7. Metering for distilleries and breweries

- At the last meeting, the committee discussed letting the amount of discharge from the distillery and brewery be determined on the honors system.
- Heller stated that since that meeting he learned that the brewery in Baileys Harbor is metered.
- The brewery is not charged for the amount of water that is actually going into the product, just for the wastewater that is created.
- There is a meter that goes into the building and there is a meter that measures the amount of water coming out.
- The Baileys Harbor brewery also has a sampling port so that samples can be taken to determine the pH and amount of suspended solids.
- Heller stated that it might be worthwhile to go and take a look at the Baileys Harbor brewery.
- The committee reviewed the prohibited waste section of the current sewer ordinance.
- Sawyer stated that every day Monday through Friday the WWTP staff tests the water that is being put out into the bay.

- Sawyer said that during the summer when there is a lot of flow coming into the plant, the pH is diluted, but this time of year waste coming in at a pH of 5 could kill the bacteria in the plant.
- Heller suggested that the metering of the Baileys Harbor brewery be looked into.
- Johnson asked why the heading appears twice in the ordinance.
- This heading can be removed from appearing in the ordinance twice.
- Johnson heard rumors that the distillery is no longer coming to Egg Harbor.
- Vandermause said that she received an email from the architect working on the distillery project that stated the construction of the distillery will be starting in February 2018.
- Strong asked if the metering would be specific to breweries and distilleries.
- Heller stated that this would be specific to breweries and distilleries because of the type of cleaning that will be done.
- The metering would be used to determine the REU charge.
- Heller, Strong, Sawyer, and Heise will visit the Baileys Harbor brewery to review the metering system.

8. Next Meeting Time and Date

The next meeting is January 16, 2018 at 11:00 a.m.

9. Adjourn

Heller moved to adjourn at 11:46 a.m., second by Strong, motion carried.