

Village of Egg Harbor
Harbor Committee Meeting Minutes
Wednesday, February 27, 2013 – 10:00 AM
Paul J. Bertschinger Community Center
7860 STH 42 Egg Harbor, Wisconsin

1. Call meeting to order

Chair Dickson called the meeting to order at 10:01 am. Members in attendance were Bill Freyman, Karl Klug and Denny Phillips. Also present was Nicole Krauel, Marina Manager and Administrator Josh Van Lieshout.

2. Open Session (Limited To Ten Minutes)

There were no comments in open session.

3. Approve Harbor Committee Meeting Minutes of January 23, 2013.

Bill Freyman moved to approve the minutes of January 23, 2013, Karl Klug second. Motion carried.

4. Marina Manager's Report

a. Operations Report

Krauel reported that operations currently consist of managing the wait list and slip assignment process. Krauel reported on a question concerning the pump out station at the marina posed by Denny Phillips. Krauel reported that the existing unit is at the limit of its intended operating range. To replace the existing Edson sanitary pump out system with a larger diaphragm pump would cost about \$10,000. An alternative Krauel has explored with Parks and Public Works is to simply bypass several of the 90 degree angles that cause resistance in the discharge piping. The down side of this solution is that some piping may be exposed. The committee instructed Krauel to look into a grinder pump as well as the diaphragm type currently in use. Some funding may be available from the Wisconsin Waterways Commission's Recreational Boating Infrastructure Fund if it is determined that the pump needs to be replaced.

b. Seasonal Slip Update

Krauel reported that she expects to have three remaining slips sold by the end the week. Cherry North 5 will be used as a transient slip in 2013. If the remaining slip sales go as planned, slip lease agreements will to go out next Tuesday.

c. 2013 Staff

Krauel reported that she and Parks and Public Works Superintendent Jeff Meyer will begin the interview process in the coming weeks, as the application window closes on March 1. Krauel has been in contact with three staff members that are returning. Interviews will be conducted with in the middle of March. Krauel reported on cash management efforts at the marina. In 2013 the marina will be adding a cash drawer that integrates with the village's accounting system.

- d. Dredge Project Update
Krauel updated the committee on the installation of the wood fenders recently installed on the fuel dock wall. The cost of the project was \$3,400 labor and materials. Krauel reported that a permit has been received to dredge the area near the fuel dock and we are working with a vendor who is willing to come in and break ice to float their sectional barge to conduct the dredge work. WDNR required the village to get separate permits for the dredging on the south wall and the boat ramp. Those permit applications are in process and will be shared when received. Concluding her report, Marina Manager Krauel reported on water depth around the marina.
5. Administrator's Report
 - a. 2013 Projects
Village Administrator Josh Van Lieshout reported to the committee that if things go as planned the funding for the additional storage space at the marina could come through. If all goes well, construction would begin after Labor Day.
 - b. Team Leadership Contract Update
The Village Board did not approve the agreement with Team Leadership Center, the board asked for additional liability insurance and some minor clarification concerning the items subject to remuneration from the vendor.
6. Next meeting time and date.
The next meeting is tentatively scheduled for March 20, 2013 at 10:00. If no action or approvals are required, then the next meeting will be April 24, 2012.
7. Adjournment
Denny Phillips moved to adjourn at 11:20 a.m., Bill Freyman second. Motion carried.

Respectfully submitted,

Joshua J. Van Lieshout
Administrator