

**Village of Egg Harbor**  
**Utility Committee Meeting Minutes**  
**Wednesday January 18<sup>th</sup>, 2017 at 10:00 a.m.**  
**Paul J. Bertschinger Community Center**  
**7860 STH 42, Egg Harbor, WI 54209**

**1. Call to Order and Approval of the Agenda**

Heller called the meeting to order at 10:02 a.m. Those in attendance were John Heller, Adolf Walser, Peter Culp, Steve Carlson, Paul Peterson, Ryan Heise, and Megan Vandermause.

Carlson moved to approve the agenda, second by Walser, motion carried.

**2. Approve December 14<sup>th</sup>, 2016 Utility Committee Meeting Minutes**

Carlson moved to approve the December 14<sup>th</sup>, 2016 meeting minutes, second by Walser, motion carried.

**3. Open Session (Limited to Ten Minutes)**

- Peterson stated that he got a price for fixing the pump out station and he called Sabel Mechanical to get a price on installing it.
- Peterson stated that there is a meter in the lab that is acting up and the cost of a new meter is about \$2,000.
- North Central Laboratories can sell the meters, but another company needs to install the meter.
- Peterson stated that the meter is not very old, and he thought that a few years back the meter could be fixed for a flat rate.
- Peterson stated that he will research the costs and go over them at the next meeting.
- Peterson stated that the ice pigging contract will need to be resent.
- Heller asked if ice pigging should be held off on.
- Peterson said that the new pump could increase the flow which could reduce the need for ice pigging.
- Heller stated that the ice pigging will cost \$15,000 and the flow increased by 50-60 gallons per minute last time it was completed.
- Heise stated that this will depend on how desperate the company is for work, and Peterson stated that the contract did not have a start date and only stated that the date of work was to be determined.
- Heller said that Peterson should let the company know that the Village would like to wait until the new pump is installed.
- Heller pointed out that the Fourth of July anxiety is one of the main reasons behind the need for ice pigging and there are other methods to deal with the increased flow.
- Heller said that the flow rates should be monitored over the next couple of years.
- Peterson stated that last year there was a hauler truck at Point Beach and only a partial load was taken.
- Walser stated that the grease trap controls could be contributing to the plugging of the lines and there may be less of a problem if the grease traps are improved.

- Peterson stated that pump 1 and 2 were installed in 1987, and when the propeller was replaced in pump 1 the gallons were increased.
- Heller asked if there needs to be an addendum on the existing contract with Sabel for the volute.
- Peterson asked why the money is being spent for the engineer to be involved, and Heise stated that the engineer needs to overlook the process of the project.
- Heller said that at the last meeting the committee asked that Kispert look at the marina project.
- Heise reported that he first asked SG Marina how much they wanted the engineer to invest in the project.
- Heise said that after SG Marina staff spoke with Kispert about the process they realized that they were unsure if the pipe would have the power to push the waste up the hill.
- SG Marina felt that the project was worth having Kispert complete additional research.
- Heise stated that utility locates should be completed be in the Village so that when the Village does work it is known exactly where the utility lines are.
- Peterson stated that tomorrow he is meeting with someone from Action Electric to locate the utilities in the park.
- Peterson stated that the Village has a locator but it does not work very well.
- Peterson said that when Sister Bay did their project they hired Action Electric to locate their utilities.
- Heise will ask Kispert to get in touch with Sabel Mechanical to create an amendment.
- Walser stated that part of the action for the WWTF improvement project is to lower the water level in the tank, and he has concerns with the ground water level around the tank.
- Walser said that it may be prudent to ask an engineer to make a quick calculation as to the weight of the structure and the water level.
- The water level could be low enough that there is not a concern.
- The committee agreed that this is something that the engineer should research.

#### **4. Grease trap discussions**

- Heise stated that he suggested that this item be put on the agenda, and he feels that overall the committee does a good job monitoring the grease traps in the Village.
- Heise said that there is still an issue with Shipwrecked, and he and Peterson visited Shipwrecked to review the issue.
- Heise said that Shipwrecked has a grease trap underneath a four-hole sink that is used only for food prep.
- The grease trap is not functioning and Heise stated that he will work with Shipwrecked to get the grease trap repaired.
- Heise said that Shipwrecked has a commercial dishwasher that runs at a high temperature and because of this it would emulsify the grease.
- Heise said that through his research he found that having a grease trap on a commercial dishwasher is not unusual.

- Shipwrecked has a plan for a permanent underground grease trap that they are planning to install in fall.
- Heise will confirm the timeline with Shipwrecked.
- Shipwrecked was hoping to coordinate their grease trap project with the Highway G project.
- Heller stated that Shipwrecked should be contacted and asked if they could make the improvements now.
- Heller stated that in a previous communication with Kispert dishwashers should discharge to grease traps.
- Heller stated that there was a study done to see if all facilities in the Village should be required to have exterior grease traps.
- Dishwasher discharge that is over 140 degrees shall be prohibited.
- Heller stated that an ordinance change needs to be put on next month's agenda.
- Heller stated that there is a list of all the facilities that have grease traps and there were only two businesses that were not in compliance.
- Heller stated that the big challenge is the grease trap at Shipwrecked.
- Heise will ask Shipwrecked to get their current grease trap repaired and will review their exterior grease trap plans.

#### **5. Lateral line inspections and repairs**

- Heise stated that Peterson has done some research on how other municipalities handle this issue.
- Peterson found that other municipalities are televising private lateral lines themselves and then going to the property owners and requiring that they get them fixed.
- Peterson stated that the Village locates the leak for the homeowner.
- Heller asked if the Village would absorb the cost of the televising and Heise confirmed that this is correct.
- Peterson said that there could be problems with the mains being televised from the road and needing to find the leak from the house.
- Peterson stated that if Great Lakes televises and cannot find the leak, Tony with Septic Maintenance could televise the leak at a different time.
- Peterson stated that Tony charges about \$250 to televise a lateral and locate the leak.
- Peterson said that in the spring White Cliff Rd will be worked on.
- Heller asked if the four leaking laterals that were found were on White Cliff Rd and Peterson said that those four leaks were on Mariner Rd.
- Heller confirmed that all of the televising will take place over a number of years.
- Peterson stated that televising can be done over a 10-15 year period.
- Peterson said that the sewer mains are repaired by the Village, but laterals are repaired by the property owner.

#### **6. Hauler reporting**

- Heller stated that at the last meeting the committee discussed getting the information from the County Sanitarian and cross checking the numbers that were reported with the WWTP.

- Heller said that this information has been received, and is in the process of being reviewed.
- This information will be presented at the next meeting.
- Heise sent out a letter to other municipalities letting them know that the Village would be completing this research.

#### **7. Proposed Sanitary Extension Orchards Development**

- Heise stated that Jack Jackson who is co-owner of the Orchards Development approached the Village and asked for a sewer line extension to some parcels that he is going to develop.
- Heise said that this is a long process and there are a number of steps that need to be completed.
- Right now Jackson is working with his engineers to develop a sewer extension. Jackson would be responsible for this cost.
- The Village engineer will review his plans and Jackson will need to appear in front of the Plan Commission.
- Heller asked if property owners are responsible for hooking up to the sewer system.
- Heise said that if the property owner is hooking up to an existing line, there is a permit that is issued by the Village and Peterson does an inspection.
- If there is not an existing line the extension is at the developers cost.
- Heise stated that the project does not require an in-depth review, but does require the engineers review and a new parcel map.

#### **8. Next Meeting Time and Date**

The next meeting is February 15<sup>th</sup>, 2017 at 10:00 a.m.

#### **9. Adjourn**

Culp moved to adjourn, second by Walser, motion carried.

*Respectfully submitted by,  
Megan Vandermause*