

**Village of Egg Harbor
Plan Commission Meeting Minutes
Tuesday, January 26, 2016 at 2:00 p.m.
Paul J Bertschinger Community Center
7860 State Hwy 42, Egg Harbor, Wisconsin**

1. Call Meeting to Order

Mueller called the meeting to order at 2:00 p.m. Those in attendance are Cambria Mueller, Gail Hill, Emily Pitchford, Lou Nyberg, Mary Anne Scherer, Ryan Heise, Lynn Ohnesorge and Brett Guilette. Also in attendance are John Heller, and Jan Luser.

2. Pledge of Allegiance

3. Open Session (limited to 10 minutes)

- Heise stated the pledge of allegiance doesn't need to be at the meetings.
- Heise recommends item #4, approve agenda before item #3 open session for future agendas
- Mueller recommended having approve the minutes right after approve agenda for future agendas

4. Approve agenda

Mueller made a motion to approve the agenda, second by Hill, motion carried.

5. Update on Zoning Administration

- Heise wanted to provide information about the zoning administration
- The Deputy Administrator resigned and she was also the Zoning Administrator
- Brett Guilette was asked to help with the Zoning Administration and has kindly agreed
- Guilette's background is in building inspections. He does zoning administration for the city of Algoma and the city of Kewaunee. He lives in Union and does both their zoning and building permits.
- Other Municipalities have a zoning code but never charged for it.
- Guilette would make sure that inquires would meet the Village Zoning before issuing a permit.
- No permits were needed for the Dovetail.
- Signature Pieces are redoing the sidewalk in the spring, so this will come up again then.
- Guilette stated that if an applicant doesn't meet the Village Zoning then they would have to apply for a variance and it would go before the Commission or Board of Appeals.
- Heise will bring having Brett Guilette as the Zoning Administrator before the Trustees to ok this.
- Guilette gets paid per permit a percentage for building permits. He gets 50% of the zoning permit fee.
- Guilette's pay will need to be worked out and approved by the Trustees

- Guilette will issue a monthly zoning report for the Trustee meetings.
6. Prioritize list of Plan Commission items
 - a. Noise ordinance
 - There was a house on Mariner Road that was having loud parties
 - Jim Lundstrom didn't want the mowing at Main Street Shops to done before 8 or 9a.m.
 - The Village noise ordinance states it is ok starting at 7 a.m.
 - Loud party noise at night in a residential area is a problem
 - The maximum decibels are in the Village ordinance.
 - The time limits are in Village ordinance too.
 - b. Housing density
 - First priority – Potential for future dormitory housing
 - Gorman was looking at developing mixed use apartments in the Village.
 - Jack Jackson may be doing a development on Heritage and Memorial.
 - The Commission asked Heise to contact Jackson about this.
 - The housing density is tied to the detached garage definition
 - c. Detached garage definition
 - Pitchford stated that currently there is a violation on Mariner road
 - Pitchford stated that the Muckermans wanted to put a bathroom in a garage but didn't pursue it.
 - Ordinance 152.046. states that an accessory building shall not be habitable. The number of dwellings on a property can't be more than one. No more than two accessory buildings on a property.
 - Detached garages are being built and rented out
 7. Approve minutes of November 10, 2015 meeting
Mueller moved to approve the minutes from November 10, 2015, second by Scherer.
Mueller moved to approve the minutes from November 10, 2015 adding consider chapter B7 amendment on multi-family housing added to item 8 and correcting Spelling of property on #6, second by Scherer, motion carried.
 8. Code Violations
 - Pumpkin Patch violation the Village collected \$579 with \$263.50 going to the Clerk of Courts
 - The Village attorney sent out a letter to the Mariner road violator. Heise will check into this.
 9. Next Meeting
The next meeting is Wednesday, February 24, 2016 at Noon.
 10. Adjourn
Mueller moved to adjourn, second by Pitchford, motion carried.

Respectfully Submitted by,

Lynn Ohnesorge