

## JOINT FIRE COMMISSION MEETING MINUTES

Thursday, August 15, 2013 – 6:30 PM

Egg Harbor Fire Station No. 1

4596 Harbor School Road

1. Call meeting to order.

Chair Edwards called the meeting to order at 6:32p.m. Those in attendance were: Bill Edwards, Ulla Walser, Dick Sandretti, Clayton Haen, Clarence Scherer, Rick Malkemus, Chief Schopf, Paula Cashin, and Michelle Anderson.

2. Adopt agenda.

Motion made by Scherer to adopt the agenda as amended, second by Haen, motion carried.

3. Open session – Ten minutes.

4. Review and approve minutes of July 18, 2013 meeting.

Motion made by Scherer to adopt the minutes of July 18, 2013 as presented, second by Walser, motion carried.

5. Fire Chief / First Responder report.

- 13 Fire calls in July.
- 31 First responder calls in July
- There is a new First responder agreement with the County going in front of the County Board for approval.
- Department retained an attorney to set up the association so that tax deductible donations can be accepted.
- Randy Christianson retired. Chief Schopf talked about setting up an alumni.
- Value not working on a truck.
- First responder and monthly fire meetings were held.
- Held officer meeting, fire commission meeting, meeting with attorney for association and peer review meeting.

6. Approval of Department Officer roster.

Andy Staats – Assistant Chief, Jason Staats – Captain, Mark Bogenschutz – Captain, Jeremy Schopf – Lieutenant, Terry Havel – Lieutenant, Justin Macdonald – Lieutenant, Dale Wiegand – Lieutenant, Dan Kiehnau – Lieutenant.

Motion made by Malkemus, to approve the department officer roster as presented by Chief Schopf, second by Haen, motion carried.

7. Preliminary 2014 budget discussion.

Sandretti presented a preliminary budget to the Commission. Chief Schopf also had items for consideration for 2014. The Commission is uncomfortable with changing the training

from \$10 to 21.50. The Commission discussed the labor costs in detail. The commission asked for a breakdown of hours from Chief Schopf for training. Sandretti went over the proposed budget line by line for the Commission. Harnesses are not compliant for #21 so new ones are included in the capital purchases for 2014. This will continue to be worked on and brought to next month's meeting.

8. Approval of bills for month.

Motion made by Scherer to approve the bills for the month, second by Edwards, motion carried.

9. Set time, location and agenda items for September meeting.

September 19, 2014, at Carlsville - 7pm

10. Adjourn

Motion made by Haen to adjourn at 7:56p.m., second by Sandretti, motion carried.

*Respectfully Submitted by, Michelle Anderson, Deputy Administrator, DC, DT*