

**JOINT FIRE COMMISSION MEETING MINUTES**  
**Thursday, January 17, 2019 – 6:00 PM**  
**EGG HARBOR TOWN HALL – COUNTY I, CARLSVILLE**

1. Call meeting to order.  
Edwards called the meeting to order at 6:00 p.m. Those in attendance are Bill Edwards, Clarence Scherer, Ulla Walser, Deborah Wiegand, William Miller, Chief Steve Schopf, Paula Cashin and Lynn Ohnesorge. Rick Malkemus was absent. Those also in attendance are Andy Staats, Dan Kiehnau and Ashley Bittorf.
2. Adopt agenda.  
Wiegand moved to adopt the agenda, second by Miller, motion carried.
3. Open session – Ten minutes.
4. Review and approve minutes of December 20, 2018 meeting.  
Scherer moved to approve the December 20, 2018 minutes, second by Wiegand, motion carried.
5. Fire Chief / First Responder report.
  - 2 Fire calls in December.
    - ✓ A building Fire on Alpen Lane.
    - ✓ A Mutual Aid call to Baileys Harbor for a missing person. They found the person.
  - 13 First Responder calls in December.
  - The Fire Association fund raiser is slowing down.
  - Chief Schopf purchased two computers. A surface Pro tablet for fire inspections and a desk top for the office. Also purchased a printer for the office.
  - All of the documents have been moved to Town office. Room will be locked when it is finished.
  - Keys for the office are issued to Chief Schopf, the officers and Bill Edwards.
  - Keys for the two locked cabinets are issued to Chief Schopf, Ashley Bittorf and Bill Edwards.
  - The 2% dues audit is finished and they received a substantial compliance. A few items were not compliant. One is the training records for SCBA training. They can't go more than four feet underground and shouldn't be training for it. The cost of the class for underground training and confined spaces is about \$6,500. Going into a grain bin is considered a confined space and they can't do that. Chief Schopf is looking into having three of the departments get together to take this class.
  - What are the 2% dues? Municipalities get paid back from insurance companies. The state collects the money and distributes it as 2% dues. This audit has no impact on home owners insurance. Our department receives about \$30,000 in 2% dues from the state. The ISO audit is the one that would affect home owners insurance.
  - We could get audited again next year because it wasn't perfect
  - They are working with adopt a soldier. The red shirt campaign is continuing this weekend.

- Is anything going on to help the coast guard? Restaurants are offering 50% off to Coast Guard members. Adopt a soldier is helping Coast Guard members. Someone donated \$10,000.
6. Department WEB Site development.
    - The website is up to date as of now.
  7. Approval of bills for month.
    - The headlights for #21 and #6 were replaced with LED lights so they could see better when driving in the dark.
    - The total of the bills for the month are \$3125.29.  
Miller moved to approve the bills for the month, second by Walser, motion carried.
  8. Set time, location and agenda items for next meeting.  
The next meeting will be on February 21, 2019 at Bertschinger Center at 6 p.m.,
  9. Adjourn  
Scherer moved to adjourn, second by Miller, motion carried.

*Respectfully Submitted by,  
Lynn Ohnesorge  
Village of Egg Harbor  
Clerk-Treasurer*