

**JOINT FIRE COMMISSION MEETING MINUTES**  
**Thursday, October 24, 2019 – 6:00 PM**  
**EGG HARBOR TOWN HALL – COUNTY I, CARLSVILLE**

Bill Edwards, Chair (Town)  
Ulla Walser, Member (Village)  
William Miller, Member (Village)  
Steve Schopf, Fire Chief

Clarence Scherer, Member (Town)  
Rick Malkemus, Member (Village)  
Deborah Wiegand, Member (Town)

1. Call meeting to order.

Edwards called the meeting to order at 6:00 p.m. Those in attendance were Bill Edwards, Ulla Walser, William Miller, Clarence Scherer, Rick Malkemus, Deborah Wiegand, Chief Steve Schopf, Lynn Ohnesorge. Those also in attendance were Dan Kiehnau, Andy Staats, Ashley Bittorf and John Heller.

2. Adopt agenda.

Malkemus moved to adopt the agenda, second by Miller, motion carried.

3. Open session – Ten minutes.

4. Election of Fire Commission Officers.

- Edwards stated that he would like to step down as the President of the Commission.
- Edwards asked Wiegand if she is interested in being the President.
- Wiegand agreed she would take the responsibility.

Malkemus moved to elect Wiegand as President, second by Miller, motion carried.

- Walser is the secretary if documents need to be signed.

5. Review and approve minutes of September 19, 2019 meeting.

Miller moved to approve the minutes from September 19, 2019 with corrections, second by Scherer, motion carried.

6. Fire Chief/ First Responder report.

- 9 Fire calls for September
  - ✓ Mutal aid call at County Rd. T
  - ✓ False alarm at Bluff Ledge Rd.
  - ✓ Mutal Aid at North Shore Rd.
  - ✓ False Alarm at Hwy. 42.
  - ✓ Child activated alarm by mistake at Sunrise Ridge Ln.
  - ✓ Motor vehicle accident at Hwy. 42.
  - ✓ Motor vehicle accident at Hwy. 42 and County G.
  - ✓ False alarm for carbon monoxide on White Cliff Rd.
  - ✓ False alarm for carbon monoxide on Horseshoe Bay Rd.
- 12 first responder calls for September
- The Fire Association is getting responses from the fund raising letters that were sent out.
- The fire inspections have been finished for the year.

- No equipment updates.
- Edwards asked who does the follow up on fire inspections.
- Chief Schopf stated the fire department will.

7. Approval of bills for month.

- The total of the bills for the month is \$7,651.11.
- A whole set of turnout gear costs about \$3,700 for one person.

Malkemus moved to approve the bills for the month, second by Walser, motion carried.

8. CONVENE INTO CLOSED SESSION PER STATE STATUTES 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility.

(Replacement of current Fire Chief and Officer interviews.)

**Wiegand , moved to convene into closed SESSION PER STATE STATUTES 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility, second by Scherer; roll call vote, Bill Edwards – aye, Ulla Walser – aye, William Miller – aye, Clarence Scherer – aye, Rick Malkemus – aye and Deborah Wiegand, motion carried.**

9. Convene into open session to take formal action upon the preceding subject of the closed session, if appropriate

**Scherer moved to convene into open session to take formal action upon the preceding subject of the closed session, if appropriate, second by Walser; roll call vote, Bill Edwards – aye, Ulla Walser – aye, William Miller – aye, Clarence Scherer – aye, Rick Malkemus – aye and Deborah Wiegand, motion carried.**

10. Set time, location and agenda items for next meeting.

- The date of the next meeting is November 5, 2019 at the Bertschinger Center at 6:00 p.m., November 12, 2019 at Carlsville at 6:00 p.m., November 19, 2019 at the Bertschinger Center at 6:00 p.m.

11. Adjourn

Malkemus moved to adjourn, second by Edwards, motion carried.

*Respectfully Submitted by,  
Lynn Ohnesorge  
Clerk-Treasurer  
Village of Egg Harbor*