

**Village of Egg Harbor
Parks and Public Works Meeting Minutes
Wednesday, July 12, 1:00 PM
Paul J. Bertschinger Community Center
7860 STH Hwy 42, Egg Harbor, WI 54209**

1. Call to order and adopt agenda

Van Laanen called the meeting to order at 1:04 p.m. Those in attendance are Lisa Van Laanen, Angela Lensch, Don Helm, Kaaren Northrop, Jeff Meyer, Ryan Heise and Lynn Ohnesorge. Also in attendance are Rebecca Carlton from the PAI, Will Erikson from the DNR Green Tier Group and Krista Lutzke from Door County Soil & Water Conservation. Those absent are Joe Smith.

- Lensch asked if the list of members on the agenda could be updated. Heise said he would.

Helm moved to adopt the agenda with item 8. Terrace updates moved up after item 3. Open session, second by Northrup, motion carried.

2. Approval of Committee meeting minutes June 7, 2017

Helm moved to approve the minutes from June 7, 2017, second by Northrup, motion carried.

3. Open Session

- A question was asked if our recycling center takes electronics. They don't. Van Laanen stated that it is expensive to get rid of electronics due to some toxic material. Northrup stated that there a lot of organizations around the county if you watch that do take them. Van Lannen stated that the landfill in Sturgeon Bay takes some items for a charge. Keep watching for other sites. Lensch stated that maybe that is something this Green Tier Legacy program could open up some opportunities for this in the future.

4. Terrace updates

- Rebecca Carlton from the PAI, public arts initiative was here to speak about the Public art sculptor that has been commissioned for the Bay View Terrace Park. They just finished a series of art installations throughout the Village.
- Carlton apologized about not presenting to this committee first.
- They had a meeting last month with some trustees, members of the community, committee members, the artist, Boleslaw Kochanowski and his wife where the artist presented his final drawing of the art piece. The funding for this project has come from a wonderful donor from Egg Harbor.
- Carlton presented a drawing of the art piece.
- This piece Boleslaw Kochanowski has not titled yet. It is iron and steel. The height of piece is 17 feet and 7 inches.
- The two bottom pedestals are made of concrete. The lower base is for seating. The bases are elliptical in shape. The lower base is 19 inches tall, which is an ADA

requirement. The higher pedestal is 24 inches. A metal plate sits on top and will be anchored into the base. The concrete will be a brown colored concrete.

- The piece itself will be patina of chestnut brown. It will have some aging over time. Boleslaw is going to do most of the color rather than allowing it over time to do so.
- The metal plate is about 2 inches above the concrete so that it doesn't allow build up along the metal base of debris and water. So there isn't a lot of mold and mildew accumulation. Maintenance is minimal. It may have to be cleaned once or twice a year with a blower and scrub brush and hose it down. They have not received the maintenance protocol from Boleslaw Kochanowski yet, which is required in his contract. The metal will last hundreds of years. There should not be any problems with that.
- A person within the village built a wooden pedestal with several different components that matched the height of the piece and they took that out to the site so they could see the scope of how the sculpture would fit in the spot. They moved it around changed the angle and elevation of some of the components because they wanted to get a full scope to see how it fit in the space. To see how visitors would interact with it. The location is on Hwy G.
- The artist is responsible to delivering and installing the piece.
- The Village has contributed funds to do the concrete pads as well as the excavation and landscaping. Carlton and Meyer had some conversations about how to do that to make sure all of the elevations are correct. They want to make sure that the 19 inches is from the ground.
- Completion installation is by June 1, 2018. The concrete pads will be installed this fall. There are some metal pieces that Boleslaw Kochanowski designed to be imbedded in the concrete. They want to make sure the concrete cures long enough before the installation.
- Van Laanen asked if there were any other people that applied for this project. Carlton stated that there were seven other artists that applied for this public art piece. The call they did they asked for only Wisconsin artists, because they really want to celebrate their local folks. They feel it is important that local artist have opportunities in Wisconsin.
- Carlton stated that they just need the Committees stamp of approval to move forward and get the artist contract.

Northrup moves to approve public art piece as presented, second by Helm, motion carried.

- Carlton thanked the Committee for their continuing support and help.
- Thanks to Jeff and his crew for all the hard work and Ryan and Megan as well.
- Heise stated that this a very busy time for Meyer and his crew and they have been very accommodating with this project. Thanks for doing a good job. We also have funds designated for making some landscape and hardscape improvements throughout that area. Meyer has been successful in finding a contractor helping us with establishing the terraces. Meyer and his crew will start work on July 24, 2017.
- Meyers stated they did some prep work on the terrace. Picked up all the loose rocks and get things cleaned up and ready to go. They are bringing equipment in on July 24, 2017.

- Van Laanen stated that when they all met they discussed topping off the birch tree that is leaning over and obstructing the view and topping off some brush.
- Meyer stated that will be a Dave's Tree Service job.
- Van Laanen stated that she had met with Ken Mathys and he agrees that the stone steps are historical and wants to keep them and refurbish them. They both thought there are some sumac right where all the streets converge and wondering if we could cut those back? Meyers stated they planned on doing that. That will be the start to the access road to get them down to the lower part with the equipment.
- Heise stated he was able to work with the Master Gardens group. They sent out a mass E-mail to their group and we did get some bites on some people that live in the Egg Harbor area that are interested in helping with the plantings and design. Heise stated he thinks this will be a phased in project. After the heavy lifting is done and the site work prep., they will do some soil tests to see what we are working with. He thinks they just want a splash of color. They can work on a design for spring planting and work in conjunction with the art installation. There will be some Master Gardeners that will be working with us on this project.
- Van Laanen stated that when Ken Mathys had been working on this with Van Lieshout starting maybe 3-4 years ago, at that time he was told it was going to be called Bay View Terrace. We refer to it as Mathy's Terrace, Beach Terrace, or Memorial Terrace. He strongly favored Bay View Terrace, so the Village Board officially christened it Bay View Terrace Park. That is the terraced area. At this point we don't need a sign.
- Van Laanen stated it would be nice to get some more funding for 2018 to do more work and create more of a step terrace instead of a slope. Meyer stated that walking down the hill when it is wet is slippery. Lensch stated it is very fun to sled down.

5. Invasive Species Presentation from the Door County Soil & Water Conservation Dept.

- Krista Ludtzke is here from Door County Soil & Water Conservation Dept. to give a presentation about invasive species.
- Since 2009 they have been conducting a number of treatments throughout the county for phragmites and wild parsnip.
- With these last few years funding has been challenging to get. It is not for the lack of phragmites but due to the increase in projects proposed state wide.
- A lot of the grants that used are becoming more competitive and they are federally funded, so it is open nationwide. So with that they had to get creative with the treatments they have been doing since 2009 to try to maintain the efforts up to this point.
- In the hand out she provided is guidance on what they anticipate doing throughout the county.
- They are attending a number of Municipal meetings and recommending that they adopt a noxious weed ordinance to include phragmites, wild parsnip, common teasel and Japanese knotweed. These species are easily identifiable. The last two are present in the county but not prevalent like wild parsnip and phragmites.
- Along with that the Door County Invasive Species Team, which she is a member of and is a representative of all of the natural resource groups with in the county,

which is Fish & Wildlife, DNR, Land Trust, Nature Conservancy. It is a mixture of public and private entities in the county get together and offer their assistance.

- What they have done up to this point is inventory the shoreline as well as the right of ways for phragmites and wild parsnip as well as the Teasel and knotweed. So you will have an idea of where these species are located.
- They also offer public outreach.
- They have a public meeting here in this building July 20, 2017 that they are offering to the Town and Village of Egg Harbor. And they provide a more in depth overview of what phragmites is, how to identify it, and what the land owner can do on their property. These long term, large scale phragmites efforts are going to be fewer and fewer.
- Since 2015, which was when the Village received the last treatment, they had treated a total of 2 ½ acres.
- They will be conducting an inventory again this year as a follow up to see how the treatments have worked in the past.
- It is going to be in our favor that we treat it at the right time.
- This species is extremely aggressive. It grows underneath roadways and highways it can span 50 feet in one growing season. Each 10 centimeters there is a new growing point that creates a new plant. So if you decide to dig it up yourself and leave a piece of that plant there you will have another phragmites plant.
- This is the County offering assistance should the Village of Egg Harbor decide to adopt a noxious weed ordinance. There is an example of an ordinance that Jacksonport has in place currently in the packet she provided.
- It is not the purpose to implement the ordinance. It is just to provide them the opportunity to provide to have a routine when you request the land owners do treatment on their property. If your neighbor is doing it and the neighbor on the other side is not doing it, it offsets the work you have been putting into it.
- Currently they have 6 of the 13 municipalities that have adopted a noxious weed ordinance. Some have chosen to adopt the entire NR 40 list others have chosen to keep it at the 4 species they recommend. It is up to the Village what they want to do.
- Typically treatments in the past have been an Amasapear treatment, it is a folio treatment.
- With these large scale treatments they hired contractors to come in and spray. They are certified in aquatic applications, because any time your feet are wet during the application they must be certified. If any time the area may be dry you can apply the chemical, but they advise against it since there are also permits required.
- The Amasapear is a systemic chemical, which means they apply it in September as the plant is taking in all of its sugars to go dormant for the winter. It translocates to that root system and kills that root system and prevents any seed from germinating. That is the important piece with phragmites. What you see above ground you have the same or tenfold below ground.
- The Municipalities that haven't adopted the ordinance she hasn't presented to yet.
- Northrup asked if having an ordinance will help with funding. Ludtzke stated that it can.
- This year with some of the funding within the office they were able to obtain because they said there were going to request Municipalities adopt ordinances. It

wasn't based on the success rate but on them going around educating and recommending these practices.

- The Great Lakes Restoration initiative is on the chopping block and this is what they have used for years to manage some invasive species.
- Someone asked how do you get rid of the standing dead plants? Lutzke stated that typically in the winter you can hire a contractor to either mow, crush it or you can leave it stand. It takes some time for it to degrade.
- Van Laanen asked what the success rate is? Lutzke stated that they have had a 99% advocacy rate in the phragmites they have treated within the county. Since 2011 they have treated two consecutive times within every Municipality, with a total of 330 miles of shore line being treated within the county.
- They have done some follow up inventory and Sevastopol had literally five stems.
- Jacksonport has taken on this ordinance and now has a model in place. They have about 3% remaining when they started this. They were the worst infected
- They will be following up on the remaining townships this year.
- Van Laanen asked if she thought it could be irradiated? Lutzke stated it will never be irradiated. That is not a word that they want to use when it comes to phragmites. It can be managed and we can keep it under control right now.
- The county has paid for a bulk of the large treatments that were done. Now it is going to be a matter of hundreds of dollars versus thousands of dollars just to keep it maintained.
- Van Laanen asked about the species she didn't mention that you see all over, garlic mustard how does that factor in? It is an invasive but you would need a minimum of 9 years to control. If you have garlic mustard on your property that has gone unmanaged for a number of years, each of those seed pods has thousands of seeds and it has hundreds of pods on one plant, so you have quite the seed bed. You can pull it and then next year treat all the new growth. They are the first plant to bloom in the spring time so it is easy to treat. But it is very difficult to manage long term. There is education out there and they do provide guidance but it is up to the land owner to maintain it.
- Heise asked what if the land owner can't afford to treat the invasive. That is another thing they are offering with these meetings. They send a letter out to property owners to do some volunteer for the group and they are classified as their champions. So these champions can do the inventory along the shorelines and send out permission forms. On the permission forms you can request for donations. The county has been doing that since 2009 so everybody is use to seeing it.
- Heise stated so the process would work as the Village would adopt the ordinance, the team would go out and map the area, and then they would send out a letter saying they would have to get rid of this because we have an ordinance requiring you to do this? How does this work? Lutzke stated it is all up to the Municipality on how you want to operate.
- Lensch stated that depending on how much funding they would get, it could be used if the owner can't pay for it.
- The larger the area treated the less square foot you will have to pay
- Send land owner to get rid of invasive species only by municipalities
- Van Laanen asked what would they like from this committee? Lutzke stated for them to discuss and approve an ordinance for invasive species.

- Heise asked if the Village would receive a map of the area. Lutzke stated yes. She handed out a map of what they did in 2014 and 2015. In 2014 there were 1.8 acres and in 2015 it was down to .5 acre in the village. They will be doing an inventory next week so they will have a better idea then. Once they do the inventory it is up to the Village how they would like to do it. You can send out a letter informing them of what phragmites is and asking their permission to come on to their property and requesting a small donation. If donations do come in you can use that towards treatments. They would coordinate it were it is community members that are taking ownership of their shoreline, whether it be walking or boating to do the inventory. They provide the training on how to use their equipment. Accentually it should run itself after a few years.
- Van Laanen asked if this is just shoreline property and not inland property that we are talking about. Lutzke stated yes. Jacksonport is moving inland to right of ways this year. Nasaswaupee is doing everything. It is up to the Village they can help you through the process. It is a recommendation and not required.
- The herbicide has minimal impact on the wildlife. It is a larger impact to have phragmites, because it changes the hydrology of the area, changes spawning and the habit for the local fauna.
- Heise stated that waste water treatment plants use Phragmites to do treatment. Are they changing their mind set on that? Lutzke stated that they have special permits, she doesn't know if they will change that. Is there a new plant species that has been identified to do filtration? Not that she is aware of.
- The plants mainly propagate by rhizome and by cuttings. Seeds are only 52% viable.

Northrup move to take it to the board that the Village should adopt and implement a noxious weed ordinance, second by Lensch, motion carried.

6. Green Tier Legacy Communities presentation

- Van Laaned stated this presentation is for the board and the audience. When it is done questions by the board and then they will open it up to the audience if they have questions.
- Will Erikson is with the Wisconsin Natural Resources Green Tier Program.
- Heise and Lensch attended a members meeting in Stevens Point to learn a little more about the network.
- They are a voluntary, non-regulatory program that works with businesses and Municipalities.
- They exist to help businesses, Municipalities and counties to go further and faster towards their sustainability goals through resource sharing and driving innovative sustainable strategies.
- There are a couple of facets to the program.
 - ✓ Tier 1 businesses are the bulk of the Green Tier Program. This consists of 97 businesses across the state that agree to do superior environmental performance, conduct baselines and have annual reports. Get third party audited for environmental compliance
 - ✓ Tier 2 businesses have a little regulatory flexibility in exchange for setting a little bit higher bar.

- ✓ Charters are unique in US environmental law. It is a tool to bring entities, municipalities and counties together and engage resources. As they have seen with the legacy community charter.
- The original signing of the Green Tier Legacy Community Charter was around 2010. They have experienced a good amount of growth.
- The work they do affects about ½ million Wisconsinites across the state.
- The charter partners are the League of Wisconsin Municipalities, Wisconsin Counties Association, WECC Wisconsin Environmental Conservation Corporation, 1,000 Friends of Wisconsin, COWS and the DNR. They donate their time and resources to help communities and counties move forward in pursuing grants.
- They serve as the pivot between counties and communities to engage in sustainable topics and in areas of opportunity.
- They serve as a swivel point between our interests, ideas and needs. They ask how they can get this done.
- A little bit about governance for this group. Each member of the network has an equal vote. Egg Harbor would have as much say as the bigger participants.
- They host quarterly member meetings all across the state. Hosting responsibilities are split up so that every community has a chance to show off their community.
- They have found these member meetings really provide benefit to the network. They are great networking opportunities. It is a great learning opportunity. They have four of these and they tie them in remotely so you do not need to attend in person, but a lot of members get the most value out of doing that.
- They will have one grand meeting per year and have a push to get everybody there.
- There are some requirements for the program. It is a free program. They ask that the community adopt a resolution with the common counsel stating their intent to join the network and the Green Tier Legacy Community and commit to doing superior environmental performance. They also ask that we conduct an annual report that they have templates for. They ask that we conduct a sustainability score sheet baseline, where they have a list of best environmental practices in different areas of sustainability like land use, energy, waste, water. This list will dictate the areas of engagement.
 - They ask that you attend the quarterly meetings or that you call in.
 - When a municipality joins the program the work load doesn't fall on the municipal staff. If we have engaged citizens or committees they can attend.
 - They have different themed meetings.
 - They just put in a members only access.
 - It is a community wide membership not just the municipal staff.
 - They have an executive committee that meets once a month. Membership is comprised of the charter partners and community and county representatives.
 - The first baseline that a community will do after you adopt your resolution is the sustainable strategies score sheet for the communities' best management list. They can assist in filling this out. This will guide the areas of engagement.
 - The annual reports are on a website for everyone to view.
 - The website is available to members to submit annual report, pictures, updated from community events, agenda meeting minutes, best management practices, and contact list. This is an online space to exchange ideas and collect information.

- They are working on an energy task force. It is a two prong attack. They work on municipal energy bench marking. They work hand in hand with the office of Energy an Innovation. They have agreed to sign on the work of two great energy engineers. They have helped communities implement energy star portfolio to track their municipal facilities. There is a great return on investment on energy bench marking. This is a free service they provide. The other part of the energy task force is P.A.C.E., property accessed clean energy. WECC and the Wisconsin Counties Association have been traveling across counties. It is a gap financing commission for clean energy projects. They help stream line the process between communities and counties to do this. The P.A.C.E. Commission has 20 counties. Check out the website it is pacewi.org. Door County just joined.
- Another project they are proud of is the legacy community alliance for health. They have been awarded a five year \$100,000,000 grant from Wisconsin School of Medicine and Public Health to look at health in all policies approach. They are in the first year of this grant. It is not too late to get involved. They think they will see a lot more of this going forward, to be able to leverage the network for fundability.
- You get additional grant point consideration being a member. It could be the tiebreaker between you and another community. They have written letters of recommendation helping communities with their grants. On the website they have a funding calendar that they update and send out blasts.
- Their fundability is something they are excited about and they really see as getting benefits from for the members.
- They are in the planning stage and meeting with communities to see what are some of the areas in health that they would like to work on in your community.
- Another free thing they do is the sustainable strategies webinar series. They are webinars for Wisconsin municipal professionals. The speakers vary. It is the third Thursday in every month from Noon – 1 p.m. That works with health is the next webinar. All the webinars are recorded and saved. Webinars gain value in that you don't have to watch right away. There is a registration link on the website.
- Communities and their connections with businesses is another big aspect to this charter. Building a culture of sustainability.
- Wisconsin Urban Wood works with tree crews across the state helping address emerald ash bores. They work with wood workers across the state that will work with your tree crews to create high quality wood products. Lessing the work load on Public Works crews.
- Bayfield had a huge brick restoration project. Original bricks from 1926. They leveraged the network to work with communities in their area to gather bricks up that would otherwise going into landfill. They did a beautiful restoration project.
- Bayfield has a micro grant fund. They offer it out to the public and businesses for grants as low as \$200 up to \$1000. A neighborhood applied for an electric lawnmower reducing their carbon footprint.
- In rhinelander a factory had a chemical substitution and they no longer need this chemical that they had been using in there process. They let their local and county Fire Department know and it saved the Fire Department thousands of dollars because they no longer needed an expensive fire suppression material that they previously had to have.
- William.Erikson@wisconsin.gov
- The DNR is the facilitator.

- They are in the office of business support and sustainability.
- Green Tier is actually a law it was enacted in 2005.
- The Green Tier Legacy is a charter. It is a contract with communities.
- Van Laanen asked for a sample of how it would affect us. Erikson stated that Egg Harbor would pass the resolution and adopt your baseline. The energy task force would give monthly calls. They would have someone involved with municipal energy bench marking or discuss projects. They are thinking of orchestrating a solar group buy. Your involvement in the program is what you put in.
- The requirements are that you adopt the resolution, conduct your baseline assessment, then track your growth throughout and then submitting an annual report. That coupled with quarterly membership meetings either attending in person or calling in. It is an open door policy.
- Van Laanen asked for an example of the urban forestry and how we would use that.
- Wisconsin Urban Woods is an example. They work with MREA and solar lirographing of residential areas in seeing where canopy cover is and talk about the health benefits of an urban canopy. You can see where areas for solar arrays may be.
- Van Laanen stated she likes that the communities can take responsibility and be the change we want to see.
- Northrup asked Heise what his thoughts were. He likes the sounds of it but he is always worried about our small staff, are we putting additional burdens on our staff and what kind of resources could they actual bring to us.
- Heise stated lets say we passed the resolution, what is the timeline of the baseline report. How much work is involved? What is he getting our team into? They try to be viewed as a work load alleviator not creator. There is flexibility in creating the baseline assessment worksheet. Some of it is arbitrary. If you are not involved in it you give yourself a zero. They provide help and resources on adopting that. One year after that you would have to submit your annual report. Work load is four meetings a year. They are usually 10 a.m.-2 p.m. at a different community across the state. You can attend remotely. They find that communities really enjoy that. He has worked with a lot of small village and they have no interested in creating work for us. They help network and leverage the work they have already done.
- Northrup asked if this Committee can work with them on this instead of Village staff. Yes.
- They don't want the burden of this program to be put on one municipal person to do the work load. That's not a sustainable business model. They really encourage civil engagement, citizen participation.
- The baseline worksheet is just a yes or no answer as to if we are doing this.
- Northrup asked why would you not want to be member. They are afraid of creating workloads for staff. Since 2015 they have experienced about 50% growth. They are growing rapidly.
- Lensch asked if there would be businesses in our community that could work with them too? Is there a minimum or maximum size business. They have the small business assistance program. They work directly with very small businesses. They foster relationships between business and community. Green Tier 1 and 2 is just for businesses. The business would go directly to Green Tier. They have sector specialist that handle the point to point with businesses.

- Green Tier is a law and is well funded, so they enjoy statutory security. They do not rely on grants to sustain the program. The legacy community is actively taking in grants to engage in different things.
- Someone recommended we look at the annual reports.
- Other states have similar programs.
- Heise is very comfortable with going ahead. We can use community members to help.
- They work with assigning mentors.
- Baseline can show what we are already doing and can do in the future.
- Van Laanen stated that the Village can't be passive in this we have to do something. Lensch agreed.

Lensch move to pass the green tier legacy community resolution and join the charter second by Northrup, motion carried.

7. Supervisors report

- Wine Fest and July 4 are done
- They spent about \$2,300 on perennials they put in the park. They look nice. Filling in the voids.
- Northrup stated that the Annuals look terrible. Meyer's agreed. We have had too much rain.
- Northrup suggested they look into putting in some perennial grasses or flowers instead of the annuals at the Bertschinger center.
- Meyer's stated the perennials they did plant are looking good.
- Northrup stated that this area by the Bertschinger center is so visible and always looks horrible until about September.
- Northrup stated that is what they did at the store. They put in some grasses to anchor the perennials so there is something there all the time. Otherwise you end up with nothing.
- Meyer stated if you plant them right you should get them to flower year around.
- Meyer stated that Dan has wanted to get rid of the annuals and put perennials in.
- Lensch stated how about a little bit of both.
- Meyer stated we should stick to annuals in the baskets and do these two plantings in perennials.
- Northrup stated it just needs to be different.
- Meyer stated he is all for it and not having to plant those every year.
- Meyer stated the baskets are all annuals and they seem to be doing a lot better because they drain and don't get root rot.
- Northrup stated for next year she thinks they should do a landscape plan at for certain areas because it is so visible and always looks awful.
- Van Laanen stated she like the bushes with the red tips.
- Meyer asked what Northrup was recommending.
- Northrup stated they Meyer or Dan work on a landscape plan for that particular area instead of the annuals.
- Meyer stated he total agreed. We should have perennials in there. We can always fill in with annuals too.
- Van Laanen suggested a ground cover that is very low and that flowers.
- Lensch stated that it could be a Green Tier project.

- Heise stated the idea is to use native plants and take over the majority of the space but leave some areas to pop in with annuals. Largely reduce the amount of annuals and just go with perennials.
- Northrup stated she is happy to contact Cliff Orsted who does their landscaping. It is all native landscaping. There is minimal maintenance.
- Meyer stated we use to have a landscaper do our flowering areas. It got so expensive that is why we got away from it.
- Northrup stated that if she talked to him maybe he would give us a deal.
- Heise stated that maybe we use the Master Gardeners that we are going to use on our terrace project and get their advice.
- Van Laanen stated that the hanging baskets look old lady like. She was never fond of them. Van Laanen suggested putting a planter below them so there is some dimension to them.
- Northrup stated that would be a ton of pots.
- Heise stated get the Trustees to give us some money.
- Northrup stated let's get some sidewalks first.
- Van Laanen stated just move some pots around and we should be getting some more pots each year since we only have a few. They are very dramatic. Just her thoughts.
- Meyer stated that Bob Mueller didn't like them blocking his view. You are limited on space on where you can put them.
- Heise stated you have to think about mowing and maintenance and all that stuff. You would need to line trim around each one. Anything in isolation seems easy enough.
- Meyer stated he didn't know what to do with them. They pulled a couple out and the roots are rotten.
- Heise stated don't water them anymore and see if they come back.
- Lensch suggested some fertilizer might help.
- Meyer stated they have been involved with the Eggy Bikes and taking a lot of them in for repair. It got to be a waste of time. So he got a bunch of inner tubes to fix them. It is easier for him to fix them then to chase down to Fish Creek, so they are going to do that. He doesn't know why we are blowing so many tires. They are checking the air pressure in them, so that is not the problem. He thinks it is abuse.
- Northrup stated that maybe it is because people are riding them to Juddville and back.
- Meyer stated they are twisting them right off the rims.
- Van Laanen asked if going over a pot hole would do it.
- Meyer stated that they installed the new camera to take pictures of the new library. He thinks Megan is taking pictures every day.
- Mueller suggested doing a time lapse after you get enough done.
- Heise stated that is the idea.
- Meyer stated they have been installing the art pieces around the Village.
- Lensch stated that they look nice.
- Meyer stated they had a bad storm that burned up a couple days of work, cleaning up trees.

- Northrup stated that there are two trees that have limbs down, one is in front of double delights and in the front of Cupola house. Is that our responsibility? They are in the park way. She never understands who's responsibility it is.
- Meyer stated that usually our street light is our right away. Meyer stated there is some dead stuff over by Greens N' Grains and it is questionable who's it is.
- Van Laanen stated that it is a weed tree.
- Meyer stated that is it. You all know what they do around here on a daily basis. They are always busy. They don't have a lack of work.
- Meyer stated they are getting a record breaking amount of brush at the recycle center. It is almost exceeding what they budget. They budgeted \$3,000 per year to grind the brush. He can hardly get it done for that. He is sure it is coming from all over the county. He doesn't know how to stop it.
- Northrup asked if it is locked.
- Meyer stated they can only bring it in when the guys are there. When we first started that we had cards to show otherwise you couldn't come. People got mad because they don't want to have to show a card, because they forget their card. Sometimes they get so overwhelmed, so many people come in at one time. They can't watch everything. Pretty soon they are getting 2x4's with nails in and junk that is under the brush. Somebody drop off hundreds of feet of plastic that is around baseball fences. What do they do with it? They need to get rid of it. They talked about a deer camera, but if you don't get a license plate number or know the person, what are you going to do.
- Northrup asked if they could throw stuff over.
- Meyer stated there are ways to get in there. It seems to be an increasing problem. Spending more time picking junk out of the brush pile. Now they have people dumping junk by the Public Works building. Now it is like a free for all.
- Another problem they are having is that people are piling 10 bags of garbage in front of the gate so they have to get rid of the garbage. The recycling area is starting to be a pain in the butt. It is starting to create problems.
- Van Laanen asked if we could do a sign "This is not a garbage dump you will be fined".
- Meyer wants to put a camera by that fence. He stated they would put up a sign it might help.
- Heise stated we can work out solutions in house.
- Northrup asked if the brush pile could be moved so people couldn't see it.
- Van Laanen said a sign stating Village residents only.
- Northrup stated that the Village looks nice.
- Van Laanen stated Public Works is doing a good job.

8. Beach Project update

- Heise stated the Village Trustees accepted a proposal from JJR SmithGroup for designing of the beach expansion. That will start towards the end of July or early August we will have the first series of meetings that will be open to the public to get input on schematic design for the beach. Then JJR will begin work on a firmer design, which they will work with the department of natural resources on. At the same time we will go to the Coastal Management Group and ask for a grant to help us with the physical construction costs.

- They will refine the construction documents. Then this project will be required to bid out. The Village will have to borrow some money once we get probable cost.
- We are looking at a summer of fall of 2018 beach expansion project.
- Meyer stated he thought it would be a spring project.
- Lensch asked if we adopt the Green Tier program would we be more eligible for that funding.
- Heise stated he is not sure. Some things you get points for and some you don't.
- Van Laanen asked if we take out a grant will we have to have the loan first or do we get the grant first then the loan.
- Heise stated you don't have to prefund this project.
- Van Laanen asked what the total cost is.
- Heise stated \$80,000. \$32,000 was a grant through the Coastal Management group. \$48,000 is Village funds. They don't know how much the project is going to cost. They did an initial estimate six months to a year ago for \$350,000. They put a healthy contingency in so it was \$450,000 - \$500,000.
- The separate public meeting are to be set.

9. Eggy Bike updates

- Van Laanen stated that the bike her business sponsored is missing in action. The Blacksmith bike.
- Meyer stated that he thinks this whole summer is a learning curve for that.
- Meyer stated he has seen them in other communities where you slide your card in and check out the bike.
- Van Laanen stated they are very expensive. We are better off loosing a bike.
- Van Laanen stated it is nice to see people and families using the bikes. It is a joy to know that. Our community needs to offer something. It is nice we have something that is just ours.
- Bikes are all at one bike stand and not spread out.
- Northrup stated that her dad drives them around sometime when he see them.
- Northrup stated she saw an eggy bike going pretty far north on the highway. So she waited at the top of Wood Orchard for this person to ride up the hill to her. She then asked the person where is he taking that bike. She said you can't take that bike out of the Village. He was going to Juddville. He worked for the Kayak company. He was at the store and decided to take it home. He was going to bring it back sometime just not sure when. So Northrup explained it to him and he asked her what should he do. She said if you ride it back I will follow you and pick you up and take you home. So that is what she did.
- Meyer stated maybe that is where the lost bike is in Juddville.
- Northrup stated he said he did it one other time. She said Dave has bikes. Ask Dave if you can get a bike you can use. She is pretty sure he is not the only person doing that.
- Van Laanen stated that a lot of Mojo employee were doing it a lot and they got that under control.
- Northrup stated it is obviously better since there are far more than there used to be.
- Van Laanen saw a lot of them behind Village Café. She called Kim. It is a good learning experience.
- Northrup hears people talking about it all the time and it is so cool. Meyer has too.

10. Disc golf update

- Heise called Shane Soloman and asked him what was up. He said it is a matter of funding. It is a couple thousand dollars for them to get their disc golf installed in that park. He thinks they are focused on some other disc golf courses right now.
- They are still interested. They just don't have the money.
- Van Laanen asked if that is something we want to ask the Village for to get them a couple a hundred bucks to give them some seed money for next year.
- Heise stated something to look at.
- Northrup asked if we were off the table for this year.
- Heise stated he didn't say that. If we kick started with some funds and made a matching offer that would be motivative.
- They are building a nicer one in Baileys Harbor.

11. Flag pole donation offer for beach

- Heise stated they had a very generous offer to pay for flag pole and flags down at the beach. It is through the McCoy family. They had an additional family member pass away and wanted to do a flag pole down at the beach.
- So it is a question of that is great but do we need a flag pole at the beach.
- Van Laanen stated she doesn't think we would do it at this time since they have so much going on. She doesn't think it is necessary we have a flag put up there right now.
- Meyer asked what about the new library.
- Heise stated we have another family that is donating for a separate one.
- Northrup asked can we just tell them we have a lot going on at the beach right now and we want to wait till next year and they will want to make sure it goes in the right place.
- Meyer stated it would have to be lit. Is it going to fly during the winter, probably not.
- Heise stated they would be willing to pay for the lighting.
- Meyer stated that luckily we have Lynn that lowers the flag because that is every other day.
- Lensch asked why do we have to lower it.
- Ohnesorge stated you get noticed from the governor or president because of different things.
- Meyer stated that it used to be very seldom the flag was at half-mast but now it is like every other day. For the most part they aren't a lot of maintenance, but that lowering that's a lot of extra work.
- Van Laanen stated you are going to be looking at this beautiful \$35,000 art work which is all donated.
- Northrup stated that the maintenance part of it alone is enough to say no.
- Northrup stated they probably don't realize that.
- Meyer stated that the Marina takes their flag down after the season, maybe at the beach we could do the same thing. He is all for no flag.
- Northrup asked who owns the flag at the Marina. We do. So maybe that family could add that flag to their donation.
- Meyer asked if they are offering a flag pole too.

- Heise stated they are offering the flag pole, lights and flags. The one at the Marina is old.
- Northrup stated that there thing is flags and they wanted another flag to honor their family member not necessarily at the beach.
- Talk to them about the Marina donating at the Marina.

12. Donation list related to PPW

- A list was presented of what the Village donates. It was requested so we provided it.

Van Laanen moved to recommend a \$500 donation to the Door County Soil and Water Department for invasive species work for the 2018 budget, second by Northrup, motion carried.

13. Pre-budget discussions

- We will be getting into our budget discussions with the Village Trustees in the coming months, so items as additional flower baskets.
- Northrup would love to request for this committee an analysis of room tax dollars since its inception. Is that available?
- Heise stated that we have that.
- How many room tax dollars have come in on a calendar year basis? What came in in a year and where those dollars went.
- Heise stated it is in our budget as well.
- Northrup stated that the reason she is asking for this is because some of the things they are asking for in the budget are room tax dollars. She has no idea.
- Van Laanen asked if all of the room tax dollars are alocated.
- Ohnesorge stated that it is all spent.
- Van Laanen stated that things have changed over the years and Peg Egan is getting a lot of it and she has been hearing a lot of complaints. There is a lot of competition for that money. The arts committee, they are a very worthy candidate. The terrace could use some. That is a beautiful terrace and we should keep working on it and donate some there.
- Heise stated it is all part of the discussion.
- Van Laanen would like to see some more money budgeted for future terrace work.
- Northrup asked if the Village is setting the budget in the next couple of months.
- Heise state yes, he wants to get your ideas to bring back to the next meeting to see budgeted for Parks and Public Works
- Lensch stated she would like to see recycling cans added next to our garbage cans here in the Village.
- Meyer stated you would end up with a lot of recycling bins.
- Helm stated we had tried it in years past and you spend more time sorting through things.
- Van Laanen said she put the recycling behind the garbage bins so that people made an effort to put the recycling in. If you put it behind then it doesn't get trashed.
- Northrup stated the other point is how many garbage cans do we want in this town.

- Lensch stated she thinks the whole process has been updated and made much more efficient. She thinks it is worth doing.
- Heise stated that this would be something to ask the Green Tier legacy community.
- Van Laanen stated that we will come up with a list of projects they would like to see on it.

14. ROW maintenance

- They need to figure out who is responsible for maintaining the parkways. It will require some research. It is a gray area right now.
- Van Laanen asked if parkways are the area between the sidewalk and curb and gutter. Yes.
- Northrup stated she thinks the Village planted all those trees. Meyer stated definitely back in the 80's. Those are definitely ours. They planted the wrong kind of trees because the semis tear them up. They are too big.

15. Open Session

- Northrup stated that because they have future projects from this Committee that are all on hold right now, if we could just take some pictures all around the Village of areas that are either good or bad, so we have compiled something so when it comes time to when we are looking to do some of our projects again we have some documentation. So that we can really show why we think this project is worthwhile. Then send them to Megan and have her compile a photo album.
- Van Laanen stated that her mother tripped and fell between the Chocolate Chicken and the Harbor View Park sign. She fell on the sidewalk and scraped her leg. She brought that up just so we know they are in bad shape.
- Northrup stated it would be nice going forward to have some documentation.
- Van Laanen stated the Plan Commission brought up that we had a 20 year plan and they want to look at it every five years. We need to be aware of that so that we overlap our plans with the five year plans. So that the right hand knows what the left hand is doing. They are working on updating that. What are the needs of the Village? What should be developed?
- Northrup asked if it will be in their packets when it is done. Yes.
- Lensch stated back to the sidewalks there might be a couple of areas that might need to be addressed and maintained yet this year. Just to make sure safety is addressed. Yes. So is Meyer's crew going to do an assessment?
- Heise stated it is on his list to go over with Meyer.
- Meyers option would be that they are all bad.
- Heise stated they will look for significant trip hazards.

16. Next Meeting

The next meeting is August 2, 2017 at 8:30 a.m.

17. Adjourn

Northrup moved to adjourn, second by Helm, motion carried.

*Respectfully Submitted by,
Lynn Ohnesorge*

Clerk-Treasurer

DRAFT