

**Village of Egg Harbor
Harbor Committee Meeting Minutes
July 28, 2021 at 10:00 AM**

Members of the committee and the public can join the meeting by video conference:

<https://villageofegg Harbor.zoom.us/j/93670246815>

Meeting ID: 936 7024 6815

Members of the public with limited internet access are encouraged to join by phone:

Phone Number: 312 626 6799 Meeting ID: 936 7024 6815

1. Call to Order
 - a. Robert Dickson called the meeting to order at 10:00 am.
 - b. Committee members present: Robert Dickson, Robert Dunworth, Bill Freyman, Carl Klug, Denny Phillips
 - c. Staff present: Ali Gibbs (F3), Tom Strong, Megan Sawyer
 - d. Audience members: John Heller

2. Approve Agenda
 - a. **Bill Freyman moves to approve the agenda.**
 - b. **Robert Dickson second.**
 - c. **Motion unanimously carried.**

3. Approve June 23, 2021 Meeting Minutes
 - a. Corrections: No corrections.
 - b. **Robert Dickson moves to approve the June 23, 2021 minutes as presented.**
 - c. **Karl Klug second.**
 - d. **Motion unanimously carried.**

4. Open Session (Limit 10 minutes)
 - a. *Bill Freyman: I really appreciated the notice the marina sent out after the recent storm. I believe we should continue that practice. Ali and the crew were out harvesting weeds from the marina. I picked up weeds on my rudder for the first time. This is a new problem for us. I saw they were bagging it. Would it be easier for staff to haul it up to the compost area rather than bagging it and putting it in the dumpster?*
 - b. *Denny Phillips: What is the intent of the Church Street Parking Lot. Has that become a seasonal parking lot for the trailers?*

- c. *Bob Dickson: That should be controlled by permit. This should be added to an over all parking discussion. We should get that on a future agenda to nail that down.*
- d. *Megan Sawyer: That project is slated for next spring with a completion next summer. The parking lot should be ready by Memorial Day weekend next spring.*
- e. *Bill Freyman: We just went through this a few months ago. Trailer parking is for transient boaters. Anyone else needs a permit. I counted nine boats including trailers.*
- f. *Robert Dickson: I think a good place to start would be by posting a sign, so people are aware of the policy. I would ask Staff to get a sign posted about requiring a permit. Please review the prior discussion that we had to be sure we understand how we want to operate that parking lot. Transient boaters are permitted through their rental. If people are just parking without a transient permit, we should be collecting revenue for that parking.*
- g. *Bill Freyman: We should manage it for parking and not compete with private storage facilities.*
- h. *Robert Dickson: Regarding the Sea Bin unit we didn't get through UW Oshkosh, we have the option to explore buying one on our own, funding it through donations from the green tier group. Let's find out what those costs would be to purchase one.*
- i. *Ali Gibbs: They applied for 8 Sea Bins but were awarded only two. The UWO contact information.*
- j. *Bill Freyman: Lets call him to get an update on the grants before we take any additional steps. I would be happy to work on that with Ali.*
- k. *Megan Sawyer: Fee schedule second launch pass for Village residents was approved.*

5. F3 Reports

- a. *Ali Gibbs: Provided an overview of the F3 reports and recent Marina activity as presented in the packet starting on page 6. Transient reservations are up this year. We had 60 transient reservations in June. We did move the Wi-Fi Access point on the end of Apple.*
- b. *Bill Freyman: Did they charge us to move the Wi-Fi? The quality of the initial work was questionable. It didn't look very professional.*
- c. *Ali Gibbs: Yes, we were charged for that. This was Quantum and Northern Electric. Northern Electric was subcontracted through the Village.*
- d. *Robert Dickson: I will contact Nathan at Quantum about this.*
- e. *Bill Freyman: Is the concrete work scheduled? Do we have a plan for the planters on the breakwater? We are also missing a bench.*

- f. *Ali Gibbs: Cody is still waiting to hear from the contractor about the concrete. Cody is staining the bench. We decided to remove the weeds from the planters and fill it in with mulch. We are exploring low maintenance options for next year.*
- g. *Bill Freyman: We have signs about not feeding the wildlife. I think next time we make a sign it should be more specific, like don't feed gobies to the seagulls.*

6. Marina Contract Update - Tenant Parking.

- a. *Ali Gibbs: Provided an overview of the tenant parking update proposal as presented in the packet starting on page 28.*
- b. *Robert Dickson: This is to make it clear to marina users that parking is first come first served?*
- c. *Bill Freyman: I think if we are going to add it to the contract, we need to tweak it from what is presented today to reflect reality. I recommend "The marina is public property. As such, the parking, docks and the breakwater are available to all, generally without restrictions." We need to have smart management of this facility. There may be special events that require some restrictions.*
- d. *Robert Dickson: That is well stated. Let's draft that language. Megan, please review this update. I think it is wise to do that.*
- e. *Bill Freyman: I will type this up this suggestion for Ali and Megan.*
- f. *Denny Phillips: The Marina website says we have ample parking for cars and trailers. It says we have 63 slips. We have 65. I believe it should be consistent with our contract.*
- g. *Robert Dickson: That is a good point, Denny. We should be consistent in our messaging.*
- h. *Ali Gibbs: We actually do have 63 permanent slips. That doesn't include the two wall spaces.*
- i. *Robert Dickson: That's fine as it is now. More important is the comment about parking. Let's be very factual about parking availability. Ali, please clean up that one comment and that should be good.*

7. Bait Box Vending Machine proposal

- a. *Ali Gibbs: Provided an overview of the Bait Box Vending Machine proposal as presented in the packet starting on page 30.*
- b. *Karl Klug: What is the demand for a bait vending machine? Would the marina receive any of the revenue?*

- c. *Ali Gibbs: There is quite a bit of demand. Right now, the hardware store is the closest option. The marina would not receive any commission from it. It would be another amenity.*
- d. *Denny Phillips: I will take the other side of this. Do we really want to encourage more fishing? It is already hard enough to walk on the breakwater at times already.*
- e. *Robert Dickson: I would agree with Denny. This isn't a revenue opportunity for us.*
- f. *Bill Freyman: I would recommend trying it as a one-year trial to see if it increases trash, if it increased the number of people fishing on the breakwater or if it does turn out to be a real service and amenity. It is too bad that we wouldn't get a small percentage of the sales to cover electric costs.*
- g. *Robert Dunworth: I see this as having a negative impact for our boaters. I don't see any real possibility for the revenue for the marina. Who is going to stock this machine?*
- h. *Ali Gibbs: The vending machine owner would be doing all the stocking.*
- i. *Denny Philips: If this is a great opportunity to do this ourselves? If there is such demand, we should explore that option. I am still opposed to it since I think there is already enough fishing. From a service standpoint, we provide other amenities.*
- j. *Robert Dickson: Let's table this for now and talk about it in March 2022.*
- k. *Committee members agreed to table this until next spring.*

8. Power Pedestal Proposal

- a. *Ali Gibbs: Provided an overview of the three Power Pedestal Proposals as presented in the packet starting on page 34. We did specify that we don't need to have just the electrical service. No cable or phone is needed.*
- b. *Robert Dickson: This is a major expense. We should start to plan for future pedestal replacement on an annual basis.*
- c. *Ali Gibbs: Some of the ones that really need to be replaced are from the original marina.*
- d. *Bill Freyman: Does Sea Technology offer replacement parts? Is just replacing the housing an option? If our components are solid, maybe we don't replace the entire unit.*
- e. *Denny Phillips: The ones that I have noticed, it's really about the appearance. I've thought the one near my boat, you could even spray paint it and it would look like new.*

- f. Ali Gibbs: There are some that definitely need more than just a new paint job. I counted fifteen that look like the housing is brittle and cracking.*
- g. Robert Dickson: Let's really examine this issue. If there are units that need to be replaced that's fine. Let's get the quotes clarified then see who the best price for the installation is. We need to understand which ones really need to be repaired or replaced. Once we have done our homework we can move forward. We can then be more proactive in the future.*
- h. Megan Sawyer: Please keep in mind that Wisconsin State Statutes say we need to go out to bid if the dollar amount is over the \$25,000 limit. I want to be sure that we are complying with the competitive bid law.*
- i. Robert Dickson: I believe we could purchase the parts the hire an electrician to stay under that threshold. I don't think we need to bid out buying replacement parts. We need to get this rolling as the 2022 budget time isn't far off.*

9. Open Session (Limit 10 minutes)

- a. Chair Dickson opened the floor for public comment.*
- b. Tom Strong: On behalf of John Heller, have there been any discussions on the idea of municipal vehicles using the gas pumps at the marina.*
- c. Robert Dickson: Ali, how frequently are we refilling the tanks and what grade is the fuel? If there is a significant savings, we could look at it.*
- d. Ali Gibbs: It is mid-grade. We are refilling that tank twice a day already on the weekends. We are going through a lot of fuel.*
- e. Robert Dickson: I would be hesitant impact that number by fueling village vehicles. I would need to understand what the up side is for the marina and the village both.*
- f. Bill Freyman: Is the main reason because we don't have convenient gas locally? If that is the case, then maybe the Village should install its own pump at the public works building.*
- g. Denny Phillips: With the markup that we charge, I can't see how that would be cheaper for the Village to fill up at the marina. I agree with Bob that they should put in a pump at the Public Works building.*
- h. Robert Dickson: Megan, I will leave this in your hands. If you believe this should come back to us on a future agenda, let us know.*

10. Next Meeting Time and Date

- a. August 25, 2021 10:00 AM*

11. Adjourn

- a. Bill Freyman moved to adjourn the meeting.**
- b. Robert Dickson seconded.**
- c. Motion unanimously carried.**

Meeting adjourned at 10:41 A.M.

Minutes completed by Tom Strong on July 30, 2021. Submitted for approval on August 25, 2021.

Italics – Summarized comments

Bold – Committee Action