

**Village of Egg Harbor
Harbor Committee Meeting Minutes
Wednesday, June 26th, 2019 at 10:00 AM
Paul J. Bertschinger Community Center
7860 STH 42, Egg Harbor, Wisconsin 54209**

1. Call meeting to order

Dickson called the meeting to order at 10:00 a.m. Those in attendance were Robert Dickson, Robert Dunworth, Karl Klug, Denny Philips, William Freyman, and Megan Vandermause. Also in attendance were Ali Gibbs, the Egg Harbor Marina manager, Lindsay Larson with F|3 Marina, and Ken Ulrich.

2. Approval of the Agenda

Freyman moved to approve the agenda, second by Dunworth, motion carried.

3. Approval of May 22nd, 2019 Harbor Committee Minutes

Fryeman moved to approve the May 22nd, 2019 meeting minutes, second by Phillips, motion carried.

4. Open session (limit ten minutes)

- Phillips stated that on a few occasions he has heard people mention that the picnic tables are so low that they are uncomfortable to sit on.
- Phillips stated that when you look at the picnic tables it looks like the legs have been cut off.
- Gibbs stated that she is looking into getting new picnic tables.
- Phillips stated that the water levels are high and to get the actual launch ramp you need to walk through the water. He thinks this is a huge liability issue.
- Phillips suggested that something be done to lift the angled pieces of the launch ramp up so that you do not need to walk through the water to get to the launch ramp.
- Phillips suggested maybe moving the angled piece from one launch ramp to the other and ordering an additional piece for the other launch ramp.
- Freyman stated that the concrete area needs to be maintained because the area collects a lot of debris and this area could get slippery.
- Dickson asked if there are any other issues being created from the high water.
- There is a dingy at Birch West 4 and the marina is not being consistent on the dingy policy.
- Freyman stated that there is some equipment that has been installed on the docks that has not been approved by the committee.
- Phillips stated that he has a friend who has an 18 ft. pontoon boat that is hoping to get into the marina and asked how long the waiting list is for a 25 ft. slip and Gibbs stated that she just talked to this person this morning and the pontoon boats are too wide for the 25 ft. slip.
- Slip 1A on Apple Dock was never a permanent slip and the engineers designed this area so that boats could back up.

- Phillips asked if there is an area on Cherry Dock that could be used for an additional permanent slip.
- Phillips stated that if pontoon boats cannot be accommodated because of their width this is not mentioned anywhere.
- Freyman stated that he thinks the marina is looking good this season.
- Freyman had some comments from some visiting boaters who were very happy with the dock crew.
- Freyman stated that this visitor had one concern that there was a miscommunication with the visiting slip assignment because this visitor requested a slip that he could back into, but when he was placed in his slip this wasn't the case.
- Freyman stated that there was one gentleman who was fishing in a kayak.
- Freyman asked if launching a kayak requires a launch fee and Gibbs stated that this gentleman might have a seasonal launch pass.
- The marina does charge for kayak launching.
- Freyman asked if Gibbs had a chance to look into other marinas that have green purchasing policies.
- Gibbs hasn't had a chance to check but she is not aware of any marinas that have green purchasing policies.
- Freyman reviewed somethings that could be included in a green purchasing policy.
- Dickson did mention that with the Village wide parking situation he thinks that the Village needs to pay attention to what is going on with the overflow parking at the Dog Park parking lot.
- Dickson stated that he wants to make sure that there is a still enough parking for boat trailers at the overflow lot.
- The committee discussed that the parking lot should not be used for boat trailer storage.
- Vandermause reviewed the potential plans for restriping of the parking lot the intention is not to eliminate all of the boat trailer parking.
- Dickson stated that the Harbor Committee needs to review the needs for trailer parking of the parking lot.
- Gibbs will take a look at the parking lot over the next few weekends to assess how many trailer spaces might be needed.
- Phillips asked if there is a signage plan to direct people to the lot.
- Vandermause reviewed the parking signage plan that is being prepared by the Village.

5. Green Tier report

- Freyman stated that the last Green Tier meeting was on June 4th and there was mostly updates provided on projects.
- Freyman explained that the Village is in the process of developing a compost plan. The permits were being filed with the DNR and the Village is hoping to start small and have a few village merchants participate.
- Freyman stated that the teracycling program is getting started and teracycle is a program that allows certain manufacturers to collect their packaging so that it can be recycled and reused.

- The committee is working on a single use Styrofoam elimination policy.
- Dickson asked if a purchasing policy could be developed and the purchases could be done for the whole village so that there is some cost savings.
- Freyman stated that this is the direction that the Green Tier group is working toward.
- Freyman stated that the recycling in the Village is another thing that is coming up and what the members of the task force are realizing is that not everyone knows what can and cannot be recycled.
- Freyman stated that there will be an educational program developed in this regard.
- Freyman said that there doesn't need to be any fundraising at this time for the pilot programs.

6. WIFI proposal update

- Dickson stated that when this item was brought to the Village Board it was determined that the WIFI proposal should be budgeted for next year.
- Phillips stated that the WIFI isn't getting any better, but the solution needs to be done right and done once.
- Dickson stated that the committee should make sure that everything including install and equipment costs is budgeted for.

7. F3 Marina Reports

- Gibbs stated that she was able to fill the two open slips that she reported on last meeting.
- Gibbs stated the marina had a busy Memorial Day weekend.
- Gibbs did have a 70 ft. boat stay as a transient which helped with transient revenue.
- Gibbs said that the marina is getting a lot of bigger boats staying as transients this season.
- Gibbs said that there were a couple boats that came up from Sturgeon Bay that came to fill up with diesel because there is a fuel dock in Sturgeon Bay that is under water.
- Gibbs said that the seasonal staff painted the deck.
- Gibbs reported that the leukemia race has been cancelled and will be scheduled for next year.
- Gibbs said that the Village fuel dock is okay. The fuel inspector was out last week and confirmed that the Village fuel dock does not have any risk because of the high water.
- Ulrich asked if there can be a non-anchorage area marked because last Saturday there was a boat anchored where it was hard for him to get around.
- Gibbs stated that when the boats do anchor they do not check in with the office so the only way for the staff to contact boats anchoring would be the marina radio.
- Phillips stated that the marina did have some issues a few years ago with the DNR not allowing the buoys to be put out because they could not restrict the area.
- The committee suggested Gibbs research the anchoring rules within the entrance of a marina.

- Larson reported that the marina is up 12% compared to last May. Larson reported that the 70 ft. transient rental and their fuel purchase helped with the increase compared to last year.
- Gibbs stated that the daily launches are down a little bit compared to last year likely do to the weather, but the fuel sales are up compared to last year.
- The transient sales are down just a little, but the reservations look good.
- Gibbs stated that there have been some requests that she needed to turn down because the marina is full. She has created a waiting list for full weekends.
- Phillips asked about an outstanding transient balance and Larson explained that the reservation was made through DockWa so the marina receives half of the payment when they book and the other half of the payment when they arrive.
- Dickson asked if DockWa is working out well and Larson stated that the marina is getting a lot of reservations through DockWa.
- Dickson asked if there are fees associated with DockWa.
- Larson stated that DockWa does take a percentage of the sale, but it is a small percentage.
- Freyman asked about the charge for outside services and Gibbs stated that this was the charge for the buoy placement.
- Freyman asked if this line item will cover charges for any contractor that the marina might use and Gibbs confirmed that this is correct.
- Dickson asked where the Village is at with the pillar maintenance, and Gibbs stated that she did speak with Parks and Public Works and they are hoping that Jeff Meyer will resubmit his bid to do work on the pillars.

8. Next meeting time and date

The next meeting is July 24th, 2019 starting at 10:00 a.m.

9. Adjourn

Freyman moved to adjourn, second by Phillips, motion carried.