

**Village of Egg Harbor  
Parks and Public Works Meeting Minutes  
March 4<sup>th</sup>, 2020 – 8:30 AM  
Donald & Carol Kress Pavilion – Great Hall  
7845 Church Egg Harbor, WI 54209**

**1. Call to order and adopt agenda**

Van Laanen called the meeting to order at 8:31 a.m. Those in attendance were Lisa Van Laanen, Coleen Bins, Kaaren Northrop, Ken Mathys, Cody DeMeuse, Ryan Heise, and Megan Vandermause. Absent were Ed Conlon and Don Helm. Also in attendance from McMahon Engineering was Mike Simon. In attendance in the audience were John Heller, Kathy Navis, Chad Luburger, and Lauren Schar. Northrop moved to adopt the agenda, second by Van Laanen, motion carried.

**2. Approval of February 5<sup>th</sup>, 2020 committee meeting minutes**

Northrop moved to approve the February 5<sup>th</sup>, 2020 meeting minutes with changes, second by Mathys, motion carried.

**3. Open Session**

- Heise stated that the Village received a letter from the Department of Tourism and the Village has been nominated for the Governor's Stewardship Award.
- Heise has been invited to attend the Governor's Conference on Tourism when the winner will be announced.
- The Village has been nominated by Destination Door County.
- Heise said that this really talks to the brand the Village has been developing and it is good news.

**4. Review of proposed on street parking for proposed condo project at 7784 STH 42**

- Van Laanen said that this item came before the Plan Commission last week and this item is generally out of the committee's lane, but the project team did propose some on-street parking.
- Van Laanen said that because the on-street parking was included in the project plans, this item is on the agenda to let the committee know that even though it was included in the plans it has not been approved by the committee or the WisDOT.
- Heise stated that staff put this on the committee's agenda just to let the committee know that the project team proposed this parking at their own accord.
- The project team did not consult with Village staff or the committee on the on-street parking.
- Van Laanen said that there will be a public hearing on the project and asked if staff can make it clear that this on-street parking would not be allowed.
- Northrop said that not only was it very interesting that the project team included on-street parking, but it was interesting that the project team did not present plans with accurate measurements on them.
- Northrop said that all the plans that the project team submitted do not have appropriate measurements.
- Northrop said that she is wondering if the amount of blasting and the removal of the amount of rock could cause issues to the Village's road infrastructure.
- Northrop asked if Simon if this is a concern of the Village and if there are any additional permits required for hauling such heavy loads on Village infrastructure.

- Simon said that if the material will be hauled out on STH 42, it isn't likely that there would be additional approvals needed from the Village unless the material will be hauled on Village roads with weight restrictions.
- Simon said that if the material is only hauled on STH 42 the WisDOT would be the only one to get involved.
- Simon said that he is not very familiar with the project or the plan to blast. Heise confirmed that the project team does intent to blast at the property.
- Northrop asked Simon if the amount of material to be removed from that property is something that an engineer should weigh in on, and Simon said that typically for blasting there is a video tape taken of all of the properties prior to blasting so that any damages can be assessed after the fact. Simon said that there will need to be insurance coverage on the blasting project to cover any potential damages to neighboring properties.

#### **5. Discussion on parking concerns related to the STH 42 roadway project**

- Navis said she and several other property owners submitted a letter to the committee regarding the proposed STH 42 project and the reduction of parking in the core downtown area.
- Navis said that obviously the committee is familiar with the STH 42 project.
- Navis said that she realizes that a left turn lane will be added to the highway as part of the project and that by adding an additional lane of traffic many parking spaces will be removed from the center of the highway corridor.
- Navis said that she is personally in favor of the turn lanes because she realizes that there is traffic congestion in this area, but with this project, all of the parking from South of Shipwrecked to North of parador will be removed and this is a very big problem for the businesses in that area.
- Navis pointed out that there will also be some parking spaces removed on CTH G.
- Navis said that there is already a lack of parking in the area and the plans as proposed will really make the problem worse.
- Navis said that the group that submitted the letter is hoping to speak to the committee and the Village Board about some opportunities for parking in the downtown area.
- Navis said that a few years ago the Village had discussions on purchasing the Double Delites building and adding public parking and bathrooms.
- Navis said that she personally thinks this is a brilliant idea and she thinks the parking in the downtown area is something that is really needed.
- Navis said that something that she doesn't think many people have thought about is that the removal of on-street parking in this area will also really affect the parking available for people visiting Harbor View Park.
- Van Laanan said that the Double Delites property has been discussed in the past but has not gone through the Village Board yet.
- Van Laanen said that she did have some discussions with the President of the Main Street Shops Board to discuss making the road that goes through Main Street Shops property a public access.
- Van Laanen said that the Main Street Shops Board would have to be in total agreement for something like this to go through.

- Navis said that that Main Street Shops parking lot isn't really laid out very strategically so there could be an opportunity to redo the parking lot and maybe connect all of the parking areas in the area.
- Navis said that she would like to point out that the Double Delites building is in the right of way and the porch of the building would need to be removed in order for the STH 42 project to be completed.
- Northrop said that all these options listed in the group's letter are private parking lots becoming public parking lots.
- Northrop said that what she has argued for almost the entire year is that there is a huge disconnect between public parking lots and private parking lots.
- Northrop said that currently private parking lots are being used as public parking lots and this creates an unfair situation for those private property owners with large lots.
- Northrop said that she discussed the fee in the lieu of parking with the Plan Commission, and the Commission finally came to a reasonable fee but once it got to the Village Board it got watered down.
- Northrop said that she feels like people are finally starting to realize that the fee would not be a penalty but an opportunity to help take the burden of fixing the parking issues off the taxpayers.
- Northrop said that because the fee was so watered down, the fee in lieu of parking does not have the opportunity to generate any revenue and now the responsibility to pay for parking will fall once again on the taxpayers.
- Northrop said that she thinks that the Double Delites property is a good idea, but she doesn't understand why people do not understand why there needs to be a system that creates a fairer situation.
- Luberger said that he attended the Village Board meeting where the fee in lieu of parking was discussed.
- Luberger said that at the time of the meeting there didn't seem to be a clear direction on what the fee in lieu of money would be used for.
- Luberger said that the fee was reduced from \$200 to \$50 and said that he is in favor of the fee revenue being used for public parking, but he doesn't see the reduction of the \$150 as a large impact.
- Luberger said that there will be parking added along Church Street, but this really isn't a benefit to the businesses in the core area of the highway corridor.
- Luberger said that linking the Church Street parking and creating a walkway to the central business district is key.
- Luberger said that there is not only a need for parking in the core business district for the businesses that have historic buildings and do not have land available to add parking but there is a need for parking in the area for people who will be visiting Harbor View Park.
- Luberger said that the park is a big part of what makes the Village different from other areas.
- Luberger said that it should be pointed out that no one would be subject to the fee in lieu of parking right now because all the businesses have been grandfathered so it's not like the fee would generate an immediate revenue anyway.
- The group that wrote the letter is really interested in starting a conversation about creating parking in the center of the Village that could benefit everyone and creating a link to Church Street.

- Navis said that she has discussed with all the people on the letter, the idea of some sort of private public partnership in order to make the development of parking in the central downtown area happen.
- Van Laanen said that out of all of the options Navis references in the submitted letter, she thinks the possibility of the Double Delites property as the best solution.
- Van Laanen said that the other option she thinks would be a big benefit to the Village is working with Main Street Shops and like she has mentioned previously she has had discussions with their board president.
- Mathys said that he thinks the group is just asking the committee to start looking at the possibility for creating some additional parking in the downtown area.
- Mathys said that the committee will lose nothing by looking into this so he thinks that the committee should start coming up with some sort of plan.
- Van Laanen said that she would like the committee to come up a plan and bring that to the Village Board.
- Van Laanen said that the committee does have some time to work on this, and Navis said that there isn't unlimited time because Double Delites is very much for sale.
- Mathys asked if there would be an opportunity for a public private partnership and asked if there would be an opportunity for these businesses to participate in the cost of the project.
- Luberger said that he thinks this is a possibility although this has not been discussed in detail by the group so far.
- Luberger said that he thinks the businesses would at least be open to a conversation about this.
- Mathys said that he is wondering if the group would speak to the businesses about participating in the cost of the project and come back to the committee to let them know so that the committee knows what the participation will be like.
- Navis said that this is something that could be worked on but the businesses collectively buying the property and putting in a parking lot is not something that would happen, there would need to be participation from the Village.
- Northrop asked if the next step on this would be to take this possibility to the Trustees to see if there is an interest in purchasing property in the downtown area for parking.
- Northrop asked if Simon recalls the plan that he had put together for the Double Delites property, and Simon said that there would be an opportunity to make the parking area bigger but it did include some changes to Main Street Shops parking lot and the Nature Works parking lot.
- Mathys reviewed that the Village would need to be willing to buy a piece of property and businesses would need to agree to cooperate and to make a potential contribution to the project.
- Mathys said that any revenue from the fee in lieu of parking could also be put toward the project.
- Northrop said that the fee in lieu of parking does not come in play because right now all the businesses are grandfathered.
- Mathys said that maybe it's not the fee in lieu of parking maybe it is a special assessment mechanism is used instead.
- Mathys asked if there needs to be any kind of resolution on this or if the committee can just ask the Village for guidance.

- The committee discussed a potential motion to explore the idea of local business funding, the potential purchase of property, and an integrated plan.
- Northrop said that the committee would need to start with the village purchasing the property and then integrating a plan and forming a public private partnership. Northrop said that the parking area as previously designed will not work without cooperation from the neighboring property owners.
- Mathys said that he is hesitant to go to the Village Board without some sort of developed plan.
- Van Laanen said that the development of a new public parking lot is not on the capital improvement project list, so the committee really doesn't know if this is even something that the Village Board would be interested in.
- Mathys said that he hesitates to take any action on this out of context.
- Mathys said that he doesn't want to be tied to a motion to purchase the property when there isn't a concrete plan.
- Northrop asked if the Trustees saw the parking plan for the Double Delites lot, and Heise stated that he believes that the Trustees have seen this plan.
- Schar asked how the other businesses that needed to cooperate with the previous plan felt about it.
- Schar said that a plan needs to be brought to a business and the plan needs to prove to them that there will be more visibility and more traffic for their business.
- Northrop said that the previous plan for the Double Delites property did not go very far because the idea of purchasing the property was not supported by the Village Board.
- Schar said that she sees a parking lot in this location as a good counterpart for a project that is proposed at the gas station.
- Schar said that the proposed building is going to be very large and is going to make people move along through town so if there is some public areas just beyond this this would be beneficial to the Village.
- Northrop said that the village has changed since the last time this project was discussed so it could be something that the Village Board is now interested in.
- Northrop said that again the village is talking about private property becoming public property and there is only so much good will people are willing to give up before they are looking for something in return.
- Heise said that the Congestion Mitigation & Air Quality grant awards should be getting announced soon and if the village does not receive this grant, this could change the conversation regarding parking in this area.
- The grant application was submitted for \$1.9 million toward the project.
- There is a much boarder discussion to be had regarding parking in the central downtown area.
- Heise said that he met with the Main Street Shops Board about a year ago and asked them if they felt like their parking lot was used as a private lot or a public lot. The Board told Heise that they felt like their lot is used as a public parking lot and it upsets them.
- Heise said that he then discussed a public private partnership with the Main Street Shops Board and spoke to them about the Village helping them with future improvements and ongoing maintenance if a partnership was developed.

- Heise said that he included in the UniverCity program proposal that he submitted, students working with the Village to investigate infill parking areas as well as helping the Village with determining what the fee in lieu of parking should be used for.
- Heise said that he thinks the goat paths that could be developed from Church Street to the business corridor would also be a project for the UniverCity program to work on.
- Heise said that this could be a different discussion if the Village is not awarded the CMAQ grant.
- Simon reminded the committee that the WisDOT is looking to repave STH 42 in 2023 so all the Village's work has to be done prior to the WisDOT's work.
- Van Laanen said that the letter submitted by Navis will also be shared with the Village Board.
- Navis asked if there is a feeling from the committee that the project could potentially be reworked if the grant is not awarded to the Village or if the project is likely to remain the same.
- Van laanen said that she personally doesn't have an answer to this.
- The turn lanes are highly important to the project and the project would not work as proposed without the turn lanes.
- Safety is the number one goal of the project and the turn lanes are really an advocate for the increase in safety and traffic flow.
- Luburger said that regardless if the turn lanes are incorporated into the project or not the Village's core district is growing and will continue to grow so even if the 20 spots could be kept he feels like the businesses would be interested in more parking in the central district regardless.

#### **6. STH 42 project review and determination of bump out locations**

- The committee has been given direction from the Village Board to incorporate bump outs at the crosswalks in areas that make sense in the STH 42 project.
- Heise said that this essentially means areas that do not have turn lanes.
- Northrop said that perhaps there are other areas that do not make sense for bump outs as well.
- Heise said that the direction from the Trustees has been very clear on this that if a bump out at a crosswalk makes sense it should be included in the project.
- Mathys said that he was at the Village meeting and the Village Board was clear and feels strongly on this.
- Northrop reminded everyone that the idea of removing the bump outs was for ease of parking and ease of plowing.
- Heise said that something that the Trustees are hearing is that the Village shouldn't become another Sister Bay and the corridor needs to be softened and safe.
- Heise said that the committee did look at the removal of bump outs in terms are adding parking spaces.
- Mathys said that one of the benefits of bump outs is that they do provide a traffic calming effect, and Heise confirmed that this is correct.
- Northrop said that all the opposition against Sister Bay happened two years ago when Sister Bay was brand new and she thinks that these comments have dissolved as time has gone on.
- Northrop said that Egg Harbor is nothing like Sister Bay.
- Heise reviewed each crosswalk location with the committee.

- The first crosswalk is at the corner of Harbor School Road. The bump out at this location would be maintained due to the number of driveways in the area. There isn't an opportunity to add parking with the removal of the bump out.
- Heller said that he thought the idea was to bring the driveway aprons back from the center line of the street, and Heise confirmed that this is correct and was done for ease of parking.
- Bump outs will no longer be included at driveways just at select crosswalks.
- Northrop said that is a situation which she thinks is a perfect place for a bump out.
- Northrop said that the other thing to reminder is just because there are two parking spaces with bump outs doesn't mean that the bump outs are easy to use.
- Northrop said that it is a lot easier to drive into a parking space without having to go around a bump out.
- The next crosswalk will be at the south corner of Market Street and would also include a bump out.
- Northrop said that there should be a crosswalk on the north corner of market Street as well because people are crossing there now.
- Heise said that for this to be done a parking space would need to be eliminated.
- Heise asked if the committee has an appetite to add a crosswalk on the north corner of Market Street.
- Simon will study adding a crosswalk here. Simon pointed out that any crosswalk on STH 42 requires a permit from the WisDOT.
- Navis asked if it would make sense to put a crosswalk more in front of the Main Street Market instead of on the corner, and Heise said that this is more of a mid-block crossing.
- Simon said that the preferred option is to have a crosswalk at an intersection.
- Northrop said that there needs to be a crosswalk somewhere on the north side of Market Street.
- There was consensus on no bump outs at the Market Street location and to add a crosswalk somewhere north side of Market Street.
- The next crosswalk is at the south corner of CTH G in front of Shipwrecked.
- Bump outs are only occurring with there is parking and there is no parking in this area.
- The next crosswalk is at the south corner of White Cliff Road in front of Plum Bottom Gallery.
- Both the crosswalk at the south corner of CTH G and the crosswalk at the corner of Whitecliff Road would include rectangular rapid flashing beacons.
- The next crosswalk is between Cupola House and Parador. This is not an existing crosswalk; it would be added.
- The next two crosswalks are at the south corner of Orchard Road in front of Nicolet Bank and north of Orchard road in front of the Bertschinger Center sign.
- Northrop asked if the crosswalk in front of the Cupola House across to Parador is the best location for the crosswalk.
- Simon said that if he recalls correctly, the crosswalk was added here because this was an area that had one of the previously proposed social nodes. Simon will review if this is the best location for the crosswalk or if it should be removed.
- The committee would like Simon to study the crosswalk at the north of Orchard Road to see if it can be eliminated, if it can be the bump out can be eliminated.
- The committee discussed the bump out for the crosswalk at the south corner of Orchard Road.

- Northrop said that this area is very heavily parked so the parking spaces should be as easy to use as possible.
- Heise stated that in his professional opinion he thinks that this bump out should stay in order to create visibility for the pedestrians.
- Mathys said that in a perfect world there would be a bump out on each end of the Village and keep things as open as possible throughout the downtown.
- Bins said that the improvements never include the far ends of town, north or south.
- Van Laanen said that the sidewalk extensions north and south will be done at the same time as the STH 42 project.
- Mathys said that if a bump out at the crosswalk south of Orchard Road would be needed to increase safety, he thinks that there should be a bump out.
- Simon said that it would help with the WisDOT if crosswalks are removed that they are replaced in a different area do to increased use or safety.

**Mathys moved to recommend to the Village Board that there be a max of three bump outs. One on each end of the core project area for traffic calming and one on the south corner of Orchard Road in front of Casey's for safety. Also, to remove the crosswalk on the north corner of Orchard Road, to review the crosswalk in front of Cupola House across to Parador, and to add a crosswalk at the north corner of Market Street, second by Northrop, motion carried.**

## **7. Church Street project**

- Heise said that the Village applied for two grants for the Church Street project one of which was a one-time multi-modal grant.
- Overall, the State had allocated \$75 million dollars for road projects statewide.
- The Village was in the running for \$19 million designated for villages and cities.
- There were 461 applicants in the villages and cities category and 33 projects were selected, one of which is the Village of Egg Harbor's Church Street project for \$1 million.
- The Governor will be announcing the grant awards later today.
- Northrop thanked Simon for his work on this because Church Street was a very quick turnaround of a roadway plan and a grant application.
- Heise said that given the competitiveness, the Village is really making a name for itself.
- Van Laanen said that the other nice thing is that the Village will see the results on this project very soon.
- The committee will need to review and decide on the design options for the section of Church Street from CTH E to STH 42.
- There is only 50 ft. of right of way on Church Street from CTH E to STH 42. There is 60 ft. of right of way on the southern portion on Church Street.
- The committee is looking at two options.
- Option one includes sidewalks and bike lanes on both sides of the roadway with no parking.
- Option two includes bike lanes on both sides of the roadway and parking and a sidewalk on one side.
- Option two would minimize the impacts to the sanitary sewer system.
- This particular option minimizes impacts to the sanitary sewer.
- The biggest difference between the options is that for option one there is no parking but sidewalks on both sides of the street and option two has parking and a sidewalk on one side of the street.



- If option two was selected, and the sidewalk was placed on the west side of the roadway, the sidewalk would loop into the sidewalk extensions included on the STH 42 project.
- Navis asked if there is lighting included in the project. Simon said that there is lighting included but there is only a foot and a half to the right of way so there may need to be some right of way acquired for street lighting.
- Simon said that some else that needs to be discussed by the committee and the Village is the utilities on this section of Church Street.
- Utility burial can be discussed otherwise the utility poles will need to be relocated.
- Van Laanen asked if there is time to consider burying the utilities and Simon said that he can reach out to WPS for some information on this.
- Northrop asked if the because there was a large grant received if it would make sense to get an estimate to bury the power lines.
- The committee agreed that an estimate for the utility burial should be reviewed.

**Northrop moved to recommend accepting option two (bike lanes on both sides of the roadway, sidewalk and parking on one side of the roadway) as the design for the section of Church Street from CTH E to STH 42 and to get an estimate for burying the powerlines. Also, to recommend that the sidewalk be placed on the west side of Church Street to tie into the sidewalk on STH 42, second by Van Laanen, the committee discussed:**

- Simon reviewed the cost estimates that he put together for the section of Church Street north of CTH E to STH 42.
- The grant only applies to the section of Church Street from Harbor School Road to CTH E.

**The committee voted, motion carried**

#### **8. CTH G project update**

- Moss & Associates is still working through the land acquisition for the CTH G project.
- Work case scenario, the acquisitions will be done by June 1<sup>st</sup>.
- DeMeuse spoke with the Paving Superintendent for the County and CTH G is first on their paving schedule.
- When CTH G is completed, Hillside Road paving and Sunset Lane will also be done.
- The County will also be looking into paving a small area for composting.

#### **9. Beach project update**

- Van Laanen asked if everyone has seen the beach.
- Van Laanen said that she had spoken to Heise about the removal of the stone wall on the property and now the wall is totally gone.
- Heise said that he and DeMeuse met with the contractor yesterday and the wall was still in place. The contract said that they do not intend to remove any of the remaining stone wall.
- Van Laanen said that the brick in the parking lot is being pulled up and Heise said that all of the brick will need to be repaired. Heise said that this is included in the contractors contract that they will need to repair what is damaged.
- Heise said that he met with some cub scouts and discussed the wall and what the solution might be. Heise said that the cub scots came up with an interesting imaginary plan for the wall and they would recommend to demolition of the wall and have people pay to throw bombs at it.
- The committee will need to discuss how to repurpose the stone from the wall at a future meeting.

## **10. Comprehensive Outdoor Recreation Plan**

- Vandermause stated that the Village has begun working on a Comprehensive Outdoor Recreation Plan or CORP.
- Vandermause said that completing a CORP something that was recommended from the Comprehensive Master Plan update.
- Vandermause said that Sophie Parr with CIVIC4, the company who completed the Village comp plan update, will also be assisting with the CORP.
- Vandermause stated that there was a CORP summary included in the agenda packet.
- Vandermause said that Sophie met with Village staff and put together a draft CORP.
- Vandermause said that the committee should review the draft document and reach out to her with any comments.
- Vandermause said that the CORP needs to be completed for the Village to apply for the Knowles Stewardship grant which is due on May 1<sup>st</sup> so the goal is to have CORP complete for the grant application.
- The CORP will be reviewed with the Harbor Committee and by the Village Board.
- Vandermause said that there will be a public meeting regarding the CORP but a lot of the public input that was collected from the comprehensive plan process can now be used because there was a specific section on recreation.
- Vandermause said that the CORP will create an inventory of Village amenities and assess the accessibility of those amenities.
- A CORP document can be used in support of grants to help make public areas more accessible.
- Van Laanen asked if the Knowles Stewardship grant is being applied for, for any specific project.
- Heise said that this grant will be applied for, for property acquisition at the Village beach to expand public access to the waterfront as well as expand parking and potentially move the lift station facility.

## **11. Marina pavilion improvements**

- DeMeuse explained that the pillars are starting to rot on the marina pavilion, and he has been looking at what the best option might be to replace them.
- DeMeuse said that one option is to replace the pavilion with a shade sail.
- DeMeuse said that he reached out to Shade by Superior Recreational Products, and they recommended a kite sail shade.
- The canopy would be removed in the winter.
- Van Laanen shared a picture of a shade sail.
- Northrop asked if in DeMeuse and Gibbs think this is the best option and DeMeuse said that this is correct.
- DeMeuse said that the current pavilion is rotting and the whole thing needs to be replaced.
- The committee agreed with the pavilion improvement.
- The idea will also be reviewed with the Harbor Committee and the Village Board.

## **12. Public Works report**

- The March Public Works report was included in the agenda packet.
- DeMeuse said that he thinks that the best route for painting the bike racks would be to have them powder coated.
- DeMeuse said that he reached out to a company for a quote, and the quote came in around \$900 to have the racks powder coated. There would be an extra cost to match the color of the bikes.

- There are a few bikes that need to be replaced that were damaged beyond repair.
- Mathys said that one thing DeMeuse is working on is a marker for the terrace property.
- DeMeuse shared some pictures of what the plaque would look like.
- Mathys is working on the verbiage for the plaque and shared it with the committee.
- Heise said that if the committee has no objections to the verbiage, the verbiage will be taken to the Village Board for their approval.
- Northrop said that based on the signage whatever is picked should be consistent with the rest of the village.
- DeMeuse said that the plaque itself will be made but he will fabricate the stand himself.
- Van Laanen asked what the size would be, and DeMeuse said that the size of the plaque will be determined by fitting the verbiage on it appropriately.
- Mathys said that in drafting the plaque he went back to the original call to artists, and Northrop asked if the committee should lay this out on something and determine the size on if the plaque based on its ability to be read.

### **13. Recycling Center operation update**

- The joint operation seems to be going well.
- At first, the Town users had to get used to separating their paper and plastics.
- The Town will be paying half of the operational costs.
- DeMeuse said that there has been a significant increase, but it is hard to tell if the users are from the Town or Village.
- Northrop asked when the Christmas lights are coming off the poles.
- DeMeuse said that the lights can be taken down at any time.

### **14. Action item list**

- The action item list was included in the agenda packet.

### **15. Open Session**

- Navis asked if Vandermause mentioned that the CORP plan can be used to apply for grants to acquire property and to make facilities more accessible.
- Vandermause said that this is correct. Vandermause said that the Village has only explored one grant currently, but there could be more grants available that the CORP would be used in support of.

### **16. Next Meeting**

The next meeting is April 1<sup>st</sup>, 2020 starting at 8:30 a.m.

### **17. Adjourn**

Northrop moved to adjourn, second by Van Laanen, motion carried.